

FAQs on HRDF

1. What is HRDF?

- I. **HRDF is the Human Resources Development Fund** in Malaysia. HRDF is known as PSMB in Malay. HRDF is governed by the laws of the Malaysian Parliament, the **PSMB Act 2001**
- II. HRDF provides financial aid for upskilling Malaysian employees. This financial aid is from the levy collected by law from HRDF registered employers. Financial aid is also provided from Malaysian government grants.
- III. This HRDF levy can be claimed back by the contributing employers on approved training of their staff.

2. What does HRDF do?

- I. HRDF provides financial help to employers to upskill their employees.
- II. HRDF enables the Malaysian workforce to be effectively skilled up.
- III. HRDF ensures only qualified training providers (TP) and trainers do the training.
- IV. HRDF has branches all over Malaysia with great customer service counters and personnel to support employers and training providers inquiries.

3. What training costs can be claimed from HRDF?

HRDF allows training claims for the following items:

- 1) Training fees
- 2) Training materials costs
- 3) Training venue and hotels cost
- 4) The cost of meals
- 5) Daily allowances for trainers and employees
- 6) Transportation, including airfare costs for trainers and employees
- 7) Duration of training
- 8) Number of employees limits

The claims are conditional based on internal in-house on-premises training or public training done locally or overseas. Click the link below for the specific costs allowed and how its treated.

This **[HRDF claimable training requirements or HRDF allowable costs matrix](#)** lists out the specific details for claims.

<https://hrdcorp.gov.my/wp-content/uploads/2021/03/Allowable-Cost-Matrix-2021.pdf>