



## Oregon State Fair Council Meeting Notice & Agenda Thursday, November 20, at 1:30 P.M.

State Fair & Expo Center  
2330 17<sup>th</sup> Street NE Salem, OR 97301

**This meeting will be conducted in person & Virtual/Zoom.**

Zoom Meeting Link: <https://us06web.zoom.us/join/zoom/register/zT3WSso-RhCmReLzf06S-g>

Meeting ID # 8872 5036 9200

Passcode# 689864

### **Council Members**

*Loyal Burns, Chair*

*Joel Conder, Vice Chair*

*Shane Matthews*

*Soraida Cross*

*Geoff Hinds*

*Tami Kerr*

*Lucy Escobar*

*Travis Smith*

*Arnie Roblan*

### **Advisory Members**

*Representative Paul Evans*

#### **Our Mission**

The Mission of the Oregon State Fair & Exposition Center is to provide a reason and a place for all people to gather, connect and learn, embrace excellence in all forms, and celebrate the achievements of Oregonians.

#### **Our Vision**

We envision a relevant Oregon State Fair & Exposition Center that embodies good stewardship of the public's trust and serves as a self-sustaining asset for Oregonians to treasure long into the future.

#### **Public Comments**

The Oregon State Fair Council values the input of citizens in making important decisions that affect the Oregon State Fair and Exposition Center. The Oregon State Fair Council also believes in the right for interested parties to observe Oregon State Fair Council meetings. Working to ensure the general public has the opportunity to attend Council meetings and offer public comment, to ensure that the Council can conduct its business, the following guidelines apply to all public comment.

- The Council will have two sign-up sheets at a table in the meeting room 15 minutes before the scheduled meeting, if in person, for those wishing to speak on agenda items or non-agenda subjects. Individuals may sign up in person, or in advance on our website, <https://oregonstatefaircouncil.org/meetings-1>, in advance of the meeting via email. Email requests should include the date the requester wishes to speak, the requester's name, phone number, and the agenda item or topic of their comments.
- Public comment on agenda items before the Council: individuals on the list will be called to testify before actions on these items are taken. On the sign-up sheet, list your name, address, and the agenda item upon which you wish to be heard.
- Public Comment on Non-Agenda items during Oregon State Fair Council Meetings: list your name, address, and the subject matter upon which you wish to be heard.
- You will have 3 minutes to testify.
- When you are called to come forward to speak, state and spell your name for the recorded record of the meeting.
- Council members may ask questions to clarify your testimony but will not engage in a discussion with you. Public Comment allows the Council and CEO to hear issues that interest our citizens but does not allow an opportunity for dialogue between the Speaker, Council, or Administrators.
- If the Council determines that follow-up is necessary, you may be referred to the CEO or an item may be placed on a future Council agenda.
- If you wish to submit written testimony before or at the meeting, please provide 15 copies.
- The public may not use videos or PowerPoint presentations to accompany their testimony without prior approval by the Council Chair.
- Speakers are expected to address the Council without yelling, name-calling, using abusive or foul language or other behavior or speech that negatively impacts the efficiency of the Council meeting.



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Passcode# 689864

### Agenda

#### 1:30 P.M. – Public Session

- Call to Order
- Roll Call
- Pledge of Allegiance
- Minutes:
  - Council Meeting of July 17, 2025 – *motion needed*
  - Special Council Meeting of September 3, 2025 – *motion needed*
- Reports:
  - Council Chair Report – Loyal Burns
  - CEO Report – Kim Grewe-Powell
    - Oregon State Fair Recap Report
    - Financial Statements 1/1/2025-10/31/2025 – *motion needed*
    - Bradley Bingenheimer, Partner, Assurance & Advisory – 2024 Audit Report
- Public Comments:
- Committee Report:
  - Executive Committee
  - Governmental Affairs Committee
  - Nominating Committee
- Old Business:
  - Create a committee to work on the bylaws and CEO review.
- Adjourn



