

Oregon State Fair Council Meeting

APPROVED
06-19-14

Meeting Location: **Title of meeting:** Regular Full Council Meeting
Date: May 15, 2014
Time: 12:00 p.m. – 5:00 p.m.
Location: Winema Event Center, Chemeketa College, Salem
Chair: Senator Gene Derfler
Scribe: Brenda Schorr **Audio recorded:** Yes No

Attendance:

Anna Peterson	<input checked="" type="radio"/> Present	<input type="radio"/> Absent	Kerry Tymchuk	<input checked="" type="radio"/> Present	<input type="radio"/> Absent
Austin McGuigan	<input checked="" type="radio"/> Present	<input type="radio"/> Absent	Larry Tokarski	<input type="radio"/> Present	<input checked="" type="radio"/> Absent
Craig Smith	<input checked="" type="radio"/> Present	<input type="radio"/> Absent	Leah Perkins-Hagele	<input type="radio"/> Present	<input checked="" type="radio"/> Absent
Gene Derfler	<input checked="" type="radio"/> Present	<input type="radio"/> Absent	Loyal Burns	<input checked="" type="radio"/> Present	<input type="radio"/> Absent
George Jennings	<input checked="" type="radio"/> Present	<input type="radio"/> Absent	Linda Norris, Advisory	<input checked="" type="radio"/> Present	<input type="radio"/> Absent
Janet Carlson	<input checked="" type="radio"/> Present	<input type="radio"/> Absent	Rep. Vicki Berger, Advisory	<input checked="" type="radio"/> Present	<input type="radio"/> Absent
Jon Chandler	<input type="radio"/> Present	<input checked="" type="radio"/> Absent	Sen. Arnie Roblan, Advisory	<input type="radio"/> Present	<input checked="" type="radio"/> Absent

1. Meeting convened at 12:04 p.m.
2. **Approval of minutes:**
Chair Derfler asked if there were any changes or corrections to any of the minutes brought for approval. Hearing no objections, the Full Council meeting minutes of 04-17-14, and the Executive Committee minutes of both 03-20-14 and 04-03-14, were unanimously accepted and approved as written.
3. **Agenda Items:**

Item #2, Fair and Expo Constituent Process (Chair Derfler)

Council reviewed a proposed process for addressing constituent issues. The proposal was read by Chair Derfler and then opened for discussion. Councilmember Carlson noted that it is important to have a process so that constituents know how they can engage with the Council. Decision was made that they would follow the proposed process. No motion or vote taken.

Item #3, Update from the Chair (Chair Derfler)

Chair Derfler and Vice-Chair Smith have been meeting with Don Hillman weekly to discuss planning business opportunities and direction. The hope is that in the near future, there are some identified options brought before the council. Currently, there are several things on the horizon that could be potential options.

Agenda Item #4, 2015-2017 Budget Request (Vice-Chair Smith)

Review of the legislative budget request for the 2015/2017 biennium. Determinations were made by taking into consideration the past Oregon Parks and Recreation Department historical spending from 2007-2013, as well as factoring in start-up costs, and then capital requests, based on immediate (Jackman Long and Cascade Hall buildings) and expected needs. It may still be less than what is needed. Start-up costs will need to be specifically identified at a later time. Representative Berger commented to present critical needs in a priority list, with justification, in anticipation of the list and amounts being cut.

Motion: Moved by Councilmember Carlson to adopt and move forward with the proposed budget request as presented.

Second: By Councilmember Tymchuk. Motion carried unanimously.

Item #5, Council-Parks IGA Funds Approval Process (Vice-Chair Smith)

IGA meeting with DAS is scheduled for next week. The IGA with OPRD is currently being worked on. A critical piece that is currently being worked on is how we allow Parks to pay expenses on our behalf, and formalize processes, until official transfer is in place. The proposed payment request procedure would become a part of the IGA. The elements included in the proposal are how the Council's bills would be paid, information required and who has the signing authority.

Motion: Moved by Councilmember Jennings to adopt the procedure.

Second: By Councilmember McGuigan. No additional discussion. Motion carried unanimously.

4. Adjournment: The meeting was adjourned at 12:32 p.m.

*Strategic Planning session immediately followed.

Meeting Materials:

- Agenda
- Draft minutes from the 04-17-14 full Council meeting, and the Executive Committee minutes from both the 03-20-14 and 04-03-14 meetings
- Process for Addressing Constituent Issues (May 9, 2014)
- Oregon State Fair Council Budget Request to Legislature (2015/2017 Biennium)
- Payment Request Procedure
- Strategic Planning Meeting Agenda
- Oregon State Fair Council Strategic Planning Power Point

Next meeting: Thursday, June 19, 2014
Cascade Hall, Oregon State Fairgrounds, 1:00 – 3:00 p.m.