

General Individual Development Plan Template

Name:

Date:

Role:

The Individual Development Plan (IDP) is a tool that assists you with professional growth and personal development. This is a **general** version that can be tailored to your specific role and context. The IDP tool can be paper-based or electronic (eIDP).

Goal	Developmental Activities	Measure of Success	Resources Required	Contribution to Organization
<i>The knowledge/skill/ ability or competency to be developed. This learning goal must be identified before the appropriate developmental activity can be chosen.</i>	<i>The specific activities that you will engage in to achieve the learning goal.</i>	<i>The performance measure that will indicate successful completion of the developmental activities.</i>	<i>The resources that are necessary to engage in the developmental activities. Resources may include funds, work hours, other employees (e.g., subject matter expert), job aids, documentation, etc.</i>	<i>How does your achievement of this goal contribute to the success of the organization?</i>