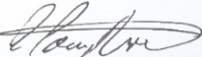


Rightmix Ltd – Health & Safety Policy

Our Policy	Responsibility	Action
Prevent accidents and cases of work-related ill health by providing a safe, clean, and tidy yard and ongoing management of health and safety risk in the workplace.	Robert Pomphrett/ General Manager/ Operations Manager	Vehicles, Operatives, Management and Admin are based at Mebs Yard. Staff Must familiarise themselves with Rightmix Ltd health & safety policy, company policies, procedures & guidance and adhere to these whilst at work. Induction will be provided from the first working day. Staff to sign checklist when this is complete. Onsite welfare facility available. Drying area for jackets and boots. Fully equipped first aid box/eyewash station provided. Equipment is regularly checked and maintained, and care taken to ensure staff are competent to use it.
Determine the level of experience and competence of any new worker before asking them to perform a task and provide adequate training and help gain relevant qualifications.	Robert Pomphrett/ General Manager/ Operations Manager	Relevant competency monitoring including ongoing Telehandler training/testing and regular driving licence checks in place for staff. All drivers operating vehicles over 3.5 tonnes must have relevant HGV qualifications and be able to evidence this and demonstrate competency as part of their induction process. All drivers are required to adhere to company policies whilst operating company vehicles.
Provide and maintain safe plant and machinery by ensuring systems are in place for accurate documenting of maintenance and repair of fault or work required on lorries or equipment.	Robert Pomphrett/ General Manager/ Operations Manager	Regular inspections are conducted by qualified independent company in accordance with appropriate industry standards. Drivers will complete daily checklists via the 'Trutac' app, which is set up on vehicle tablets or the individual's smartphone. Completed checks will trigger alerts to the company via the workshop tablet to highlight any emerging vehicle issues. Rightmix Ltd to keep up to date with any changes in DVLA/VOSA legislation via company transport management service (RCLB).
Display health and safety signage and provide enough personal protective equipment for each worker and lorry.	Robert Pomphrett/ General Manager/ Operations Manager	Each vehicle/operative must be equipped with the relevant PPE (including a positive pressure respirator), required to safely perform their daily duties. All personnel have a duty to ensure that the correct PPE is worn during working hours, and that lost or damaged PPE is immediately reported to management to facilitate its prompt replacement.
Ensuring the health and safety for workers and the customers whilst on site by providing safety information and identifying and minimising risks.	Robert Pomphrett/ General Manager/ Operations Manager	Electronic copies of health & safety information, terms and conditions, RAMS and safety information are sent to customers as part of their quotation process. Lorries carry cab folders including hard copies if required on site. First aid kits and fire extinguishers are carried in all lorries. All staff receive a starter pack with a driver's handbook and safe use guidance at the start of their employment, comprising health and safety information and advice on safe and legal driving and operating to support staff to perform their duties safely. Site specific RAMS to be completed on request.
Keep safe whilst travelling to and from site.	Robert Pomphrett/ General Manager/ Operations Manager	All drivers to obey speed limits in force whilst on public roads and work sites, in accordance with company policies. Individual site rules and regulations must also be adhered to. All operatives must adhere to company drug and alcohol policy at all times during the working day. This is also covered in detail in the driver's handbook.
Ongoing review and improvement of health and safety standards.	Robert Pomphrett/ General Manager/ Operations Manager	All personnel have a duty of care to maintain their personal health and safety and the safety of others in the workplace. Any incident, accident or concern must be reported to Operations Manager or General Manager immediately and an incident form completed. Forms are kept in vehicle cab folders and can be obtained from the Mebs Yard office. Regular staff training days reinforce the principles of health and safety for all in the workplace and on site.

Signed: 

Name: Robert Pomphrett

Position: Company Director

Date reviewed: 31st March 2026 Next review: 31st March 2028