



Kiddie College Campus Academy
105-109 Mill RD
Irvington, NJ 07111
(862) 872-3646

Dear Parents and Guardians,

Kiddie College Campus Academy has reopened.

As a result of the current state mandates we will operate under the **Guidance for New Jersey Child Care Facilities On COVID-19 Related Health and Safety Requirements. Dated May 29,2020.** For more information click here: https://www.nj.gov/dcf/coronavirus_licensedchildcare.html

In addition, here are some re-opening facts:

- KCCA will be open Monday- Friday 6:30am-6:30pm.
(Children **must** be picked up by 6:30pm for the mandated enhanced cleaning and sanitation process)
- Parents will not be allowed into the facility and all children must be dropped off and pick up at the front door or playground (Mill RD or Arsdale Tr.)
- No child will be allowed to the center after 10:00am. No Exceptions at this time!
- Upon pickup parents must wait outside the front door and the child/children will be dismissed by KCCA staff to the hands of the parent/guardian.

KCCA will screen staff, and children for fever and other COVID-19 symptoms prior to entry to the program facility each day. Children and staff with a fever in excess of 100.4 degrees Fahrenheit, or exhibiting other symptoms of COVID-19, will not be allowed to enter the facility, nor will persons that have exposure to persons known to have COVID-19 during the preceding 14 days.

- Mask/ Face Coverings are **REQUIRED** for all persons regardless of age entering the facility. When feasible, children shall wear face coverings within the facility. Cloth face coverings will **NOT** be put on children under age two because of the danger of suffocation.

Visitors will not be permitted to enter the center during operating hours, with the exception of emergency or law enforcement personnel in their official capacity, and Department of Children and Families personnel for child protection or child care licensing purposes. All others, including persons providing maintenance or repair services, prospective customers, prospective employees, entertainers or speakers, and third-party therapists or service providers will be required to visit the facility after operating hours.

- Tuition, Co-Pays and Difference in Rates are due weekly or childcare services will be **suspended**
- **No exceptions are possible due to:**
 - o Enhanced cleaning and sanitation process
 - o Limiting group size to 10 = additional staffing
 - o Additional supplies to accommodate social distancing

Screening and Admittance

Kiddie College Campus Academy will adhere to the DFC approved screening method, Reliance on Barrier/Partition Controls, which is as follows:

- Stand behind a physical barrier, such as a glass or plastic window or partition that can serve to protect the staff member's face and mucous membranes from respiratory droplets that may be produced if the child being screened sneezes, coughs, or talks.
- Make a visual inspection of the child for signs of illness, which could include flushed cheeks, rapid breathing or difficulty breathing (without recent physical activity), fatigue, or extreme fussiness.
- Conduct temperature screening (follow steps below)
 - o Perform hand hygiene before and after putting on gloves.
 - o Wash your hands with soap and water for 20 seconds. If soap and water are not available, use a hand sanitizer with at least 60% alcohol.
- Put on disposable gloves.
- Check the child's temperature, reaching around the partition or through the window.
- Make sure your face stays behind the barrier at all times during the screening.
- If performing a temperature check on multiple individuals, ensure that you use a clean pair of gloves for each child and that the thermometer has been thoroughly cleaned in between each check.
- If you use disposable or non-contact (temporal) thermometers and you did not have physical contact with the child, you do not need to change gloves before the next check.
- If you use non-contact thermometers, clean them with an alcohol wipe (or isopropyl alcohol on a cotton swab) between each client. You can reuse the same wipe as long as it remains wet.

Required Items upon return (**Must be labeled**):

- Diapers, Wipes, Sun Screen, Insect Repellant and any required ointment
- 5 changes of season appropriate clothing
- Closed toe shoes to leave at school
- 5 blanket/ sheets for napping ** per DFC mandate sheets must be changed daily

Please visit the following for additional guidance:

https://www.nj.gov/dcf/coronavirus_licensedchildcare.html

Kiddie College Campus Academy will continue to monitor the situation and provide updates, as necessary. If you have questions about these topics, please contact us. We thank you for your cooperation, trust and support.

Sincerely,

Mr. B. Berry

Executive Director

Mrs. S. Bailey

Director