

RedyStaf Registration



1. Go to the App Store and download RedyStaf
 - a. iOS Store for iPhone
 - b. Google Play Store for Android
2. Install the app on your device.
3. Click the Register button.
4. Complete all fields on the registration forms.
5. Use the Company Reference Code provided.
6. You will receive an email confirming your login and password.
7. Once approved for work, you will receive a second email.
8. Use the login you created to access the app and update your Availability.

Screenshot of the RedyStaf app registration screen. The screen displays the RedyStaf logo at the top, followed by two input fields for "Email" and "Password". Below the fields are two buttons: a blue "LOGIN" button and a grey "REGISTER" button. The status bar at the top shows "Sprint", "1:35 PM", and "36%" battery.

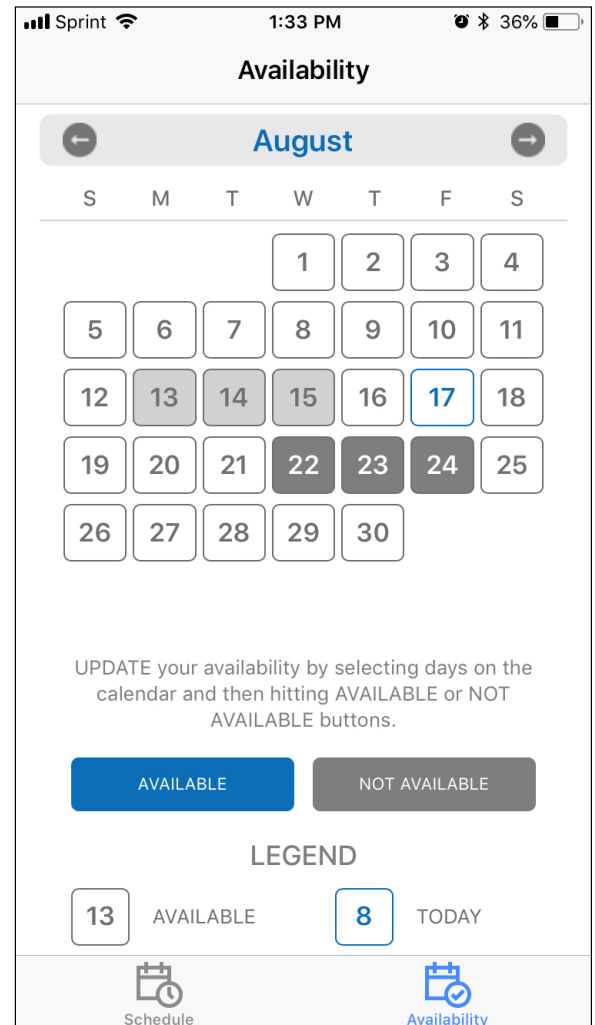
Company Reference Code _____

Update Availability



RedyStaf will assume you are available, unless you indicate otherwise. Make sure to update your availability in the app so you are working when you want to work.

1. Log in to RedyStaf.
2. Click on the Availability icon at the bottom of the screen.
3. Select the days which you are NOT available to work.
4. Hit the NOT AVAILABLE button.
5. CONFIRM the pop-up message.
6. Dates for which you are not available to work will appear dark gray.
7. To change a date back to available, select the date and click the Available button.



Note: You will not be able to update availability until you are Approved by Admin staff.