

## ESTIMATOR

### RESPONSIBILITIES

- This position works closely with the project management team to ensure that projects are priced competitively, include qualified subcontractors, and meet the clients' time and budget constraints.
- Submit 100% of bids and budgets by the bid deadline.
- Perform a comprehensive "bid day" analysis and scoping of specific assigned trades.
- Review bid requirements thoroughly and asks follow-up question prior to every bid.
- Review drawings with Project Management team and highlight areas of concern.
- Review and comprehensively understand scope of work for specific trades assigned, to ensure that we have the right subs for size and scope of project.
- Ensure that we have the proper coverage from subcontractors on bid day.
- Solicit, qualify and maintain communication with existing and new subcontractors and vendors.
- Show creativity and resourcefulness to gain better pricing from subcontractors.
- Develops RFI's and clarifications and ensure adequate subcontractor coverage.
- Review job cost with Project Management team and highlight any subs/material vendors that still need to be awarded.
- Awards subs in a timely manner to ensure release of materials.

### QUALIFICATIONS

- Applicants must have a minimum of 3-5 years of experience estimating commercial construction projects, and / or the educational equivalent of such work.
- Experience with estimating / take-off software and proficiency with Excel spreadsheets.
- Demonstrated ability to read and understand architectural plans, general contract and subcontract documents, and develop cost estimates.
- Must be able to adhere to strict time deadlines.
- Experience working in a collaborative team atmosphere.
- Must be well organized and be able to communicate effectively.
- Veterans are encouraged to apply

### BENEFITS

- Competitive salary
- Paid time off
- Medical and life insurance
- Bonus program
- Casual and family oriented work environment
- Opportunities to participate in company sponsored events

US Vet General Contracting, LLC, located just minutes from Madison, in McFarland, WI, is an up-and-coming, multi-award winning veteran owned and operated company providing general construction, subcontracting and construction management services.

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