

AGENDA

Belle Meade Civic Association – Special Meeting for Board of Directors Election



AGENDA

DATE	Tuesday, August 26, 2025	WHERE	Iglesia Bautista Horeb Church
TIME	7:00 p.m. – 9:00 p.m.	ROOM	The Nave
MEETING PURPOSE	Inform members of the association of the recent progress, elect the new Board of Directors (BOD) of the Association, and discuss upcoming activities.		

MEETING ROLES

Keith Massicot (KJM)	504 Brookmeade Dr.	Meeting Facilitator
Victoria Watts	401 Bellemeade Blvd	Scribe (Meeting Minutes)
Anjanette Kelley	Terrytown Civic Assoc.	Sergeant At Arms / Timekeeper

WHAT	WHO	TIME
1. Welcoming and Socializing	All	10 min (7:00-7:10)
2. Opening Remarks and Ground Rules	KJM	15 min (7:10-7:25)
a. Call to Order and Special Thanks		
b. Roberts Rules of Order		
c. Review Civic Association Bylaws for Election		
3. Q&A with Members	All	10 min (7:25-7:35)
4. Introduction of the BOD Candidates	Candidates	25 min (7:35-8:00)
5. Member Engagement	All	15 min (8:00-8:15)
6. Motion to Proceed with BOD Election	KJM	5 min (8:15-8:20)
7. Election and Results	KJM	15 min (8:20-8:35)
8. Communications & Feedback	BOD	10 min (8:35-8:45)
9. Schedule Next Meeting	BOD	5 min (8:50-8:55)
10. Closing Remarks and Adjournment	BOD	10 min (8:55-9:00)

ROBERT RULES OF ORDER

GUIDING PRINCIPLES:

- Everyone has the right to participate in discussion if they wish, before anyone may speak a 2nd time.
- Everyone has the right to know what is going on. Only urgent matters may interrupt a speaker.
- Only one thing (motion) can be discussed at a time.

CIVIC ASSOCIATION BYLAWS – ARTICLE 3 – OFFICERS & DIRECTORS

SECTION 1: ELECTIONS

The direction and administration of this corporation shall be invested in a Board of Directors (BOD) of not less than six (6) members nor more than sixteen (16), selected at an annual meeting of the membership by a simple majority of the members present. The officers of the corporation shall be duly elected by the BOD and shall consist of a president, vice president, secretary and treasurer.