## **Oregon State Fair Council Meeting-November 20, 2025**

Agenda Item: (For Action) Council

Meeting Minutes of July 17, 2025



## Minutes of the Oregon State Fair Council Regular Meeting

July 17, 2025

Virtual/Zoom Meeting

Audio Recorded: Yes

- **Call to Order:** The meeting convened at 1:32 P.M. with Chair Burns presiding.
- **Roll Call:** The attendance, via Zoom, was recorded as shown below:

**Present:**

Loyal Burns, Chair  
Joel Conder, Vice Chair  
Shane Matthews, Council Member  
Soraida Cross, Council Member  
Tami Kerr, Council Member  
Lucy Escobar, Council Member  
Travis Smith, Council Member  
Arnie Roblan, Council Member  
Kim Grewe-Powell, Director/CEO

**Non-Present:**

Geoff Hinds, Council Member  
Representative Paul Evans Advisor Council Member

**Other-Present:**

Jean Wheat-Palm, CFO and Director of Human Resources  
Deborah Hall, Accounts Payable & Office Lead

- **Pledge of Allegiance:** The Pledge of Allegiance was made by all parties present.
- **Approval of Minutes:**

Chair Loyal Burns gave the Council time to review the minutes from the May 15, 2025, Council Meeting. Chair Burns asked for a motion to approve the minutes. Hearing none, Council Member Arnie Roblan motioned to approve the minutes, and seconded by Vice Chair Joel Conder to approve the minutes as presented. The motion carried unanimously.
- **Reports:**

**Council Chair's Report:** Chair Burns introduced the new Council Members: Lucy Escobar, Council Member, Shane Matthews, Council Member, and Tami Kerr, Council Member.

Chair Burns proposed increasing the amount the CEO is authorized to sign for on Oregon State Fair Council business checks.

  - **Arnie Roblan made a motion, and Tami Kerr seconded the motion to Amend the "Director/CEO Delegated Authorities" (approved by the Council 11/20/14 and last amended 1/25/18) under banking to read:**



Execute payments of any authorized expenditure of funds directly from any established Oregon State Fair Council Investment or Bank Account in any amount identified in contractual agreements and/or approved budget. Any amount over \$50,000.00 not identified in contractual agreements and/or approved budget will require a second Chair or Co-Chair signature. Motion passed unanimously.

- **CEO Report:** CEO Kim Grewe-Powell presented a Facility Improvements PowerPoint slideshow. She stated that the Operations department has been very hard at work. OSFEC has improved the look of the grounds, and increased safety while staying in budget. The 4<sup>th</sup> of July went well and OSFEC had approximately 25,000 attendees. OSFEC was provided \$855k for upgrades related to being a “regional evacuation center” in Governor Kotek’s budget. OSFEC is thankful for the monies received.

OSFEC is gearing up for the 2025 Oregon State Fair. There will be a lot of new programming to offer this year, including 11 nights of big-name entertainment. The layout will be much larger than in the past, with themed shopping areas. Motor Mania shows will run throughout the Fair in the Pavilion.

- **Financials:** CEO Kim Grewe-Powell stated that Assets, Liabilities, & Equity are in balance at \$12,710,266.00. OSFEC’s total income as of June 30, 2025, is \$2.2 million and total expenses are at \$2.3 million. OSFEC’s income is in the negative at \$156,613.92. This is typical for this time of year. OSFEC will continually see shifts until after the signature events are accounted for.

Chair Loyal Burns asked if there were any questions regarding the financial statements that were presented to the Council. Hearing none, Vice Chair Joel Conder moved to accept the financials and was seconded by Council Member Soraida Cross. The motion carried unanimously.

- **Fair Foundation Report:** None
- **Public Comments on Non-Agenda Items:** None
- **Committee Reports:**
  - **Executive Committee:** None
  - **Governmental Affairs Committee:** None
  - **Nominating Committee:** None
- **Adjourn:** There being no further business, the meeting adjourned at 2:13 P.M.



