

**DUE DATE JAN 4, 2026**

Items with ( * ) must be filled in. Fill in others if new or changed info!							
<b>Name*</b>							
<b>Address</b>							
<b>City , State, Zip</b>							
<b>Daytime Phone (      )</b>							
<b>Nighttime Phone (      )</b>							
<b>E-Mail Address</b>							
Sign for Adult Material (18 or older)*							
<b>Special Instructions, Notes or Replies:</b>							
Payment Method	CHECK One:	Check	MO	Credit Card	Other	Cash	Invoice # (INTERNAL USE)

Mark Applicable Boxes	
<input type="checkbox"/>	New Address (give us at least 2 weeks)
<input type="checkbox"/>	Copy of Phone/E-MAIL/Fax Order

**Summary of your order for the month:**

Type of Merchandise Ordered:	Total Cover or Listed Price (Col. A)	Your Percent (.70 represents a 30 % Disc, .80 is 20 %, 1.00 is 0%, etc) (Col. B)	Your Cost (Col A times Col B) (Col. C)
Previews Priced Items <b>On-Time Orders</b> ( POSTMARK NOT COUNTED )		<b>0.70</b>	1.
Previews Priced Items <b>Late Orders</b>		<b>0.75</b>	2.
Back Issues, Items from Earlier Previews, Non-Previews items		<b>0.80</b>	3.
Please Inquire Items and Supplies <b>NET ITEMS</b>		<b>1.00 (Late Orders use 1.05)</b>	4.
<b>Sub-Total Column (Lines 1 -4)</b>			5.
			6. <b>0</b>
			7.
			8.
			9. XXXXX
			10
			11

6. ☐ **NOTE ABOUT PREVIEWS** – Previews is no longer published on paper. It will be available in the AYS section of keithscomics.com going forward

7. **Sub Total (Lines 5 plus 6 of Column C)**

8. **Texas Residents only** – Sales Tax (multiply Line 7 by 0.0825)

9. \*\*\*\*6/23 We are discontinuing pre-pay shipping. We will bill you for shipping and you can pay when it appears on your sh/cr memo. You will be billed the month after the shipment is made. Credit card customers leave blank. We will auto charge the shipping the next month.

10. Prior Credits (-) or Shortages (+) from memo received in prior Monthly Shipment

**11. Total Order (add Lines 7, 8, 9, 10 and 11)**

**Instructions:**

- \* Order discounts are calculated upon arrival to us. **Postmarks not counted. Postmarks not counted.**
- It is EXPRESSLY implied that by placing an order, you understand all Policies and Procedures of At Your Service Subscriptions.
- To order advance comics download and print out our Short Order Form and mail or download and fill out our excel form and e-mail. Keithscomics.com
- COD and Credit Card Orderers are required to pay a one-time 25% deposit. The deposit may increase as orders increase, and we will contact you if an additional deposit is required.
- AYSS reserves the option to substitute covers for books ordered after due date.
- Late Orders (arriving two weeks after the Due Date printed above) receive a **Maximum 25 percent** discount, possible alternate cover, and a 5% surcharge on PI (Net) Items– use Line 2

**Submit your order via e-mail:  
k4ndallas@gmail.com**

Or Return Completed Order Forms to

**AT YOUR SERVICE SUBSCRIPTIONS  
1906 AMBROSE DRIVE  
ROWLETT, TEXAS 75089**