

HOT SPRINGS VILLAGE PICKLEBALL CLUB

Bylaws

Article I – Name

Section 1: The name of the organization shall be The Hot Springs Village (HSV) Pickleball Club, herein after referred to as “the Club”.

Article II – Location

The Club shall be located in Hot Springs Village, Arkansas with primary “office” located at 209 DeSoto Blvd, Hot Springs Village, Arkansas. However, the official mailing address may change from year to year as determined by the administrative needs of the Club.

Article III – Purpose

Section 1: To provide members a fun, recreational, social activity and occasional voluntary competition.

Section 2: To establish policies for the safe and equitable use of any equipment or facilities owned, utilized or managed by the Club.

Section 3: To promote and encourage participation in the programs and activities of the Club.

Section 4: To offer our Club’s expertise to any other Pickleball Club, aiding in the accomplishment of its charter and the advancement of the sport of Pickleball.

Article IV – Membership

Section 1: All property owners, both resident and non-resident, certified renters of HSV and non-property owners who have purchased POA amenity privileges are eligible for membership of the Club.

Section 2: Members shall be interested in the purposes of the Club, be willing to abide by the Club’s by-laws, rules and guidelines, and actively participate in or support Club activities.

Section 3: Membership in the Club may be terminated:

1) By voluntary withdrawal

2) By nonpayment of dues adopted by the Club

3) By a simple majority vote of the membership, at a regular or special meeting of the Club, based on the findings and recommendation of the Club’s elected board members that a member has performed a terminable violation of the provisions of the published rules, guidelines and regulations promulgated by either HSV or by the Club.

Section 4: Discrimination Prohibited – Membership in the Club shall be open to all persons (subject to Sections 1 & 2 immediately above) without regard to race, age, religion, creed, sexual orientation, color, national origin, disability, or sex. Nevertheless, participation in specific

tournaments and divisions thereof may be restricted and apportioned on the basis of sex and/or age.

Article V –Meetings

Section 1: The Club may establish a schedule for periodic meetings which suit the Club's current needs.

Section 2: Special Membership Meetings - Special Meetings may be called by the President or by written request of at least three members of the Club. Such special meetings shall have at least one week notice given to members, providing the date, time, and place of the meeting as well as the subjects to be considered.

Section 3: Annual Membership Meeting - A meeting shall be held in March each year, for the purpose of informing members of current Club status, of outlining future plans to members, and of Board Member Election. Notification shall be given to Club members of the date and time of the annual meeting at least two weeks prior to the meeting. In addition, an annual written accounting of all funds received and disbursed by the Club shall be given to Club membership and the HSV Director of Recreation and Club Services.

Section 4: A quorum for any official Club business to be conducted at any Membership meeting shall consist of two elected board members and 10% of the club membership.

Section 5: Board Meetings- Board meetings shall be as called by the President or any two other Board members as needed. However, the minimum number of meetings per year shall be 2 (two).

Section 6: Board Meeting Quorum – A quorum of the Board consists of a simple majority of Board members and is required to conduct official Club business.

Article VI – Dues, Assessments, Fund Raising, and Expenses

Section 1: Annual dues are based on the calendar year and payable January 1 in parallel with the POA annual amenity fee schedule. Dues shall be a nominal amount. A new member who pays dues December 1 through the end of the year has membership rights through the end of the following year.

Changes to annual dues must be approved by a simple majority vote of Club members who reply by electronic ballot, and shall become effective the following January 1. Members who do not have email will be contacted by a Club board member for their vote.

Section 1a: A person at age 80 is qualified for a free, life-time, non-voting associate membership in the HSV Pickleball Club.

Section 2: The Club may, at any regularly scheduled or special meeting, agree to sponsor a fund raising project for a purpose deemed beneficial to its membership, to the residents of HSV or the sport of Pickleball subject to the approval of the HSV Director of Recreation and Club Services.

Section 3: All reimbursement requests must be accompanied by a receipt. Expenditures considered for payment by the Club of under \$50, may be approved by the Treasurer.

Expenditures \$50 - \$100 must be approved by President and Treasurer. Expenditures over \$100 must be approved in advance by the majority of the board members.

Section 4: No part of the net earnings of the association shall inure to the benefit of members, officers, Board members, or other private entities/ persons, except that the association shall be authorized and empowered to pay reasonable compensation for special, specific services in the accomplishment of activities related to specific Club purposes (e.g. tournament administration).

Article VII – Officers/Board Members and their Duties

Section 1: The elective officers of The Club shall be President, Vice-President, Secretary, and Treasurer. The elective members of the Board shall be the four officers, the Immediate Past President, and two members at large. Any member of the HSV Pickleball Club is eligible to hold an elective office in the Club.

Section 2: The term of office for each Club board member shall be two years to begin April 1 and end March 31 two years later. Each board member may seek re-election for a total of two consecutive two-year terms of office. President, Treasurer and one At Large Member will be elected in odd years. Vice-President, Secretary and one At Large Member will be elected in even years. After a one-year waiting period, that person may once again seek election as a Club board member.