## **Council Members**

*Loyal Burns, Chair*

*Joel Conder, Vice Chair*

*Shane Matthews*

*Soraida Cross*

*Geoff Hinds*

*Tami Kerr*

*Lucy Smith*

*Travis Smith*

*Arnie Roblan*

## **Advisory Members**

*Representative Paul Evans*

## **Oregon State Fair Council Special Meeting Notice & Agenda**

**Wednesday, September 3<sup>rd</sup>, 2025, at 1:30 P.M.**

State Fair & Expo Center

2330 17<sup>th</sup> Street NE Salem, OR 97301

**The meeting will be conducted solely through Zoom.**

Zoom Meeting Link:

<https://us06web.zoom.us/join/kjeSiGTJTe--5YCC8mkgZg> Meeting ID # 883 3516 3521 Passcode# 222907

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2330 17<sup>th</sup> Street NE Salem, OR 97301

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**Zoom Meeting Link:** <https://us06web.zoom.us/join/kjeSiGTJTe--5YCC8mkgZg> Meeting ID # 883 3516 3521 Passcode# 222907

### Agenda

#### 1:30 pm – Public Session

- **Call to Order**
- **Roll Call**
- **Pledge of Allegiance**
- **Executive Session** The Oregon State Fair Council will now meet in executive session pursuant to ORS 192.660[ 2] [h) which allows the Council to meet in executive session to receive legal counsel regarding current litigation. Representatives of the news media and designated staff shall be allowed to attend the executive session as long as they are not a party to the litigation. All other members of the audience are asked to leave the room or will be placed in the Zoom waiting room during the Executive Session. Representatives of the news media are specifically directed not to report on or otherwise disclose any of the deliberations or anything said about these subjects during the executive session, except to state the general subject of the session as previously announced. No decision may be made in executive session. At the end of the executive session, we will return to open session and welcome the audience back into the room or Zoom room once the Executive Session has concluded.
- **Public Comments:**
- **Adjourn**





## Minutes of the Oregon State Fair Council Special Meeting Meeting

September 3rd , 2025

Zoom

Audio Recorded: Yes

- **Call to Order:** The meeting Convened at 1:31 PM with Chair Burns presiding.
- **Roll Call:** The attendance, was recorded as shown below:

### **Present:**

Loyal Burns, Chair  
Joel Conder, Vice Chair  
Soraida Cross, Council Member  
Geoff Hinds, Council Member  
Shane Matthews, Council Member  
Tami Kerr, Council Member  
Lucy Escobar, Council Member  
Travis Smith, Council Member  
Arnie Roblan, Council Member

Kim Grewe-Powell, Director/CEO

### **Non-Present:**

### **Other-Present:**

Jean Wheat-Palm, CFO/Director of Human Recourse  
Maddie Kansky, Administrative Assistant  
Christy Monson, Council to the Oregon State Fair Council  
Tracy White, Senior Assistant Attorney General at Oregon Department of Justice  
Rachel Alexander, Salem Reporter

- **Pledge of Allegiance:** The Pledge of Allegiance was made by all parties present.
  - The Oregon State Fair Council will now meet in executive session pursuant to ORS 192.660(2)(i) 1. The Council met in Executive Session to discuss litigation that has been filed against the organization pertaining to Public Meeting Law, as well as potential litigation that may be filed in the future. 2. To discuss wither to delegate authority to Kim Grewe-Powell, Director/CEO, to work with legal counsel and representatives of the opposing party to seek a mutually acceptable resolution. Representatives of the news media and designated staff shall be allowed to attend the executive session. All other members of the audience will be placed in a Zoom waiting room. Representatives of the news media are specifically directed not to report on or otherwise disclose any of the deliberations or anything said about these subjects during the executive session, except to state the general subject of the session as previously announced. No decision may be made in executive session. The meeting convened at 2:22 pm.



- Meeting reconvened to regular session at 2:23 pm. Vice Chair Conder proposed delegating authority to Director/CEO the authority to work with attorneys to negotiate on current litigation.
  - **Arnie Roblan made a friendly amendment to allow for the Director/CEO to negotiate on current litigation and any future litigation, and Soraida Cross seconded the motion. Chair Burns repeated the motion of delegating the authority for the Director/CEO to work with attorneys to negotiate a resolution to current litigation and any future litigations. Motion passed unanimously.**
- **Adjourn:** There being no further business, the meeting adjourned at 2:43pm.

