

**AT YOUR SERVICE SUBSCRIPTIONS****DUE DATE JAN 4, 2026****DEC 25 for FEB 26  
Order items**

Items with ( * ) must be filled in. Fill in others if new or changed info!							
<b>Name*</b>							
<b>Address</b>							
<b>City , State, Zip</b>							
<b>Daytime Phone (        )</b>							
<b>Nighttime Phone (        )</b>							
<b>E-Mail Address</b>							
Sign for Adult Material (18 or older)*							
<b>Special Instructions, Notes or Replies:</b>							
Payment Method	CHECK One:	Check	MO	Credit Card	Other	Cash	Invoice # (INTERNAL USE)

**Summary of your order for the month:**

Type of Merchandise Ordered:	Total Cover or Listed Price (Col. A)	Your Percent (.70 represents a 30 % Disc, .80 is 20 %, 1.00 is 0%, etc) (Col. B)	Your Cost (Col A times Col B) (Col. C)
Previews Priced Items <b>On-Time Orders ( POSTMARK NOT COUNTED )</b>		<b>0.70</b>	1.
Previews Priced Items <b>Late Orders</b>		<b>0.75</b>	2.
Back Issues, Items from Earlier Previews, Non-Previews items		<b>0.80</b>	3.
Please Inquire Items and Supplies <b>NET ITEMS</b>		<b>1.00 (Late Orders use 1.05)</b>	4.
<b>Sub-Total Column (Lines 1 -4)</b>			5.
6 <input type="checkbox"/> <b>NOTE ABOUT PREVIEWS</b> – Previews is no longer published on paper. It will be available in the AYS section of <a href="http://keithscomics.com">keithscomics.com</a> going forward			6. 0
7. <b>Sub Total (Lines 5 plus 6 of Column C)</b>			7.
8. <b>Texas Residents only</b> – Sales Tax (multiply Line 7 by 0.0825)			8.
9. *** <sup>6/23</sup> We are discontinuing pre-pay shipping. We will bill you for shipping and you can pay when it appears on your sh/cr memo. You will be billed the month after the shipment is made. Credit card customers leave blank. We will auto charge the shipping the next month.			9. XXXXX
10. Prior Credits (-) or Shortages (+) from memo received in prior Monthly Shipment			10
<b>11. Total Order (add Lines 7, 8, 9, 10 and 11)</b>			11

**Instructions:**

- \* Order discounts are calculated upon arrival to us. **Postmarks not counted. Postmarks not counted.**
- It is EXPRESSLY implied that by placing an order, you understand all Policies and Procedures of At Your Service Subscriptions.
- To order advance comics download and print out our Short Order Form and mail or download and fill out our excel form and e-mail. [Keithscomics.com](http://Keithscomics.com)
- COD and Credit Card Orderers are required to pay a one-time 25% deposit. The deposit may increase as orders increase, and we will contact you if an additional deposit is required.
- AYSS reserves the option to substitute covers for books ordered after due date.
- Late Orders (arriving two weeks after the Due Date printed above) receive a **Maximum 25 percent** discount, possible alternate cover, and a 5% surcharge on PI (Net) Items– use Line 2

**Submit your order via e-mail  
k4ndallas@gmail.com**

Or Return Completed Order Forms to

**AT YOUR SERVICE SUBSCRIPTIONS  
1906 AMBROSE DRIVE  
ROWLETT, TEXAS 75089**