



Minutes of the Oregon State Fair Council Regular Meeting

April 25, 2019

Oregon State Fair & Exposition Center – Cascade Hall-McKenzie Room

Audio Recorded: No

I. Call to Order: The meeting convened at 1:37 p.m. with Chair Jon Chandler presiding.

II. Roll Call: The attendance, both in person and by phone, was recorded as shown below:

Present:

Jon Chandler, Chair
Vicki Berger, Council Member
Loyal Burns, Council Member
Austin McGuigan, Council Member
Leah Perkins-Hagele, Council Member
Mike Paluszak, Director/CEO

Non-Present:

Kevin Cameron, Vice Chair
Gene Derfler, Council Member
George Jennings, Council Member
Dayna Jung, Council Member
Rep. Mike Nearman, Advisory Council Member
Steve Powers, Advisory Council Member
Sen. Arnie Roblan, Advisory Council Member
Craig Smith, Council Member

III. Pledge of Allegiance: The Pledge of Allegiance was made by all parties present.

IV. Presentations: None

V. Approval of Minutes:

a. Council Meeting of March 12, 2019 - Tabled due to lack of a quorum.

VI. Public Comment on Agenda Items: None

VII. Council Chair's Report: None

VIII. CEO's Report:

- Staff is busy with contracting season. Concert ticket presale is currently at 56% of total sales in 2018.
- We will have a very busy summer Expo events season. We will be hosting four non-fair concerts. Kane Brown, Tedeschi Truck Band & Los Lobos, Avett Brothers, and King & Country. Building rentals are also very busy.
- JL Roof & HVAC is nearly complete. Garden projects are planned to further enhance that part of the grounds and to accommodate programming changes. Marion County Fair is proposing a third round of paving in trade for Marion County Fair rent, which will extend the trade until 2025. The food and beverage facility sinking fund is being used to enhance concession stand aesthetics, customer service, and menu capabilities in Columbia Hall, Jackman Long, and the Pavilion. The current Expo Center food and beverage contract expires just before the 2019 Fair, and we are developing an RFP for a new contract. Depending on the outcome of SB 897 (Senators Roblan, Courtney, Hansell and Representative Greg Smith) the campus-wide assessment will either be funded by the proceeds of that bill, or at OSFC expense as discussed when the 2019 OSFC Budget was approved.
- Mr. Paluszak will be meeting with DAS Risk Management for the 2019-21 Biennium regarding increased fees for liability, workers' comp, and auto insurance.
- The 2018 audit will begin the 1st week of June 2019. This audit will be more involved than in the past as 2018 was the first year OSFC was able to depreciate capital improvements and large equipment purchases. The same firm as in the past, Boldt, Carlisle + Smith, CPA's will be conducting the audit.

IX. Information Items:

- a. **Oregon State Fair Foundation Report:** This year will be the Ruby Anniversary of the Pairings event. Davidson Winery is sponsoring the event as the highest donor at \$5,000.00. Several at the \$750.00 donor level. There are currently five food vendors committed to serving at the event. Grange Cabin and Criterion Schoolhouse
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will be open during event. Yoga and beer will be a new feature. If you would like more information about the Pairings event, or have suggestions for vendors, please contact Bonique. Tickets will be available for purchase next month (May). The goal is 1,000 attendees.

- b. **State Fair Report:** Concert tickets went on sale on April 5th, 2019. Brett Young, Beach Boys, and Dustin Lynch are the top sellers. This year the Steve Miller Band's announcement of their tour required the Fair to announce its acts, and go on sale earlier than originally planned. Programming is wrapping up and fine-tuning details. Pavilion programming will include a rough stock rodeo on the first Saturday, a jaripeo on the first Sunday. Saturday and Sunday of the second weekend will feature monster trucks, and a demo derby on Labor Day. Sponsorship and Partnerships will be up in revenue and in-kind. Kim will also touch back with the Foundation to see if they can share sponsorship contacts.

X. Action Items

a. State Fair Council

- i. Financial Statement 1/1/2019-3/31/2019. Tabled due to lack of a quorum.

a. Oregon State Fair

- i. Discussion and action regarding contract with Starplex Corporation dba Crowd Management Services to provide crowd management and security services during the 2019 Oregon State Fair. Referred to Executive Committee due to lack of a quorum for today's meeting, pursuant to Section 9 of the Council's Bylaws.
- ii. Discussion and action regarding contract with American Maintenance to provide janitorial services during the 2019 Oregon State Fair. Referred to Executive Committee due to lack of a quorum for today's meeting, pursuant to Section 9 of the Council's Bylaws.

b. Committee Reports and Action Thereon

- ii. Executive Committee: A meeting of the Executive Committee will be scheduled to act on behalf of the Council, pursuant to Section 9 of the Council's Bylaws, due to lack of a quorum for today's meeting, and time being of the essence regarding contracts with Starplex Corporation dba Crowd Management Services and American Maintenance.
- iii. Governmental Affairs Committee: Council Member Berger reported that she and Mr. Paluszak will be testifying in front of the Ways and Means Committee soon regarding our bills. She also reported that the DAS biennium budget, which includes funding for OSFC, will go to the Ways and Means Sub-Committee on General Government on or around April 29th.
- iv. Nominating Committee: None

XI. Public Comments on Non-Agenda items: None

XII. Council Members' Comments: None.

XIV. Adjourn: There being no further business the meeting was adjourned at 2:15pm

Meeting Materials:

Agenda; Financial Statement 1/1/2019-3/31/2019

2019 Contract with Starplex Corporation dba Crowd Management Services

2019 Contact with American Maintenance