**Oregon State Fair Council**  
**Profit & Loss - Total**  
January through October 2025

|                                 | Jan - Oct 25  |
|---------------------------------|---------------|
| Ordinary Income/Expense         |               |
| Income                          |               |
| Share at the Fair Revenue       | 27,119.13     |
| Holiday Village Revenue         | 20,908.55     |
| July Spectacular Revenue        | 217,860.30    |
| Administration Revenue          | 327,105.33    |
| Operations Revenue              | 42,640.00     |
| Expo Center Revenue             | 1,293,677.44  |
| State Fair Revenue              | 8,203,210.36  |
| Total Income                    | 10,132,521.11 |
| Gross Profit                    | 10,132,521.11 |
| Expense                         |               |
| Signature Events                | 294,342.10    |
| Salaries & Wages - Permanent    | 749,066.55    |
| Contracted Labor - PT/Snl/Temp  | 153,502.88    |
| Employee Benefits - ER Exp      | 129,631.05    |
| Payroll Tax - Employer's Share  | 84,267.82     |
| Professional Services Exp.      | 358,308.93    |
| Council Expense                 | 126.67        |
| Travel/Training                 | 24,685.11     |
| Supplies & Expenses             | 77,932.16     |
| Dues and Subscriptions          | 4,234.90      |
| Insurance                       | 153,960.00    |
| Utilities-Elec,Gas,Water, Trash | 889,852.08    |
| Maint. and Repairs of Equipment | 28,332.31     |
| Maint. of Buildings and Grounds | 479,550.16    |
| Special Repairs & Maint.        | 1,211.00      |
| Marketing Expenses              | 34,651.61     |
| Vehicle Expenses                | 13,860.36     |
| Bank Fees                       | 137,923.23    |
| Equipment Purchase <\$5k        | 13,187.20     |
| Permits, Licenses               | 3,891.62      |
| State Fair Administrative Exp.  | 49,577.74     |
| State Fair Marketing Expenses   | 725,314.56    |
| State Fair Operations Expenses  | 2,044,857.31  |

**Oregon State Fair Council**  
**Profit & Loss - Total**  
January through October 2025

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|                                 | Jan - Oct 25 |
|---------------------------------|--------------|
| State Fair Attractions Expenses | 2,461,117.09 |
| State Fair Exhibits Expenses    | 724,942.34   |
| Total Expense                   | 9,638,326.78 |
| Net Ordinary Income             | 494,194.33   |
| Other Income/Expense            |              |
| Other Income                    |              |
| Other Income                    | 528,399.13   |
| 90400 · Bond Project            | 45,035.19    |
| Total Other Income              | 573,434.32   |
| Other Expense                   |              |
| Special Projects Expense        | 167,386.02   |
| 90700 · Bond Project Exp        | 3,934.64     |
| Total Other Expense             | 171,320.66   |
| Net Other Income                | 402,113.66   |
| Net Income                      | 896,307.99   |



