



LANSDOWNE CONSERVANCY

LANSDOWNE CONSERVANCY FACILITIES & GROUNDS COMMITTEE CHARTER

I. PURPOSE AND OBJECTIVE

The Facilities and Grounds Committee (Committee) will work with the Lansdowne Conservancy Board of Directors (Board) and the association's management company to identify projects to enhance the Conservancy's grounds, facilities, infrastructure, and associated assets.

The Committee will work with the Board and association's management company to identify projects that will maintain the Conservancy's grounds, facilities, infrastructure, and associated assets.

The Committee will work with the association's management company and recommend professional vendors for contracted and spot services to the Board.

The Committee advises the Board and management company concerning any facilities or grounds issues or concerns that may be brought to the Committee's attention by Conservancy property owners.

The Committee recommends to the Board future development opportunities to improve the value of all Conservancy property owners relating to the association's facilities and grounds.

The Committee will advise the Board on issues related to rules, policies, maintenance, upkeep, and the use of the common grounds and facilities.

The Committee will review and recommend proposals for major grounds and facility service providers to the Board.

The Committee will review, draft, and recommend rules and regulations related to grounds and facilities to the Board.

The Committee should solicit and be responsive to suggestions and recommendations of individual Conservancy property owners and sub-associations.

II. ORGANIZATION OF COMMITTEE:

The Facilities & Grounds Committee is a standing committee of at least three (3) and at most five (5) members. The Conservancy Board of Directors shall install a Chair for the F&G Committee for a three (3) year term; however, the Board maintains the authority to



replace the Committee Chair, at the Board's discretion, at any time by majority Board vote.

The Committee Chair will recommend each member they would like appointed to the Committee to the Board. Such appointment by the Board shall be for three (3) years; however, the Board maintains the authority to replace Committee members at any time by majority Board vote.

III: COMMITTEE MEETINGS

The Facilities & Grounds Committee shall meet at least quarterly. Meetings are conducted either in person or virtually at the Chair's discretion. The F&G committee should meet one month ahead of the scheduled Board meeting to facilitate timely Board action on action items and proposals.

The meetings must be open to all Lansdowne property owners and include a Property Owner Open Forum agenda item where property owners can directly address the Committee on any grounds or facility matters. Meeting agendas will typically be set seven (7) days before the Committee Chair's meeting, and notice will be given to property owners through the Conservancy's management company. Adjustments to the agenda may be made during the opening of the meeting by committee members or requested by property owners in attendance.

A representative from the Conservancy's management company will attend each Committee meeting.

The Committee is directly responsible to the Board of Directors.

The Facilities and Grounds Committee shall submit annual capital requests to the Finance Committee for inclusion in preparing a proposed fiscal year budget. The Board will consider such capital requests in its budget deliberation and may or may not adopt them into its annual budget at its discretion.

LANSDOWNE CONSERVANCY

RESOLUTION OF THE BOARD OF DIRECTORS

ESTABLISH A FACILITY AND GROUNDS SUBCOMMITTEE

WHEREAS, §7.1 (a) of the Declaration of the Lansdowne provides that the Association is responsible for the management and upkeep of all the Common Areas; and

WHEREAS, the Board of Directors performs the duties of §7.1 on behalf of the association; and

WHEREAS, the Board of Directors considers it to be in the best interests of the Association to establish a Committee to advise the Board of Directors on issues related to rules, policies, maintenance, upkeep and the use of the Common Areas and facilities.

NOW, THEREFORE BE IT RESOLVED that:

The Board of Directors establishes the Facility and Grounds Committee as an advisory board to the Board of Directors.

Adopted effective as of June 12, 2024

Thomas Jeavons, President

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CERTIFICATE OF THE SECRETARY OF THE LANSDOWNE CONSERVANCY

I, THE UNDERSIGNED, DO HEREBY CERTIFY:

- 1. That I am the duly elected and acting Secretary of Board of Directors of the Lansdowne Conservancy; and*
- 2. That the foregoing Resolution constitutes the Resolution of the Lansdowne Conservancy as duly adopted by action of the Lansdowne Conservancy Board of Directors on June 12, 2024.*

IN WITNESS WHEREOF, I have hereto subscribed my name and affixed the seal of the Corporation this 12 day of June 2024.

John Walsh, Lansdowne Conservancy, Secretary