Breeze Tutorial – Sign in & Update Profile Last Updated: 7/21/2020

To get to your account scroll to the bottom of the Colorado District Home Page to the Navigation Bar and select Back Office.



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This will redirect you to "Breeze" our District Management Software.



Username: Enter your first name in <u>lower case</u> letters. In some cases I had to use first and last name in lowercase letters, because of duplicate first names.

Username: john or johndoe **Password:** JohnDoe

Once you sign in for the first time, please change your password ASAP.



From here you can update your Profile, view the District Calendar, and pay your Dues or Tithes.



Please update your profile ASAP.

Click on "My Profile" Hover over a Section title then "click to edit section."



Update information as needed.

Conta	act	Cancel	Save
Phone	(303) 123-4567		
	Mobile Phone		
	Work Phone		
	& Show More Options		
Email	JohnDoe@gmail.com		
	& Show More Options		
Address	123 Straight St	~	
	HeavenBr CO ~ 80777		
	& Show More Options		

Save your changes:

