

Crestbrook Homeowners Association

Draft Board Meeting Minutes, March 12, 2025 Draft

Call to order - Mr. Tolbert called the ZOOM meeting to order at 7:06PM.

Attendees:

Board Members - Shannon Neal, Charlie Taylor, Rob Tolbert and Lew Thorp
Homeowner – Harriott and Greg Edwards and Michael Valentin
Property Manager - Lisa Cornaire

- I. Review / Approval of meeting minutes:** A motion to approve the 14 January 2025 HOA board minutes came from Ms. Neal and a second from Mr. Taylor. The motion passed by unanimous consent.
- II. Homeowner Forum:** Mr. and Mrs. Edwards presented their concern with traffic behavior on Dranesville road. Mr. Valentin who is a member of the Fairfax County (FFC) Police Department provided valuable insight and options we as a community can take to make Dranesville road a safer byway.

Oversight for Dranesville Road consists of two entities:

1. Reston District Police Station [Reston District Police Station | Police](#)
2. Dranesville Supervisor Bierman out of McClean, [Dranesville District Homepage | Board of Supervisors - Dranesville](#) (703-356-0551) or e-mail (Dranesville@FairfaxCounty.gov)

Community Action Options:

1. Communicate concerns with the Reston District and Dranesville Supervisor
2. Report: [Contact VDOT | Virginia Department of Transportation](#)
3. Share your camera [Home - Connect Fairfax County](#)
4. Produce a Dranesville Road Safety flyer and use the HOA message boards to draw attention to this e-mail flyer.

III. Old Business:

- The July 2024 Architectural Guidelines were updated and approved for posting.

IV. New Business:

- The Spring newsletter was reviewed and approved for distribution.

V. The Committee Chairmen Reports:

- Neighborhood watch: None
- Management: Annual assessment receipts are at about 50% and the Spring inspection is planned for 19 April.
- Architectural Reviews: By unanimous consent the following submissions were approved.

| <i>Application Date</i> | <i>Address</i> | <i>Subject</i> | <i>Initial email approval</i> | <i>Board Approval</i> |
|------------------------------------|-------------------------|-------------------------------|--|----------------------------------|
| 111424 | 1472 Powells Tavern | Replace Windows | 111424 | 011425 |
| 111824 | 1345 Rock Chapel | Installation of front Walkway | 111924 | 011425 |
| 123024 | 1304 Cold Harbor Court | Replacement of Siding | 010125 | 011425 |
| | 12548 Browns Ferry Road | Replacement Front Door | | |

VI. Executive Session: None

VII. Adjournment. By unanimous consent the meeting was adjourned at 7:58PM.

Minutes submitted by: Mr. Thorp

Action Items:

- Post Spring Newsletter
- Draft and distribute Dranesville Road Safety flyer
- Recruit Mr. Edwards for the Spring Inspection