12/18/25 Meeting Agenda:

1) Review Additional Grant Requests Received / Pending from 2-5 grade teachers & Don Jolly. Current grant requests are in the attached spreadsheet. Please note the revised amount of $10K for a sound system kit. We have not yet received the request from Don, but it may come in before Thursday. I've also attached the more detailed spreadsheet shared by Willow.

2) Review draft job description and potentially authorize new-hire search for a part time (20 hrs per week) Foundation Admin & Grant Writing staff person. I likely won't have the draft job description until Thursday, but I'll try to circulate it before the meeting.

3) Select possible date for Spring Fling - Angela, tell us your vision for going bigger?!

4) Preschool Committee and Fundraising Update

5) Foundation Fundraising Update

** If Time:

6) Quick review of status of Fiscally Sponsored Projects

7) Discuss slight formalization of Discretionary Grant Review Timeline / Process

MINUTES

BSBSF Meeting Notes/Minutes Dec 12/18/25

Attendees: Leila, Fanny, Sharon, Angela, Jennie

4:04 PM Formalize the Foundation: More Structure (ie bi-annual grant reviews vs yearlong trickling in requests). Decision-making around how we allocate money, deputees, etc. Making grant cycles clear, etc.

4:07 Grant Review: Sound system (downsized to $10,000), potential for student involvement in putting it together. Donor who wants to help fund. Need someone to manage the building process. Organizational element is missing.

New Grants: Ilie CALacademy 2-5th graders $1085.75

Don Jolly 7th grade Utah Field trip $1,500 to cover fundraising gap

Both requests unanimously approved.

4:13 Fun update! Ruth Aikido coming to Bolinas School Wednesdays 4-5 Ages 7+ Other ideas: Language exchange and/or math club after school on Wednesdays, parent run and rotating. COM marine lab (wouldn't start until second half of spring semester). Fanny has volunteered to do a Math/Chess club Wednesdays 2-3.

Leila will nudge Leah to get the information about Spring classes out to parents this/next week. Suggest parents report to Leo about the need to have that information in a timely manner

4:25 Hiring an Administrator/Program Coordinator: The time commitment required to run the foundation is excessive for volunteer board members. Employee will generate more revenue than cost for the foundation. Will cost about $20-25k / year . 6 month contract and check-in to see that they are making their cost. **Unanimously approved to move forward with the hiring process.**

4:36 Spring Fling-Carnival? Would it be cost efficient? Could we do it at Euphorbia again or is Mesa Park a better option? Angela will be lead. Tea cup raffle, silent auction, entrance fees. Can add games. Fine at the school with no bar. Bake sale table. Flower crown making station was tucked away. Cake walk. Getting kids involved with fundraising – selling tickets in advance. Setting goals for classes to sell tickets. Whoever sells the most gets a cake or..? Costume contest. Move forward by January

4:53 Preschool update: Formal preschool committee led by Arianne Darr and Ilie. Letter was sent to the school to join the committee to come up with recos for what the preschool should look like. Leila sent request for consideration of funding. Alyssa is the rep from

foundation on the preschool committee. Jennie has put her name in for it as well. Leo is open to status quo next year. Difference between 3-4 and 0-2 year olds.

5:00 Fundraising update. Small grants coming in here and there. Share with friends/family. We have not received any major grant fundings.

Back to admin role. Need to include more specific criteria for the position with reviews/consequences. Request Responses by 2nd week in January.

Promote the coffee—great for gifts, end of the year. Anne Sands has offered to make the sing a long at the Calvary church a fundraiser for the BSBSF 3 PM Sunday**.**

Adjourned 5:09