

# The Schipperke Club of America Rescue & Health Foundation, Inc.

## Annual Meeting Minutes

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The annual meeting of The Schipperke Club of America Rescue and Health Foundation, Inc., was called to order at the **Sheraton Suites Fairplex**, Pomona, California, by our President, Lee Ann Stusnick, at 3:08 pm on April 12, 2019.

**The following Officers and Directors were present:** Beverly Henry, Beth Lilly, Kathy Navarrete and Lee Ann Stusnick.

**The following guests were present:** Barbara Murray

Kathy Navarrete moved to approve the minutes of the April 11, 2018, annual Meeting as published, seconded by Beth Lilly. Motion passed unanimously.

Beth Lilly, the Secretary, took the meeting minutes.

### **REPORT OF THE PRESIDENT**

**The Schipperke Club of America Rescue & Health Foundation was founded for the benefit of all Schipperkes. As an organization granted IRS designation as a not for profit corporation under 501(c)(3), it may accept tax deductible donations and distribute them to:**

- advance Schipperke health and genetics
- support health research projects of importance to the breed
- promote education of owners, breeders and potential owners
- provide financial help to rescued Schipperkes through approved rescue organizations.

Since its inception the Foundation has provided financial assistance for rescue amounting to more than \$30,000. This was distributed to both other rescue organizations, as well as to individual rescuers in accordance with our established rescue assistance policy.

To date the Foundation has donated a total of \$5,000 toward the AKC Pet Disaster Relief Program. AKC Pet Disaster Relief trailers help to create a safe, temporary home-base for at least 50 pets immediately after a disaster is declared. The four trailers benefiting from \$1,000 each were in Cecil County, MD, San Diego County, CA, Fort Worth, TX and Spalding County GA. It donated this year an additional \$1,000 to the program to be used in hurricane Harvey and Irma relief.

Following is a brief summary of programs sponsored by the Foundation:

- 2008 - donated \$3,730 to the Canine Health Foundation sponsored Alopecia Red Coat Study
- 2009 – donated \$2,500.00 to the Canine Health Foundation sponsored Association mapping study of Legg-Calve-Perthes Disease
- 2015 donated \$533.32 toward CHF sponsored Hemangiosarcoma research

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- 2008 National – sponsored a CERF clinic by veterinary ophthalmologist; patella exams by a veterinarian
- 2009 National – sponsored seminar “Epilepsy - the Disease and the Genes” by Liz Hansen, Project Coordinator for the Animal Molecular Genetics Laboratory at the University of Missouri-Columbia College of Veterinary Medicine. This seminar discussed epilepsy basics and current DNA research to find the mutations responsible for inherited epilepsy in Schipperkes and many other breeds, plus information on how breeders and owners can assist in the research and use the results when they are available.
- 2010 National - *Foundation sponsored a free educational seminar on the subject of canine reproduction. The speaker was Dr. Greg Burns, Diplomate American College of Theriogenologists.*
- 2011 National - *Foundation supported a health clinic that included thyroid, cardiac, patella and eye testing. It also provided support of the Finnish Epilepsy Study – “The Identification of Epilepsy-Causing Mutations from the Associated Loci by Next-Generation Resequencing” by providing blood collection from not more than 40 normal dogs and any Epileptic dogs presented at the National Specialty in Wisconsin, including funds for supplies and shipping.*
- 2014 National Specialty- Sponsored an eye clinic, including free exams for 16 Schipperkes belonging to 16 individuals.
- *2015 National Specialty - Eye exam, patella check and thyroid testing each got 25% support for every Schipperke. This provided an opportunity for every Schipperke owner to receive a CHIC designation for only \$135 cost. There were 25 patella tests and 26 thyroid tests performed with the Schipperke owners being reimbursed \$898.75. There were 30 Schips that received an eye exam, each receiving a \$10 subsidy.*
- *2016 National Specialty - Foundation sponsored an educational seminar by Pat Hastings entitled “A Glimpse at Structure in Action” at 1. Thirty-eight individuals attended this very informative seminar. The feedback from attendees has been very positive. In addition the Foundation co-sponsored, with the SCA Breeder Education Committee, a seminar by Patti Strand, founder of NAIA. The topic was "Saving Purebreds - Challenges and Opportunities”.*
- 2017 SCA National Specialty the Foundation presented a FREE seminar on “The Nuts 'n Bolts of Genetics for Dog Breeders”, presented by Carol Beuchat PhD, the Scientific Director Institute of the Institute of Canine Biology. This brought up the ideas of genetic diversity, genetic basis for health conditions and the genetic testing to identify these in our Schipperkes. Enter Embark Testing. This testing also provides information about the dog’s genetic background and the actual coefficient of inbreeding, as well as traits such a coat type and markings.
- 2018 SCA National Specialty the Foundation offered free tests for Schipperkes to participate in the Schipperke Diversity Project it launched in October 2017.

