



Design Service Agreement

This agreement made on DATE.

CLIENT and Construction Management LLC for the design and production of permit drawings for ADDRESS

Responsibilities:

The Client and CM (Mike Moseley) agree as set forth in the following terms and conditions that:

CM will complete the following tasks hereinafter called the "Scope of Work".

CM will produce the following instruments of service hereinafter called the "Documentation".

The Client shall pay fees and reimbursable expenses, hereinafter called the "Project Fee"

Phase One – New Construction

Scope of Work:

Site Visit, review of survey and design from Client

Documentation:

Plans and Elevation Design

Phase Two – Preliminary Design

Scope of Work:

Municipal bylaw and analysis – Preparation of Preliminary Design Drawing Set

Documentation:

Preliminary Site Plan, interior plans, elevations, and wall sections

Phase Three – Development Design

Scope of Work:

- Adjustment and refinement of preliminary design
- Exterior materials and finishes design.
- Preparation of Design Development Drawing Set

Documentation:

Site Plan, Floor Plans, and exterior Elevations

Phase Four – Construction Drawings

Scope of Work:

- Adjustment and refinement of development design
- Design of construction details
- Design review from Engineer.

Documentation:

- Working drawing set including site plan, floor plans, exterior elevations, sections, construction details, millwork drawings.
- Schedules windows and doors

Project Fees:

Drafting fees are billed at TBD which includes engineering stamp. One half payment is due upon SIGNING OF AGREEMENT and balance on completion of the permit set of drawings.

Agreed

Client _____ Date _____

CLIENT

Mike Moseley

Date -

Construction Management

