

**DUE DATE JULY 10th, 2025**

Items with ( * ) must be filled in. Fill in others if new or changed info!							<table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td colspan="2" style="padding: 5px;">Mark Applicable Boxes</td> </tr> <tr> <td style="width: 30px; text-align: center; padding: 5px;"><input type="checkbox"/></td> <td style="padding: 5px;">New Address (give us at least 2 weeks)</td> </tr> <tr> <td style="text-align: center; padding: 5px;"><input type="checkbox"/></td> <td style="padding: 5px;">Copy of Phone/E-MAIL/Fax Order</td> </tr> </table>		Mark Applicable Boxes		<input type="checkbox"/>	New Address (give us at least 2 weeks)	<input type="checkbox"/>	Copy of Phone/E-MAIL/Fax Order
Mark Applicable Boxes														
<input type="checkbox"/>	New Address (give us at least 2 weeks)													
<input type="checkbox"/>	Copy of Phone/E-MAIL/Fax Order													
<b>Name*</b>														
<b>Address</b>														
<b>City , State, Zip</b>														
<b>Daytime Phone (      )</b>														
<b>Nighttime Phone (      )</b>														
<b>E-Mail Address</b>														
Sign for Adult Material (18 or older)*														
<b>Special Instructions, Notes or Replies:</b>														
Payment Method	CHECK One:	Check	MO	Credit Card	Other	Cash	Invoice # (INTERNAL USE)							

**Summary of your order for the month:**

Type of Merchandise Ordered:	Total Cover or Listed Price (Col. A)	Your Percent (.70 represents a 30 % Disc, .80 is 20 %, 1.00 is 0%, etc) (Col. B)	Your Cost (Col A times Col B) (Col. C)
Previews Priced Items <b>On-Time Orders</b> ( POSTMARK NOT COUNTED )		<b>0.70</b>	1.
Previews Priced Items <b>Late Orders</b>		<b>0.75</b>	2.
Back Issues, Items from Earlier Previews, Non-Previews items		<b>0.80</b>	3.
Please Inquire Items and Supplies <b>NET ITEMS</b>		<b>1.00 (Late Orders use 1.05)</b>	4.
<b>Sub-Total Column (Lines 1 -4)</b>			5.
6. <input type="checkbox"/> <b>NOTE ABOUT PREVIEWS</b> – Previews is no longer published on paper. It will be available in the AYS section of keithscomics.com going forward			6. <b>0</b>
7. <b>Sub Total (Lines 5 plus 6 of Column C)</b>			7.
8. <b>Texas Residents only</b> – Sales Tax (multiply Line 7 by 0.0825)			8.
9. <b>***6/23 We are discontinuing pre-pay shipping. We will bill you for shipping and you can pay when it appears on your sh/cr memo. You will be billed the month after the shipment is made. Credit card customers leave blank. We will auto charge the shipping the next month.</b>			9. <b>XXXXX</b>
10. Prior Credits (-) or Shortages (+) from memo received in prior Monthly Shipment			10
<b>11. Total Order (add Lines 7, 8, 9, 10 and 11)</b>			<b>11</b>

**Instructions:**

1. \* Order discounts are calculated upon arrival to us. **Postmarks not counted. Postmarks not counted.**
2. It is EXPRESSLY implied that by placing an order, you understand all Policies and Procedures of At Your Service Subscriptions.
3. To order advance comics listed in Previews , you can use the Order Booklet, our pre-printed Short Order Form, or our blank Short Order Form, or any combination thereof. You MUST provide us with the item numbers as found in the Order Booklet or on our Pre-Printed Short Order Forms enclosed. These are the line numbers as found in the Previews Order Booklet.
4. COD and Credit Card Orderers are required to pay a one-time 25% deposit. The deposit may increase as orders increase, and we will contact you if an additional deposit is required.
5. AYSS reserves the option to substitute covers for books ordered after due date.
6. Late Orders (arriving two weeks after the Due Date printed above) receive a **Maximum 25 percent** discount, possible alternate cover, and a 5% surcharge on PI (Net) Items– use Line 2

**Submit your order via e-mail:  
k4ndallas@gmail.com**

Or Return Completed Order Forms to

**AT YOUR SERVICE SUBSCRIPTIONS  
1906 AMBROSE DRIVE  
ROWLETT, TEXAS 75089**