The prospect for the future of the Schipperke Diversity Project could never have been imagined ten years ago. The DNA results are recorded and can be used by researchers all over the world! The recorded results can be analyzed for presence of genetic conditions yet to be discovered----a look back in time. None of us knows what the future holds for the continuing health and

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wellbeing of our Schipperkes. It is our hope that this project will help insure a more healthy future for our breed.

Scientific research requires time to reveal its results. The results of the Alopecia Red Coat Study, sponsored by the SCA Foundation, were just published in December 2018. This was ten years after the grant was funded through AKC CHF. Results indicate this hair coat disorder resembles alopecia-X clinically and histologically.

We would like to thank all our generous donors from all over the world. In fact, we have owners from all over the world who have or will participate in the Schipperke Diversity Project. This is about all Schipperkes, from pet and show lines, from North America and the rest of the world.

I would like to thank every member of this board of directors for their efforts to further the mission of the Foundation. The whole is definitely greater than the sum of its parts.

### REPORT OF THE SECRETARY

Our 2018 Annual Meeting was held at the Best Western Inn at Hunts Landing in Matamoras, PA on April 11, 2018, at 9:00am, in the hotel breakfast area.

Motions passed since the meeting were:

I, Beverly Henry, move that **in the interest of maintaining a good relationship with SCA that the Foundation voluntarily offer to make a report in each newsletter.** *Seconded by Kristin Morrison. Voting in favor: Melanie Coronetz, Beverly Henry, Beth Lilly, Kristin Morrison, Kathy Navarrete, Lee Ann Stusnick and Karen Ward. Motion passed 05/19/18*

I, Beth Lilly, move that **the Foundation partially sponsor another round of bulk testing via coupon code to the Schipperke community. The testing will be 60 tests at a cost of \$89 to the individual with the Foundation paying \$50 per test. The total for this expenditure is \$3,000. Embark will bill Karen as before.** *Seconded by Karen Ward. Voting in favor: Melanie Coronetz, Beverly Henry, Beth Lilly, Kristin Morrison, Kathy Navarrete, Lee Ann Stusnick and Karen Ward. Motion passed. 05/24/18*

I, Beth Lilly, move that **the Foundation sponsor Embark Testing on the following 16 dogs from inventory yet to be purchased.**

**“NAMES REDACTED FOR PRIVACY OF OWNERS”**

*Seconded by Karen Ward. Voting in favor: Melanie Coronetz, Beverly Henry, Beth Lilly, Kristin Morrison, Kathy Navarrete, Lee Ann Stusnick and Karen Ward. Motion passed. 06/01/18*

I, Beth Lilly, move that **the Foundation purchase 42 (has to be divisible by 3) Embark tests to have for current applications on hand and the remainder to be held in reserve for future applications so that we may take advantage of the current coupon offer that Embark has which expires on May 31,**

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**2018. This will mean paying the rate of \$179 for 2 tests and getting 1 free. This comes out cheaper than our regular offer with them of \$139 each. They have agreed we may use the coupon, only once. The total for this expenditure is \$5,012. This will require a wire transfer fee of \$30, however, Embark will issue a \$50 credit to use to cover the fee. These tests will be held in inventory at Beth's home to be doled out as the Foundation votes to do so in the future. Seconded by Karen Ward. Voting in favor: Melanie Coronetz, Beverly Henry, Beth Lilly, Kristin Morrison, Kathy Navarrete, Lee Ann Stusnick and Karen Ward.**

**Motion passed. 05/24/18**

I, Karen Ward, move that **the Foundation provide financial assistance for the rescue dog, Shadow. Shadow is considered a lifer, or unadoptable. His caretaker/rescuer is Cecilia Spero. Cecilia filled out the form for rescue assistance. Any payments for his laser treatments at \$27 per treatment up to two times a week for a maximum of six weeks for a cost of \$324 be paid directly to the treating veterinarian.** Seconded by Beverly Henry. *Voting in favor: Melanie Coronetz, Beverly Henry, Beth Lilly, Kristin Morrison, Kathy Navarrete, Lee Ann Stusnick and Karen Ward.* **Motion Passed. 05/30/18**

