

# AT YOUR SERVICE SUBSCRIPTIONS

DUE DATE APRIL 5th, 2024

# MAR 24 for MAY 24 catalog items

Items with ( * ) must be filled in. Fill in others if new or changed info!
<b>Name*</b>
<b>Address</b>
<b>City , State, Zip</b>
<b>Daytime Phone (      )</b>
<b>Nighttime Phone (      )</b>
<b>E-Mail Address</b>
Sign for Adult Material (18 or older)*

Mark Applicable Boxes	
<input type="checkbox"/>	New Address (give us at least 2 weeks)
<input type="checkbox"/>	Copy of Phone/Fax Order

<b>Special Instructions, Notes or Replies:</b>
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Payment Method	CHECK One:	Check	MO	Credit Card	Other	Cash	Invoice # (INTERNAL USE)
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### Summary of your order for the month:

Type of Merchandise Ordered:	Total Cover or Listed Price (Col. A)	Your Percent (.70 represents a 30 % Disc, .80 is 20 %, 1.00 is 0%, etc) (Col. B)	Your Cost (Col A times Col B) (Col. C)
Previews Priced Items <b>On-Time Orders</b> ( POSTMARK NOT COUNTED )		<b>0.70</b>	1.
Previews Priced Items <b>Late Orders</b>		<b>0.75</b>	2.
Back Issues, Items from Earlier Previews, Non-Previews items		<b>0.80</b>	3.
Please Inquire Items and Supplies <b>NET ITEMS</b>		<b>1.00 (Late Orders use 1.05)</b>	4.
<b>Sub-Total Column (Lines 1 -4)</b>			5.
6. <input type="checkbox"/> <b>CHECK HERE FOR PREVIEWS</b> - INCLUDES ORDER BOOK - \$3.49 (Free if 5C is over \$ 100.00) - ships around MAY 7th Strike through pre-printed price if free or unneeded.			6. <b>3.49</b>
7. <b>Sub Total (Lines 5 plus 6 of Column C)</b>			7.
8. <b>Texas Residents only</b> – Sales Tax (multiply Line 7 by 0.0825)			8.
9. ****6/23 We are discontinuing pre-pay shipping. We will bill you for shipping and you can pay when it appears on your sh/cr memo. You will be billed the month after the shipment is made. Credit card customers leave blank. We will auto charge the shipping the next month.			9. XXXXX
10. Prior Credits (-) or Shortages (+) from memo received in prior Monthly Shipment			10
<b>11. Total Order (add Lines 7, 8, 9, 10 and 11)</b>			<b>11</b>

### Instructions:

- \* Order discounts are calculated upon arrival to us. **Postmarks not counted. Postmarks not counted.**
- It is EXPRESSLY implied that by placing an order, you understand all Policies and Procedures of At Your Service Subscriptions.
- To order advance comics listed in Previews, you can use the Order Booklet, our pre-printed Short Order Form, or our blank Short Order Form, or any combination thereof. You MUST provide us with the item numbers as found in the Order Booklet or on our Pre-Printed Short Order Forms enclosed. These are the line numbers as found in the Previews Order Booklet.
- COD and Credit Card Orderers are required to pay a one-time 25% deposit. The deposit may increase as orders increase, and we will contact you if an additional deposit is required.
- Late Orders (arriving two weeks after the Due Date printed above) receive a **Maximum 25 percent** discount, possible alternate cover, and a 5% surcharge on PI (Net) Items– use Line 2

**Submit your order via e-mail:**  
**k4ndallas@gmail.com**

Or Return Completed Order Forms to

**At Your Service Subscriptions**  
P.O. BOX 1180 ROWLETT, TEXAS 75030-1180  
E-Mail Address for orders: order@keithsneatstuff.com