

Documents required for obtaining Central License

- Form B duly completed and signed
- PAN CARD (Proprietor / Partner / Director)
- Address Proof and Identity of the Partners/ Proprietor/ Director
- List of Directors/ Partners/ Proprietor with address and contact details
- PAN of the Business (Partnership / Private Limited Company / LLP)
- MOA /AOA of Private Limited Company and LLP Agreement of LLP
- Certificate of Incorporation of LLP / Private Limited Company
- Partnership deed/ affidavit of proprietorship
- Plan of the processing unit showing the dimensions and operation-wise area allocation
- Name and list of equipment and machinery used for manufacturing along with Quantity details of Horse Power and Production Capacity
- Photographs of Machinery and Lab Instruments
- List of food category to be manufactured
- List of products along with ingredient and additives list to be manufactured
- Authority letter from manufacturer nominated a responsible person name and address
- Analysis report of water to be used in the process to confirm the portability.
 - Water Report as per IS 10500 from a NABL Accredited Lab
 - Water Report as per IS 14543 from a NABL Accredited Lab (Required For Packaged Drinking Water Only)
- BIS Certificate (Required for Packaged Drinking Water only)
- Source of raw material for milk, meat etc (only required for Milk/ meat unit)
- Ministry of Commerce Certificate for 100% EOU
- IE code document issued by DGFT
- Certificate from Ministry of Tourism
- Proof of possession of premises- Electricity Bill (latest)
- Index Copy (if the applicant is the owner of the place)
- Rent Agreement, if applicable
- Property Tax Bill of Business premises
- Blueprint of the area (Layout Plan)
- FSSAI License Certificate of Manufacturer along with NOC copy (required for Re-Packer)
- Shop & Establishment Certificate with Professional Tax Certificate
- Balance Sheet and P&L Statement of Financial Year (For Wholesaler/Retailer/ Supplier/Distributor KOB)
- NOC and copy of License from the manufacturer
- Food safety management system plan or certificate
- NOC from the municipality or local body
- CGWA NOC if the water is being used from bore-well, if not then an undertaking of water supply along with valid proof (If the units are situated within the limits of Gandhinagar, Kalol, Mansa and Mehsana)
- Supporting document for proof of turnover and transportation