Lansdowne Conservancy
BOARD DIRECTORS MEETING
Wednesday, July 9 ,2025 at 11:00 AM
19501 Promenade Drive, Leesburg, VA 20176

Board Members Present:
Tom Jeavons, Treasurer
Peter Podbielski, President
Dorothy O'Brien, Director
Carol Smith, Director
Patrick Seville, Vice President

Others Present:
Kathryn Edwards, CMC Portfolio Manager
Malik Davis, CMC Recording Secretary
Bryan Turner, The Turner Law Firm
Jackie Harlow, The Turner Law Firm

Board Members Absent: John Walsh

I. CALL TO ORDER
Peter Podbielski called the meeting to order at 11:00AM and confirmed with Kathryn Edwards that quorum obligations had been met with 5 board members present.

II. APPROVAL OF AGENDA
A **MOTION** was made by Peter Podbielski to approve the July 9, 2025, Board of Directors Meeting Agenda. Motion was **SECONDED** by Tom. Motion **PASSED** unanimously.

III. APPROVAL OF BOARD MINUTES – MARCH 12, 2025.
A **MOTION** was made by Peter Podbielski to approve the March 12, 2025, Draft Board of Directors Meeting Minutes as written. Motion was **SECONDED** by Patrick Seville. Motion **PASSED** unanimously.

IV. PROPERTY OWNER OPEN FORUM
- Chairman of Field & Grounds at Lansdowne Woods: Expressed concerns of dead trees.
- John Clause, President of Vistas: Commended Jackie Harlow for all her help and advised Lansdowne Conservancy to work with developer to have a realistic goals/budget/reserve refund.

V. LEGAL UPDATE/TASKFORCE UPDATE
A. Brian Turner explained the senior class representation process and nominee, along with the corporate class. Brain Turner also discussed the taskforce update.

B. Jackie Harlow gave an update of the latest PRSC meeting pertaining the status of the NCC residential and educational use application.

VI. FACILITIES AND GROUNDS COMMITTEE REPORT
Patrick Seville representing the facilities and grounds committee, gave an update of landscaping items that has been addressed and upcoming meetings in the fall.

VII. TREASURERS REPORT

Tom Jeavons updated the Board on May 2025 Financials.

VIII. OLD BUSINESS

A. A **MOTION** to ratify was made by Peter Podbielski to approve black flute pole replacement. Motion was **SECONDED** by Carol Smith. Motion **PASSED**.

B. A **MOTION** to ratify was made by Tom Jeavons to approve insurance proposal by Cascade Insurance Group. Motion was **SECONDED** by Patrick Seville. Motion **PASSED**.

C. A **MOTION** to ratify was made by Tom Jeavons to approve irrigation repairs by Metro Water Services throughout Lansdowne Conservancy. Motion was **SECONDED** by Dorothy O’Brien. Motion **PASSED**.

D. A **MOTION** to ratify was made by Dorthy O’Brien to approve certificate of deposit renewal. Motion was **SECONDED** by Tom Jeavons. Motion **PASSED**.

E. A **MOTION** was made by Dorothy O’Brien to approve Lansdowne Conservancy to join the Loudoun Invasive Removal Alliance. Motion was **SECONDED** by Patrick Seville. Motion **PASSED**.

F. A **MOTION** was made by Patrick Seville to approve ADM Trees to perform the dead tree removal throughout Lansdowne Conservancy. Motion was **SECONDED** by Carol Smith. Motion **PASSED**.

IX. NEW BUSINESS

A. Peter Podbielski discussed alternative meeting times that could be beneficial for the Lansdowne Conservancy Board Meetings.

B. Smart Automation presented the proposed website for Lansdowne Conservancy, discussing the layout and expectations the Board is looking for.

C. A **MOTION** was made by Patrick Seville to approve CertaPro Painters to repair the guard rails on Riverside Parkway in Lansdowne Conservancy. Motion was **SECONDED** by Tom Jeavons. Motion **PASSED**.

D. A **MOTION** was made by Patrick Seville to approve Fairfax Paving to perform the walking trail repairs throughout the Lansdowne Conservancy black asphalt trails. Motion was **SECONDED** by Dorothy O’Brien. Motion **PASSED**.

A **MOTION** was made by Patrick Seville to approve Fairfax Asphalt Paving to install the new trail connection on Riverside Parkway and Woodbridge Parkway on Lansdowne Conservancy. Motion was **SECONDED** by Dorothy O’Brien. Motion **PASSED**.

X. EXECUTIVE SESSION

A **MOTION** was made by Peter Podbielski at 12:20PM to enter Executive Session. Motion was **SECONDED** by Tom Jeavons. Motion **PASSED**.

A **MOTION** was made by Peter Podbielski at 12:36PM to exit Executive Session. Motion was **SECONDED** by Patrick Seville. Motion **PASSED**.

XI. ADJOURNMENT

A **MOTION** was made by Peter Podbielski to adjourn the Board of Directors Meeting at 12:37PM. Motion was **SECONDED** by Tom Jeavons. Motion **PASSED**.