



CO District UPCI Offering Counting Form

Instructions: Please have 2 people count and 1 person oversees that verifies both counts are accurate.

Date

Event

Cash Breakdown

| Denomination | Quatity | Total Amount |
|--------------|---------|--------------|
| \$100 Bills | | |
| \$50 Bills | | |
| \$20 Bills | | |
| \$10 Bills | | |
| \$5 Bills | | |
| \$1 Bills | | |
| Coins | | |

Total Cash Amount

Checks Received

| Check # | Amount | Purpose |
|---------|--------|---------|
| 1 | | |
| 2 | | |
| 3 | | |
| 4 | | |
| 5 | | |
| 6 | | |
| 7 | | |
| 8 | | |
| 9 | | |
| 10 | | |
| 11 | | |

Total Checks Amount

Offering Summary

| | |
|----------------------|--|
| Total Cash | |
| Total Checks | |
| Overall Total | |

Verification and Signatures

| Name | Signature | Date |
|------|-----------|------|
| | | |
| | | |
| | | |

Checks

Please scan images of the checks and send to them Secretary Email as well as enter the check info into the check fields.