

Minutes of RRC Committee Meeting
Held on Tuesday 26 May 2026 at 4.15
Attendees: Peter, Nick, Peggy, Jim, Ian, John, Rob, Lyn

1. Summer Gig (19 August 2026)

The band (Alex Clarke quartet at £150 each) and venue (The Exchange at £252) are now agreed for the RRC Summer gig on 19 August.

Nick has prepared the Ticket Tailor site in readiness for online bookings - max capacity is 80, with 60 bookings needed to break-even at £15 per ticket.

Publicity should now commence, starting in-house with announcements at meetings, plus Jim's regular emails to RRC members. Further to that, Patti Horsnell will forward Jim's promotional emails to the Milford list, Arts Richmond already has our copy for its July/August edition, and Hugo Jennings will add our gig to the Battersea Jazz list. (We can also consider posting on UK Jazz News, JazzLondonLive and Jazz Near You websites, Jazzwise magazine, plus creating a Facebook/Instagram event nearer the time).

2. Technical Instructions

Thanks to Ian for the technical instructions he has already prepared to enable the various on-site tech to work for our guests. Ian will update these instructions to include use of CDs and DVDs as tested today during Dave Green's presentation. These instructions are in the red bag and also on the website.

It was agreed that Ian should give a practical training session soon so that, in his absence, other members will be confident to help guests on the technical front.

3. New Treasurer

Nick has announced his intention to stand down as Treasurer at the year-end after 7 years. No-one on the Committee wishes to step into this role so it was decided that John W would approach John Hitchman informally next week to see if he would be prepared to take it on. If not, an email should go out via Jim to announce the impending 'vacancy' to our membership in the hope of attracting someone with financial knowledge.

4. Meeting & Greeting Guests

It has been pointed out that greater attention needs to be paid to who will be there to welcome our guests on arrival - this is sometimes left to whoever happens to be in the bar which is unsatisfactory. It was agreed that it should be down to the Committee Member who

has booked the guest to speak to him/her and agree a joint arrival time at the Club (from 1pm). This will also be the one to introduce the guest.

5. High Tide Festival (26 July 2026)

It was mooted at an earlier meeting that we might have a stall near the jazz stage to tell people who we are and encourage an increase in membership. After discussion it was agreed that it would be unnecessary since our numbers are consistently 'comfortable' for the moment with a regular c.25 attending each week (most of whom are term payers). We also get some new/irregular attendees from our Arts Richmond monthly posting, plus a draw such as Leon Greening can attract a capacity audience i.e. 35 seats.