I, Karen Ward, move to **purchase 30 tests at \$139 each for a total amount of \$4170. This will be the last of the free tests we will offer to not deplete our Health & Genetics: Embark Project account as there will be postage costs associated with the tests and any monies left in the account will be moved into the general Health & Genetics account for other projects in the future.** Seconded by Beth Lilly. *Voting in favor: Melanie Coronetz, Beverly Henry, Beth Lilly, Kristin Morrison, Kathy Navarrete, Lee Ann Stusnick and Karen Ward.* **Motion Passed. 06/01/18**

I, Karen Ward, **rescind this motion as the Foundation cannot per Embark take advantage of the coupon offer.** Seconded by Kathy Navarrete

"I, Beth Lilly, move that the Foundation purchase 42 (has to be divisible by 3) Embark tests to have for current applications on hand and the remainder to be held in reserve for future applications so that we may take advantage of the current coupon offer that Embark has which expires on May 31, 2018. This will mean paying the rate of \$179 for 2 tests and getting 1 free. This comes out cheaper than our regular offer with them of \$139 each. They have agreed we may use the coupon, only once. The total for this expenditure is \$5,012. This will require a wire transfer fee of \$30, however, Embark will issue a \$50 credit to use to cover the fee. These tests will be held in inventory at Beth's home to be doled out as the Foundation votes to do so in the future. Seconded by Karen Ward. Voting in favor: *Melanie Coronetz, Beverly Henry, Beth Lilly, Kristin Morrison, Kathy Navarrete, Lee Ann Stusnick and Karen Ward.* **Motion passed."**

*Voting in favor: Melanie Coronetz, Beverly Henry, Beth Lilly, Kristin Morrison, Kathy Navarrete, Lee Ann Stusnick and Karen Ward.* **Motion Passed. 06/01/18**

I, Karen Ward, move to **grant SRN the \$5,000.00 to rebuild their base medical funds while they continue to work on donations.** Seconded by Beth Lilly. *Voting in favor: Melanie Coronetz, Beverly Henry, Beth Lilly, Kristin Morrison, Kathy Navarrete, Lee Ann Stusnick and Karen Ward.* **Motion Passed. 08/08/18**

**Respectfully submitted,**

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Beth Lilly

### REPORT OF THE TREASURER

#### Report of the Treasurer- Karen Ward

- Balances for the following accounts as of March 31, 2019:  
Checking account -- \$32,777.62  
Savings account -- \$70,763.84  
*Total -- \$103,543.22*
- The substantiation letters have been sent to those who gave donations in 2018 and thus far in 2019 if I had either an email address or a USPS address (donations received via the Facebook fundraiser are listed as anonymous on the checks received from Network For Good). Donations since my last report on March 31, 2018 have been received in the amount of \$3360.27 - \$49.98 (PayPal fee) = \$3,310.29, plus \$196.22 from AmazonSmile for a total of \$3,506.51.
- Fund Raising activities brought in \$1,989.50 (Plush puppy sales, Action & Raffle items at 2018 National, Decals, Sun Shade, Paper Towel Holders, Notes & Cards) - \$558.78 for shipping for a total of \$1,430.72.
- IRS 990-N was submitted and accepted for 2018. There was no cost for the filing.
- Directors and Officers Liability Coverage: Coverage has been obtained through RV Nuccio with policy coverage from March 27, 2018 – March 27, 2020. The annual premium is \$87.50.
- Legal Counsel: An annual retainer check was sent to Sharon Steckler, Attorney At Law in the amount of \$300.
- Rescue Support: Schipperke Rescue Network \$5,000 and Shadow \$347.76 for laser treatments for his back.
- Embark Project Financial Status: See page 2 the Embark Project P&L Summary Reports.

April 1, 2018 – March 31, 2019 there has been \$689.72 donated for the Embark Project with \$3,133.95 spent for testing and postage. Beth requested a file box and folders for the Embark Project for a cost of \$26.15. The project lost \$2,470.38 without \$20,000 of the \$30,000 available from the Michael Downs Estate.

The total income for the Embark Project, including the transfer of Mike Downs Estate money to the project and the fundraising is \$40,515.22 with Expenditures of \$30,522.11 there is currently \$9,993.11 Net Income available for the Project.

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Embark currently has \$2,700 of the \$3,000 remaining from check given to Alison on May 31, 2018 for subsidized testing. Alison called me, as the Treasurer two weeks ago, to ascertain if the Foundation planned to continue with Project or did we want the remainder of the money returned to the Foundation. I told her the Foundation Board was meeting during the National in April to discuss the Project.

- Financial Review: A review of the 2018 Financial Records was conducted by Norma Yarborough, EA, a retired IRS auditor who audited the financial records of Fortune 500 companies. She determined the records were in order. The report was provided to the Directors.
- Annual Budget – The Foundation lost \$18,753.42 in 2018; however, the Michael Downs Estate donation for rescue skews Income and Expense resulting in the Budget reflecting an income of \$11,246.58. The first quarter reports provided to the Board on April 1, 2019 is not part of the Annual report.

