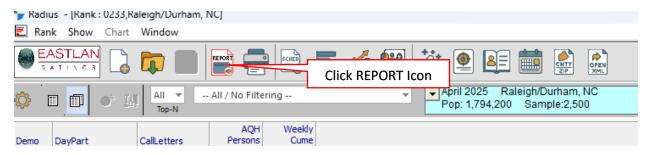


## How to SAVE TO PDF, PRINT, COPY TO CLIPBOARD

Click on the Report Icon.....



## You have three options:

You can click on the PDF icon and then save. When you do that be sure to save it where you can find it. Do not save to the default folder or you wont find it.

You can Print it to a printer using the print Icon

You can save to your computer's clipboard and the paste into a document or email. When you click the Clipboard icon it wont look like anything happened. But it is now in the clipboard. Go to where you want to paste it and paste it in.

