



**TOWN OF HIGHLAND**  
Iowa County, Wisconsin

**TOWN BOARD MEETING**  
Highland Town Hall  
844 Main St, Highland, WI 53543  
Tuesday, November 11, 2025; 6:00 PM

## **MINUTES**

1. *Call to order by Town Chair, Al Kosharek.*  
Richards, Kosharek. Absent: McGuire
2. *Verify open meeting notice requirement.*  
Aulik Confirmed.
3. *Approval of Regular Board Meeting Minutes from October 14, 2025.*  
Motion by Richards, second by Kosharek to approve the minutes. Voice vote.  
Motion carried 2-0.
4. Reports:
  - a) Treasurer – October ending balance is \$214,470.90
  - b) Fire District - Attached
  - c) Road – Auger on yellow truck is being worked on; discussed v-plow and discussed culvert work; plows are on the truck; mowing is complete - discussed mowing possibly at Curt James; patching; tires will be coming up – discussed chain/tire configuration.
  - d) Clerk – updates provided in agenda items below.
5. Public Comment - None
6. New Business
  - a) *Highland Ambulance Service: Operational Plan Change from Advanced Emergency Medical Technician level to a Flex Plan Operational level.*  
Neil Michek was present from the Highland Ambulance Service regarding the ambulance service changing its Operational Plan from the Advanced Emergency Medical Technician level to a Flex Staffing Plan Emergency Medical Technician level. The Board supports the Highland Ambulance Services' continued efforts to provide emergency medical services and is supportive of the proposed changes to its Operational Plan.



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- b) *Discussion and possible action to approve the 2026 Stray & Abandoned Animal Services Contract with Iowa County Humane Society.* The Board discussed increasing dog license fees to help cover the costs of this program. The item will return for discussion at the December meeting. Motion by Al, second by Richards to approve the contracts. Motion carried 2-0.
  
  - c) *Update on Existing Cintas Contract.* Aulik updated that the Town is under contract until 2027, however she switched the deliverable from clothing to mat service which should leave to some savings. No action.
  
  - d) *Discussion and possible action regarding Clerk wages for 2026.* When Aulik was approached to be a Clerk, she was told the annual compensation would be \$17,000. However for 2025, prior to Aulik's election, \$5000 of this salary had been removed to pay for a 3<sup>rd</sup> party to complete the Form CT. Aulik is able to complete the Form CT moving forward. Motion by Richards, second by Kosharek to add the \$5,000 back to Aulik's salary starting in 2026. Motion carried 2-0.
7. Old Business
- a) *Discussion and possible action to approve the 2026 Preliminary Budget.* Motion by Kosharek, second by Richards to approve the 2026 preliminary budget. The budget will be scheduled for public hearing on November 26 @ 6 pm.
  
  - b) *Discussion and possible action regarding the creation of a Town website.* It was discussed that Aulik will work on this in 2026 and will be compensated for time spent on the project.
  
  - c) *Discussion and possible action regarding updating the Town Employee Handbook.* No updates at this time.
  
  - d) *Discussion regarding Town phone and phone usage.* As discussed during the preliminary budget, employees will receive a \$25/month



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stipend for using personal phones for Town business in lieu of separate phones.

8. *Pay November Claims & Expenditures.*

Motion by Kosharek, second by Richards to approve the November claims.

Motion carried 2-0.

9. *Adjourn and Next Regular Meeting Date: December 9, 2025*

Motion by Richards, second by Kosharek to approve the November claims.

Motion carried 2-0.