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Embark April 1, 2018 – March 31, 2019

10:43 AM  
04/01/19  
Cash Basis

### SCA RESCUE & HEALTH FOUNDATION Embark Project Profit & Loss Summary April 2018 through March 2019

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	<u>Apr '18 - Mar 19</u>
Ordinary Income/Expense	
Income	
2000 · Health-Genetics Donations	
2000.06 · Embark	689.72
Total 2000 · Health-Genetics Donations	<u>689.72</u>
Total Income	<u>689.72</u>
Gross Profit	689.72
Expense	
7260 · Health Testing	
7260.00 · Embark DNA Testing	
7260.01 · Embark DNA Testing Postage	133.95
7260.00 · Embark DNA Testing - Other	<u>3,000.00</u>
Total 7260.00 · Embark DNA Testing	<u>3,133.95</u>
Total 7260 · Health Testing	3,133.95
7600 · Secretary Expenses	
7600.01 · Office Supplies	<u>26.15</u>
Total 7600 · Secretary Expenses	<u>26.15</u>
Total Expense	<u>3,160.10</u>
Net Ordinary Income	<u>-2,470.38</u>
Net Income	<u><u>-2,470.38</u></u>

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### Embark July 1, 2012 – March 31, 2019 Michael Downs Estate

10:38 AM  
04/01/19  
Cash Basis

#### SCA RESCUE & HEALTH FOUNDATION Embark Project Profit & Loss Summary July 2012 through March 2019

	Jul '12 - Mar 19
Ordinary Income/Expense	
Income	
2000 · Health-Genetics Donations	
2000.06 · Embark	40,515.22
Total 2000 · Health-Genetics Donations	40,515.22
Total Income	40,515.22
Gross Profit	40,515.22
Expense	
7260 · Health Testing	
7260.00 · Embark DNA Testing	
7260.01 · Embark DNA Testing Postage	471.90
7260.00 · Embark DNA Testing - Other	29,800.00
Total 7260.00 · Embark DNA Testing	30,271.90
Total 7260 · Health Testing	30,271.90
7500 · General & Admin Expenses	
7500.03 · Publicity/Advertising Club Prom	150.00
7500.04 · Paypal Transaction Fees	14.06
Total 7500 · General & Admin Expenses	164.06
7600 · Secretary Expenses	
7600.01 · Office Supplies	26.15
Total 7600 · Secretary Expenses	26.15
7800 · Bank fees	
7800.05 · Wells Fargo Bank · Bank Fees	60.00
Total 7800 · Bank fees	60.00
Total Expense	30,522.11
Net Ordinary Income	9,993.11
Net Income	9,993.11

#### UNFINISHED BUSINESS

The status of the funds still on hand with Embark was discussed and whether to ask to have the funds refunded. Beth Lilly pointed out that there are approved tests, via motion, on 16 Schipperkes that have not yet been ordered and that we should order those before we request a refund of monies on account.

The following motion was made to order the 16 tests and settle the remaining funds on account: I, Kathy Navarrete, **move we contact the 16 Schipperke owners, advising them that their dogs have been approved to be included in the Embark Study per the motion passed on 6/1/18, and also request a refund of any remaining SCA Foundation funds, held by Embark, which will**

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**then be returned to the Health & Genetics fund.** Seconded by Beverly Henry. *Voting in favor: Beverly Henry, Beth Lilly, Kathy Navarrete & Lee Ann Stusnick.* **Motion Passed. 12/14/19**

Beth Lilly noted that it is up to the Foundation Board to develop questionnaires to help identify subjects which will fit the specified criteria for diseases which Embark and the Foundation agree are strongly affecting our breed in order to participate in research studies with Embark, going forward. It was agreed that work would begin on this next phase of our partnership with Embark.

Kathy Navarrete asked if Beth Lilly and Barbara Murray would be willing to work together on developing the questionnaires due to Barbara's role as Breeder Education Chair with the SCA. Both agreed.

Beth announced that she and Karen received the 1<sup>st</sup> quarter Embark Report just prior to leaving for the National. She will share it with the rest of the Board.

### **NEW BUSINESS**

Karen Ward has resigned from the Foundation Board and as Treasurer to pursue other interests. Lee Ann asked that we start considering someone qualified to fill her position.

Kathy Navarrete **moved to adjourn the meeting at 3:40 pm.**

Respectfully submitted,

Beth Lilly