

Bolinas Stinson School Foundation

**Board MEETING Minutes**

Friday, May 5, 2023 3PM

Location: Bolinas Campus

Board Members Present: Leah V Lopez, Juliette Delventhal, Noah Skinner, Christine Lee, Bronwen Murch, Melinda Stone.

Guests:

Nicolette Niman, Michelle Stephens

**School Meal Program**

**Information:** Nicolette and Melinda presented on their respective efforts around school's meal program. Money and resources are there, is there willingness on the part of staff?

**Discussion:** Board discussed ways the school foundation can support these efforts

**Information:** Michelle Stephens presented on schools efforts around food program, and expressed willingness on the part of staff to get training and work towards more locally sourced foods/healthy kid-friendly menus

**Questions:**

What is the per person/per day budget?

What are the barriers, and possible resistance to changing the program?

Are there grants for healthy lunch programs in CA?

Poll kids on what they like?

**Action:** Nicolette and Melinda will continue working on this theme and will report back.

**Grad lunch**

**Information:** Juliette provided an update on graduation lunch. School has budgeted \$500 towards lunch and Nan has agreed to prepare the meal.

**Discussion:** board discussed possible menu options. Agreed to keep the menu simple to ensure generous tip for Nan.

**Action:** Juliette will connect with Nan to decide on menu and report back

**Teacher Appreciation**

**Discussion:** Board discussed teacher/staff appreciation week. Last year's lunch was a success.

Action: Leah will research Smiley's lunch option and report back on cost.

**Financial Update:**

**Information:** Leah provided update on grants - Leah applied for \$4k grant from MCF /Christine applied for another grant

**Information:** Leah provided update on Investment fiasco - asking NM to pay for bookkeeping hours (est \$1000) dedicated to figuring out mistakes that NM made / should have reconciliation by next week and our \$160k back in our acct - our performance is flattish

Miscellaneous Information: Leah update: Taxes have been prepared by Elliot Weil (cost \$1400 vs \$1350 LY), Leah signed for electronic filing - also sending CA Form RRF-1 w/\$75 to Reg or Charitable Trusts

Received confirmation from Elliot Weil that taxes are completed. Leah signing and paying the fee.

Received \$3000 grant/check from Sladden/McElroy Family

## **Investments**

### **Information: Leah provided update on investments:**

Northwestern investment in January increased from \$76k to \$81.407k, helped by equities performing

Leah is still working with Chloe and Georgia and NorthWestern Mutual to get super clear before the BSIAH gets turned over to the school. - hoping to have resolution by next week

BSIAH team not happy bc their fund down

### **Coffee Update:**

**Information:** Leah gave coffee tastes at school event and advertised BSBSF Foundation Coffee and board seats and provided update on following:

Broken Safe replaced

Delivery of coffee has been discontinued as of May 1

Coffee will be available for purchase at John's store and Gospel Flat only. Note: John's store did not sell any bags of coffee during April once changed over from Red sealed bags to brown bags

### **Expenses:**

Very high:

Paid a lot of 75% - 100% scholarships

**Discussion:** Board discussed high rate of scholarships, and discussed ways to make scholarships less of an automatic thing, and more something that gets applied for, while making sure that all have access to programming. Possibility to explore with Janis changes in google doc application

**Action:** Board to continue brainstorming ways to cut down on number of 100% scholarships

### **Fundraising:**

**Decision:** Board decided to cancel planned events for the spring.

**Discussion:** Board discussed possible future fundraisers.

### **MISC:**

**T Shirt contest was successful and Nuria printed during school event**

**Discussion:** Leah informed Board that she is spending 20+ hrs a week on school foundation. This is not sustainable. Juliette reported desire to begin working on bringing in new officers. Board discussed future of School Foundation, how to recruit new parents, creating term lengths for officers, and possibility of seeking guidance from community members with experience in running orgs.

**Action: Board members will attend parent gatherings to recruit new members**

**Action: Juliette will research possible community members to reach out to for guidance**

**Action: Leah is pushing to reduce number of committees at school**

