



# Independent Contractor Agreement

## **Burgess PreservePro Solutions**

Property Preservation Contractor/Subcontractor Agreement

This Agreement is made between **Burgess PreservePro Solutions** (“Company”) and \_\_\_\_\_ (“Contractor”).

---

## **1. Independent Contractor Status**

- The contractor acknowledges they are **not an employee** of the Company.
  - A contractor is an **independent contractor or subcontractor** and is not entitled to employee benefits, including medical insurance, unemployment, or workers’ compensation.
  - The contractor will receive a **Form 1099** at the end of each calendar year. The contractor is solely responsible for reporting and paying all federal, state, and local taxes, including self-employment taxes.
- 

## **2. Insurance & Liability**

- The contractor is required to maintain **general liability insurance** and any other insurance legally required to perform property preservation work.
  - The contractor is solely responsible for their own **medical coverage and workers' compensation**.
  - The contractor assumes full responsibility for any **damages, losses, or accidents** that occur while performing work orders.
- 

### 3. Work Orders & Documentation

- The contractor must use the **time-stamp mobile app** while on job sites.
  - The contractor must provide **photographs before, during, and after** each job to verify completion and quality of work.
  - Failure to provide required documentation may result in non-payment for the work order.
- 

### 4. Payment Terms

- Most work orders are paid upon approval by the client; however, payment is typically on a **Net 15 or Net 30 basis** depending on the specific job.
  - The contractor understands that payment may be delayed if documentation is incomplete or rejected by the client.
- 

### 5. Tools & Equipment

- The contractor is responsible for supplying their own **tools, equipment, and transportation** necessary to complete assigned work.

---

## 6. Termination

- Either party may terminate this Agreement at any time with written notice.
- Company reserves the right to withhold payment if work is incomplete, substandard, or violates the terms of this Agreement.

---

## 7. Entire Agreement

This document constitutes the entire agreement between the Company and Contractor. No other promises or representations are binding unless made in writing and signed by both parties.

---

**Contractor Signature:** \_\_\_\_\_

Date: \_\_\_\_\_

**Company Representative (Burgess PreservePro Solutions):**

---

Date: \_\_\_\_\_