# Oregon State Fair Council

## Balance Sheet

As of October 31, 2025

11/14/25  
Accrual Basis

|   | Oct 31, 25           |
|---|----------------------|
| <b>ASSETS</b>                           |                      |
| <b>Current Assets</b>                   |                      |
| <b>Checking/Savings</b>                 |                      |
| 10120 · USB - Operating Acct - 5013     | 711,525.91           |
| 10121 · USB - Payroll Acct - 3265       | 23,311.30            |
| 10122 · USB - Premium Acct - 5021       | 1,317.00             |
| 10127 · USB - Fair Admission -5088      | 791,334.32           |
| 10128 · USB - Office Expo - 5104        | 264,666.23           |
| 10129 · USB - Show Works - 5120         | 40,522.74            |
| 10130 · USB - Camp Ground - 5138        | 122.50               |
| 10131 · USB - Office FAIR - 5112        | 671,239.02           |
| 10150 · Petty Cash Box - Fair           | 430.69               |
| 10200 · State Treasury Fund Account     | 8,691,794.45         |
| <b>Total Checking/Savings</b>           | 11,196,264.16        |
| <b>Accounts Receivable</b>              |                      |
| 11000 · Accounts Receivable             | 380,484.08           |
| <b>Total Accounts Receivable</b>        | 380,484.08           |
| <b>Other Current Assets</b>             |                      |
| 12004 · Prepaid Rent                    | 500.00               |
| 12005 · Prepaid FCC 10 Yr License       | 490.00               |
| 13000 · Prepaid Contracts               | -11,121.88           |
| <b>Total Other Current Assets</b>       | -10,131.88           |
| <b>Total Current Assets</b>             | 11,566,616.36        |
| <b>Other Assets</b>                     |                      |
| 19000 · Capital Investments- SF Council | 1,611,629.48         |
| <b>Total Other Assets</b>               | 1,611,629.48         |
| <b>TOTAL ASSETS</b>                     | <b>13,178,245.84</b> |
| <b>LIABILITIES &amp; EQUITY</b>         |                      |
| <b>Liabilities</b>                      |                      |
| <b>Current Liabilities</b>              |                      |
| Accounts Payable                        | 687.96               |
| Credit Cards                            | 10,766.46            |
| Other Current Liabilities               | 428,511.49           |
| <b>Total Current Liabilities</b>        | 439,965.91           |
| <b>Total Liabilities</b>                | 439,965.91           |
| <b>Equity</b>                           |                      |
| 25000 · State Parks Opening Bal         | 3,014,804.40         |
| 25020 · State Biennium Fund 2015-2017   | 1,015,299.00         |
| 32000 · Retained Earnings               | 8,058,677.52         |
| 32001 · Ret Earn - Facility Assess Cost | -254,738.00          |
| 32050 · Restricted Net Posititon        | 7,929.02             |
| Net Income                              | 896,307.99           |
| <b>Total Equity</b>                     | 12,738,279.93        |
| <b>TOTAL LIABILITIES &amp; EQUITY</b>   | <b>13,178,245.84</b> |

**Oregon State Fair Council**  
**Profit & Loss Budget vs. Actual**  
**January through December 2025**

|                                 | Jan - Dec 25         | Budget               | \$ Over Budget       | % of Budget  |
|---------------------------------|----------------------|----------------------|----------------------|--------------|
| <b>Ordinary Income/Expense</b>  |                      |                      |                      |              |
| <b>Income</b>                   |                      |                      |                      |              |
| Scare at the Fair Revenue       | 27,119.13            | 25,000.00            | 2,119.13             | 108.5%       |
| Holiday Village Revenue         | 20,908.55            | 33,000.00            | -12,091.45           | 63.4%        |
| July Spectacular Revenue        | 217,860.30           | 278,500.00           | -60,639.70           | 78.2%        |
| Administration Revenue          | 327,105.33           | 418,500.00           | -91,394.67           | 78.2%        |
| Operations Revenue              | 42,640.00            | 51,168.00            | -8,528.00            | 83.3%        |
| Expo Center Revenue             | 1,344,358.17         | 1,753,000.00         | -408,641.83          | 76.7%        |
| State Fair Revenue              | 8,203,210.36         | 8,980,950.00         | -777,739.64          | 91.3%        |
| <b>Total Income</b>             | <b>10,183,201.84</b> | <b>11,540,118.00</b> | <b>-1,356,916.16</b> | <b>88.2%</b> |
| <b>Gross Profit</b>             | <b>10,183,201.84</b> | <b>11,540,118.00</b> | <b>-1,356,916.16</b> | <b>88.2%</b> |
| <b>Expense</b>                  |                      |                      |                      |              |
| Signature Events                | 297,826.73           | 244,500.00           | 53,326.73            | 121.8%       |
| Salaries & Wages - Permanent    | 749,066.55           | 1,014,445.00         | -265,378.45          | 73.8%        |
| Contracted Labor - PT/Snl/Te... | 165,654.88           | 132,000.00           | 33,654.88            | 125.5%       |
| Employee Benefits - ER Exp      | 129,631.05           | 169,767.24           | -40,136.19           | 76.4%        |
| Payroll Tax - Employer's Share  | 84,267.82            | 87,000.00            | -2,732.18            | 96.9%        |
| Professional Services Exp.      | 378,653.09           | 377,500.00           | 1,153.09             | 100.3%       |
| Council Expense                 | 126.67               | 500.00               | -373.33              | 25.3%        |
| Travel/Training                 | 24,884.61            | 35,150.00            | -10,265.39           | 70.8%        |
| Supplies & Expenses             | 81,117.95            | 107,000.00           | -25,882.05           | 75.8%        |
| Dues and Subscriptions          | 4,234.90             | 5,500.00             | -1,265.10            | 77.0%        |
| Insurance                       | 153,960.00           | 150,000.00           | 3,960.00             | 102.6%       |
| Utilities-Elec,Gas,Water, Trash | 974,777.19           | 1,003,500.00         | -28,722.81           | 97.1%        |
| Maint. and Repairs of Equip...  | 28,631.51            | 50,000.00            | -21,368.49           | 57.3%        |
| Maint. of Buildings and Grou... | 513,057.02           | 917,800.00           | -404,742.98          | 55.9%        |
| Special Repairs & Maint.        | 1,211.00             | 3,500.00             | -2,289.00            | 34.6%        |
| Marketing Expenses              | 34,881.61            | 53,500.00            | -18,618.39           | 65.2%        |
| Vehicle Expenses                | 15,870.82            | 17,500.00            | -1,629.18            | 90.7%        |
| Bank Fees                       | 138,324.05           | 136,500.00           | 1,824.05             | 101.3%       |
| Doubtful Debt Expense           | 0.00                 | 500.00               | -500.00              | 0.0%         |
| Equipment Purchase <\$5k        | 13,187.20            | 20,000.00            | -6,812.80            | 65.9%        |
| Permits, Licenses               | 3,891.62             | 1,500.00             | 2,391.62             | 259.4%       |
| State Fair Administrative Exp.  | 49,577.75            | 48,275.00            | 1,302.75             | 102.7%       |
| State Fair Marketing Expenses   | 725,372.56           | 902,000.00           | -176,627.44          | 80.4%        |