Section 3: Duties of officers:

A) President:

- 1) Shall assume leadership of the Club, preside at all meetings of the Club, appoint all regular and special committees, and call special meetings, if required.
- 2) Shall be responsible for coordination with the HSV Director of Recreation and Club Services, Board of Directors and POA staff, and other organizations as needed.
- 3) Shall be responsible for issuing guidelines and rules for the Club's activities if the activities have special safety or other requirements not specifically covered by these by-laws.
- 4) Shall be responsible for coordination of Public Relations with outside sources that will be mutually beneficial to the Club and the Community.
- 5) Shall coordinate the maintenance/modifications to the Club website with the Club webmaster.
- 6) Shall be responsible for communications to the full club membership.

B) Vice-President:

- 1) Shall assume the duties of the President if the President is unable to function as a President.
- 2) Shall coordinate the efforts of special or standing committees.
- 3) Shall oversee the Club's daily activities and scheduling.

C) Secretary:

1) Shall take minutes of club meetings, attendance of annual meetings, and be responsible for establishing if a quorum exists at meetings.

2) Shall provide Club members and the HSV Director of Recreation and Club Services with a copy of the Club's bylaws and any subsequent changes.

D) Treasurer:

1) Shall collect all incoming monies, including dues, donations, sponsorship monies, tournament fees, goods sales money (gross receipts or commissions on sales) and deposit these into the Club bank account.

2) Shall disburse funds for approved expenses by check from the Club bank account.

3) Shall record all transactions from 1 & 2 directly above on fiscal log and balance the fiscal log against the Club bank account statement monthly.

4) Shall provide an approximate Club bank balance when requested by the President.

5) Shall provide periodic financial reports summarizing Club bank account transactions. An annual report is to be presented verbally and made available at annual meeting. A financial report shall be made available to all members at least twice a year. A copy of the annual report is to be furnished to the HSV Director of Recreation and Club Services upon request.

E) At Large Board Member #1

1) Shall coordinate fund raising activities and maintain programs that generate revenue for the Club.

F) At Large Board Member #2

1) Shall be responsible for Member Relations, maintaining Club roster, coordinating social events and tournaments.

Article VIII – Committees

Section 1: Nominating Committee - Shall be appointed by the president at least thirty days prior to the annual meeting. The committee shall consist of at least three members whose duties are to poll the club and identify those members seeking election to a board member position. The committee will ensure that incumbents seeking re-election as well as all nominees are members in good standing prior to presenting their names to the general membership for vote. Any Club member may nominate another member or themselves. If there is more than one candidate for an elective position, the general membership shall vote by electronic ballot to elect the board member. Should a vacancy not be filled through the nomination and voting process, the president shall fill the vacancy through direct appointment.

Section 2: Special or Standing Committees - The president may appoint standing committees as needed for the Club's operation and may establish and appoint members of special committees for special projects as needed. Committees may be established as needed and shall be governed by a document such as a HSV Pickleball Club Policies and Procedures outlining purpose and responsibilities.

Article IX – Fiscal Year

Section 1: The fiscal year of the Club shall start January 1 and shall end December 31 the same year.

Article X - Miscellaneous

Section 1: Audits.

- A) An audit may be called for at any time deemed necessary by the Club President. An audit should be conducted by a peer review group from HSV PB Club.
- B) Audit Committee shall consist of a minimum of two persons, not related to the Treasurer.
- C) An informal audit is expected to be performed before any new Treasurer assumes position.

Section 2: Equipment and/or supplies purchased by the Club are to be for Club related use by members and their guests only.

Article XI – Amendments

Section 1: Upon proposal by the Club’s elected board, these by-laws may be amended by a simple majority vote of members attending a special meeting or by electronic ballot.

Section 2: Proposed changes to the by-laws shall be explained and discussed at a special meeting or communicated by email to all Club members followed by a period of at least two weeks to allow for questions from members. The final changes will be sent to all members for a vote by electronic ballot, and must be approved by a simple majority of Club members who reply. The voting will conclude seven days after the electronic ballot is sent to the members. The changes shall become effective no later than three days following email notification to the members of the voting results.

Article XII – Conflict of Documents

Section 1: In the case of any conflict between any part of these by-laws and the Declaration of Covenants, Conditions, and Restrictions of HSV, of the Articles of Incorporation of HSV Property Owners Association (POA), or the by-laws of HSV that part of these by-laws shall be inoperative. The Club will immediately upon being aware of the conflict, take necessary steps to bring these by-laws into conformity with the above named documents.

Article XIII– Dissolution

Section 1: Dissolution of the HSV Pickleball Club shall be coordinated with the HSV Director of Recreation and Club Services and provide for the orderly transfer of any property jointly owned, maintained or managed.

Section 2: In the event of the dissolution of the HSV Pickleball Club, its property, funds, and other assets shall be transferred to whatever organization or organizations operated exclusively for charitable, educational, and/or purposes as the HSV Pickleball Club may determine, provided such organization or organizations qualify as tax-exempt under the Internal Revenue Code of the United States.

Article XIV -- Vacancies

If a vacancy shall occur on the Board, the remaining members of the Board may, by a majority vote, elect a successor for the unexpired term with two exceptions: 1) a vacancy in the office of the Immediate Past President shall not be filled, and 2) a vacancy in the office of the President shall be succeeded by the Vice President.

President

Vice President

Revised 1/25/19