

2024 Vendor Information

General Information:

Welcome to the vendor information page for the largest hobby shop in the world. The 2024 IPMS/USA National convention, located in Madison, Wisconsin and hosted by the Mad City Modelers, will be held at the Monona Terrace Convention Center (MTCC) offering vendors over 37,000 sq ft of open floor space in one room. I would like to thank each and every participating vendor for helping to make this year's convention an event to remember.

It is our intent to welcome all sellers, provide space for anyone interested in vending, and turn no vendors away. We are taking reservations on a first come, first served basis. We will make every attempt to accommodate special requests but cannot guarantee all accommodations.

Vendor's check in will occur in the loading dock area. Vendor room staff will assist and direct vendors to table locations.

Vendors are required to file a Wisconsin Temporary Event Tax Form (S-240). Form is available on our IPMS/USA Nats 2024 site.

Table registration is a simple process of completing the Vendor Registration Form and emailing it the Vendor Coordinator at nats2024vendors@gmail.com. If tables are available, you will be e-mailed an invoice from IPMS/USA with online payment options. Or, you may mail your payment to IPMS/USA via paper check.

Please log in and register as soon as possible to select and reserve your location.

Tables:

- All vendor tables are 8' x 2.5' (96" x 30")
- Table covering are available for \$10.00 per table

4 Day, Wednesday through Saturday

- Table cost on or before May 14, 2022\$125 each
- Table cost on or after May 15, 2022\$150 each

Power and WIFI:

All visitors have access to the Monona Terrace wireless network with 99.99% reliability.

- 1.5Mbps connection is available free of charge
- Premium 10Mbps connection is available for \$75.00 for the entire event
- Electric power is available for \$125.00 for the entire event.

Vendor Room Security:

Two vendor admission badges will be available free of charge with the table reservation. Additional badges can be purchased for \$5.00 each and are good for the entire convention. Each vendor will receive one convention package.

No one will be admitted into the vendor rooms **WITHOUT A BADGE**.

Vendor Room Hours:

Day	Open to Vendor	Open to Public
Tuesday	1:00 P.M. – 8:00 P.M. Setup	Not Available
Wednesday	7:00 A.M. – 8:00 P.M.	9:00 A.M. – 6:00 P.M.
Thursday	7:00 A.M. – 8:00 P.M.	9:00 A.M. – 6:00 P.M.
Friday	7:00 A.M. – 8:00 P.M.	9:00 A.M. – 6:00 P.M.
Saturday	7:00 A.M. – 8:00 P.M.	9:00 A.M. – 4:00 P.M.
Sunday	9:00 A.M. – 12:00 P.M. Tear Down	Not Available

Loading and Unloading:

Access to the MTCC will be available starting Tuesday, 16 July 2024 after one P.M. until 8 P.M. and continue starting at 7 A.M. Wednesday, 17 July 2024.

The MTCC has two loading dock areas on level one, divided into four separate loading bays. Vendor check in will occur at the loading dock areas located on level one of the MTCC. Vendor room staff will be available in the loading dock areas to assist in unloading and direct vendors to table locations.

Due to space limitations in the loading dock area, vendors will need to move their trucks off of the loading ramp as soon as they are off loaded.

Shipping Information:

Incoming Shipping:

MTCC receives packages two business days prior to the first day of the show, Friday 12 July 2024. Please include your company name and table numbers on your shipping label to assist the MTCC personnel.

Packages are stored in their secured storage area and the MTCC address is below:

Monona Terrace Convention Center
One John Nolan Drive
Madison, WI. 53703

Contact Information:

Contact vendor coordinator at **Bob Clift, nats.vendors2024@gmail.com**