11/14/25  
Accrual Basis

**Oregon State Fair Council**  
**Profit & Loss Budget vs. Actual**  
January through December 2025

|                                 | Jan - Dec 25      | Budget            | \$ Over Budget    | % of Budget  |
|---------------------------------|-------------------|-------------------|-------------------|--------------|
| State Fair Operations Expen...  | 2,050,615.46      | 1,981,550.00      | 69,065.46         | 103.5%       |
| State Fair Attractions Expen... | 2,461,117.10      | 2,562,220.00      | -101,102.90       | 96.1%        |
| State Fair Exhibits Expenses    | 732,612.26        | 782,750.00        | -50,137.74        | 93.6%        |
| Total Expense                   | 9,812,551.40      | 10,804,457.24     | -991,905.84       | 90.8%        |
| Net Ordinary Income             | 370,650.44        | 735,660.76        | -365,010.32       | 50.4%        |
| Other Income/Expense            |                   |                   |                   |              |
| Other Income                    |                   |                   |                   |              |
| Other Income                    | 532,462.24        | 575,000.00        | -42,537.76        | 92.6%        |
| Special Projects Income         | 0.00              | 37,513.33         | -37,513.33        | 0.0%         |
| 90400 · Bond Project            | 45,035.19         | 9,600.00          | 35,435.19         | 469.1%       |
| Total Other Income              | 577,497.43        | 622,113.33        | -44,615.90        | 92.8%        |
| Other Expense                   |                   |                   |                   |              |
| Special Projects Expense        | 175,569.04        | 524,600.00        | -349,030.96       | 33.5%        |
| 90700 · Bond Project Exp        | 3,934.64          |                   |                   |              |
| Total Other Expense             | 179,503.68        | 524,600.00        | -345,096.32       | 34.2%        |
| Net Other Income                | 397,993.75        | 97,513.33         | 300,480.42        | 408.1%       |
| Net Income                      | <u>768,644.19</u> | <u>833,174.09</u> | <u>-64,529.90</u> | <u>92.3%</u> |