

Lansdowne Conservancy
BOARD DIRECTORS MEETING
Wednesday, September 24, 2025 at 11:00 AM
19501 Promenade Drive, Leesburg, VA 20176

Board Members Present:

Tom Jeavons, Treasurer
Peter Podbielski, President
Patrick Seville, Vice President
John Walsh, Secretary
Mary Ann Mueller, Director

Others Present:

Kathryn Edwards, CMC Portfolio Manager
Malik Davis, CMC Recording Secretary
Bryan Turner, The Turner Law Firm
Jackie Harlow, The Turner Law Firm

Board Members Absent: Carol Smith, Dorothy O'Brien

I. CALL TO ORDER

Peter Podbielski called the meeting to order at 11:00AM and confirmed with Kathryn Edwards that quorum obligations had been met with 5 board members present.

II. APPROVAL OF AGENDA

A **MOTION** was made by Peter Podbielski to approve the September 24, 2025, Board of Directors Meeting Agenda. Motion was **SECONDED** by Tom. Motion **PASSED** unanimously.

III. APPROVAL OF BOARD MINUTES – July 9, 2025.

A **MOTION** was made by Peter Podbielski to approve the July 9, 2025, Draft Board of Directors Meeting Minutes as written. Motion was **SECONDED** by Patrick Seville. Motion **PASSED** unanimously.

IV. PROPERTY OWNER OPEN FORUM

V. LEGAL UPDATE/TASKFORCE UPDATE

A. Brian Turner discussed the taskforce update.

B. Jackie Harlow gave an update of the upcoming PRSC meeting pertaining two applications.

VI. FACILITIES AND GROUNDS COMMITTEE REPORT

Patrick Seville informed the Board of the upcoming F&G meeting in November. Things that were discussed were walking trails repairs, black signage poles, monument signs, and budget plan.

VII. TREASURERS REPORT

Tom Jeavons updated the Board on August 2025 Financials.

VIII. OLD BUSINESS

A. A **MOTION** to ratify was made by Peter Podbielski to approve Route 7 Landscape Enhancement to be performed by HLS for \$ 21,500 and Metro Water to install, add, and connect irrigation in the area for \$4,895. Motion was **SECONDED** by Tom Jeavons. Motion **PASSED**.

B. A **MOTION** was made by Peter Podbielski to approve HLS to perform the bacterial leaf scorch treatment on the 32 Oak trees in the medians of Lansdowne Boulevard. Motion was **SECONDED** by Tom Jeavons. Motion **PASSED**.

IX. NEW BUSINESS

A. Snow Contract

A **MOTION** was made by Patrick Seville to approve Advantage Landscaping for snow removal services in winter 2026. Motion was **SECONDED** by Peter Podbielski. Motion **PASSED**.

X. EXECUTIVE SESSION

A **MOTION** was made by Peter Podbielski at 11:25AM to enter Executive Session. Motion was **SECONDED** by John Walsh. Motion **PASSED**.

A **MOTION** was made by Peter Podbielski at 11:26AM to exit Executive Session. Motion was **SECONDED** by Patrick Seville. Motion **PASSED**.

XI. ADJOURNMENT

A **MOTION** was made by Peter Podbielski to adjourn the Board of Directors Meeting at 11:33PM. Motion was **SECONDED** by Tom Jeavons. Motion **PASSED**.