Fairgrove Township

Regular Board Meeting

Fairgrove Township Hall

November 15, 2021 7:31 PM

Roll Call: Supervisor Keith Aeder, Clerk Katie Gebhardt, Treasurer Sarah Donovan, Trustee Dennis Hadeway, and Trustee Justin Edwards.

Visitors Present: Pat Donovan-Gray – Deputy Treasurer, Doug Foster – Sexton

Call to order/Pledge

Hadeway moved Donovan supported to approve October Meeting minutes. Passed

Hadeway moved Edwards supported to approve November agenda. Passed

Visitor Comments - None

Visitor Comments Closed

Other Reports

Sexton Report

* 1 burial
* Cleanup is done.

Supervisors Report

* Zoning Ordinances – Issue with final draft the Township Received.
* Tim Gardener – Asks that the Township keep building codes up to date on changes within the Township.
* Road Commission – Thrusday 12/2 MDOT meeting for public input.
* Dutcher Rd – RS Scott has more drafting to complete, more information is expected at December meeting.
* 2022 Road projects? Board discussed sealing roads to preserve condition.

Unfinished Business

* ARPA No Conflict Policy – Fairgrove Township Federal Procurement Policy
  + Aeder moved Edwards supported to adopt No Conflict Policy as amended. Passed
* NorthStar – Account would have no fees and .05% interest.
  + Hadeway moved Gebhardt supported to authorize Donovan to moved Fairgrove Township general fund checking to NorthStar bank. Passed.

Financial Report

* Independent Bank CD is maturing.
* Revenue Sharing
* Discussion on PPT.
* Hadeway moved Edwards supported to accept financial report as presented. Passed

Bills

* Hadeway moved Edwards supported to pay bills as presented. Passed.

Board Comment Closed

Visitor Comments - None

Aeder moved Hadeway supported to adjourn meeting. Passed

Meeting adjourned 8:43 PM

Respectfully Submitted,

Katie Gebhardt

Fairgrove Township Clerk

**Fairgrove Township Federal Procurement**

**Conflict of Interest Policy**

**I. Purpose**

The purpose of this policy is to establish conflicts of interest guidelines that meet or exceed the requirements under state law and local policy when procuring goods (apparatus, supplies, materials, and equipment), services, and construction or repair projects paid for in part or whole by federal funds and required under [2 C.F.R. § 200.318(c)(1)](https://www.law.cornell.edu/cfr/text/2/200.318).

**II. Policy**

This specific policy only applies when procuring goods (apparatus, supplies, materials, and equipment), services, and construction or repair projects funded in part or whole with federal financial assistance (direct or reimbursed). This policy also applies to any subrecipient of the funds.

The employee responsible for managing the federal financial assistance award shall review the notice of award to identify any additional conflicts of interest prohibitions or requirements associated with the award, and shall notify all employees, officers, and agents, including subrecipients, of the requirements of this policy and any additional prohibitions or requirements.

**A. Conflicts of Interest.** In addition to the prohibition against self-benefiting from a public contract under Public Act 317 of 1968 and other applicable state law, no officer, employee, or agent of Fairgrove Township may participate directly or indirectly in the selection, award, or administration of a contract supported by a federal award if he or she has a real or apparent conflict of interest. A real or apparent conflict exists when any of the following parties has a financial or other interest in or receives a tangible personal benefit from a firm considered for award of a contract:

1. the employee, officer, or agent involved in the selection, award, or administration of a contract;

2. any member of his or her immediate family;

3. his or her partner; or

4. an organization which employs or is about to employ any of these parties.

Any officer, employee, or agent with an actual, apparent, or potential conflict of interest as defined in this policy shall report the conflict to his or her immediate supervisor. Any such conflict shall be disclosed in writing to the federal award agency or pass-through entity in accordance with applicable Federal awarding agency policy.

**B. Gifts.** In addition to the prohibition against accepting gifts and favors from vendors and contractors under state law, officers, employees, and agents of Fairgrove Township are prohibited from accepting or soliciting gifts, gratuities, favors, or anything of monetary value from contractors, suppliers, or parties to subcontracts. Items of nominal value valued at less than $ 100, which fall into one of the following categories may be accepted:

1. promotional items;

2. honorariums for participation in meetings; or

3. meals

Any officer, employee or agent who knowingly accepts an item of nominal value allowed under this policy shall report the item to his or her immediate supervisor.

**III. Violation**

Employees violating this policy may be subject to discipline up to and including termination. Contractorviolations of this policy may result in termination of the contract and may prohibit the contractor from being eligible for future contract awards.