



Minutes of the Oregon State Fair Council Regular Meeting

June 27, 2019

Oregon State Fair & Exposition Center – Cascade Hall-McKenzie Room

Audio Recorded: Yes

I. **Call to Order:** The meeting convened at 1:32 p.m. with Chair Jon Chandler presiding.

II. **Roll Call:** The attendance, both in person and by phone, was recorded as shown below:

Present:

Jon Chandler, Chair
Kevin Cameron, Vice Chair
Vicki Berger, Council Member
Gene Derfler, Council Member
George Jennings, Council Member
Dayna Jung, Council Member
Rep. Mike Nearman, Advisory Council Member
Leah Perkins-Hagele, Council Member
Craig Smith, Council Member
Mike Paluszak, Director/CEO

Non-Present:

Loyal Burns, Council Member
Austin McGuigan, Council Member
Steve Powers, Advisory Council Member
Sen. Arnie Roblan, Advisory Council Member

III. **Pledge of Allegiance:** The Pledge of Allegiance was made by all parties present.

IV. **Presentations:** None

V. **Approval of Minutes:**

- a. Council Meeting of March 12, 2019:
- b. Council Meeting of April 25, 2019:

Chair Chandler asked if there were any changes or corrections to the minutes presented for approval. Hearing none, it was moved by Council Member Berger and seconded by Vice-Chair Cameron to approve the minutes as presented for both March 12, 2019 and April 25, 2019 Council meetings. The motion carried unanimously.

VI. **Public Comment on Agenda Items:** None

VII. **Council Chair's Report:** None

viii. **CEO's Report:** Marion County Fair is July 11-14th. There is a meeting of the County Commissioners on-site on opening day of the Fair, during which we will talk about the partnership with State Fair. OSF was able to facilitate participation of the partner agencies of the Natural Resource Center, to some extent, during the Marion County Fair.

Project Updates:

Marion County completed the 2019 phase of paving, in trade with OSFEC for rental fees for Marion County Fair which now extend through 2025. This relationship and the associated work have proved to be a great win-win for both parties.

The Bond Project from 2016 which was used for the Jackman Long roof is virtually done, just finishing some final reimbursements.

The Green Acres and other projects in the Garden are under way, and planning of the Fair is ahead of schedule.

The Expo Center (Non-Fair) food and beverage contract ends before the Fair and a new contract will begin after the Fair. The current contract is a one-year contract with two one-year extension options, and both options have been exercised. The new contract will also be for one year with two one-year options. While bidding is not required of OSFEC, when there are multiple known potentially interested parties it is in the best interest of OSFEC to request proposals. The new contract will be in place before the State Fair begins.

IX. Information Items:

a. State Fair Report

After Marion County Fair ends we will begin in earnest preparing the grounds for Oregon State Fair.

X. Action Items

a. State Fair Council

- i. Financial Statement 1/1/19-3/31/2019
- ii. Financial Statement 1/1/19-5/31/2019

It was moved by Council Member Berger to approve the Financial Statement as submitted, and seconded by Council Member Jennings. The motion carried unanimously.

b. Oregon State Fair

- i. Discussion and action regarding contract with Oregon State Police (OSP) to provide law enforcement services during the 2019 Oregon State Fair.

Captain Coddling and Lieutenant Iwai of OSP were in attendance to assure that OSP is committed for the 2019 State Fair. OSP believes that being at the Fair benefits the State Fair and OSP. It was shared that \$175,000 was the contracted amount for the past couple years. Cost of labor and other expenses continue to increase. Labor cost alone for 9-12 officers per shift exceeds the total contract amount. OSP would like to start sooner for 2020 Fair planning and contracting, and a cost increase is likely in the future, unless contract language and/or staffing requirements change.

A motion was made by Vice Chair Cameron and seconded by Council Member Smith to approve the contract with Oregon State Police to provide law enforcement services during the 2019 Oregon State Fair. The motion carried unanimously.

c. Committee Reports and Action Thereon

- i. Executive Committee
 - 1. Mr. Paluszak had his review and received gold stars. The process will need to be reviewed for the future.
 - 2. Report of action taken on behalf of the Council pursuant of Section 9 of the Oregon State Fair Council Bylaws, due to lack of a quorum at the last Council meeting

- The Committee met and approved the following contracts:
 - Starplex CMS to provide Crowd Management Services during the State Fair with an increase of staffing, as bag checks will be required this year.
 - American Maintenance, is a new janitorial contractor.
 - Marion County Fair Intergovernmental Agreement for paving in exchange for rent for the Marion County Fair.
 - DAS Risk Management Biennium agreement for participation in the state’s self-insurance program.

ii. Governmental Affairs Committee: Council Member Berger reported that Council Member Derfler provided great assistance with the Governor, Mr. Paluszak has been monitoring the bills that involve the Council closely, and Council Member Berger continues to participate at the capital. Sen. Roblan’s bill for deferred maintenance funding of \$5.3 million has been consolidated with other capital requests and is waiting to go to the Senate. In the same bill the Poultry Building and Horse Stadium funding requested by the Governor is included for \$5 million, half of the original ask. Council Member Berger will look to see if matching funds can be found, either state or federal. The DAS budget bill SB 5502, which includes the biennium allocation passed before the Senate delayed business.

iii. Nominating Committee: None

XI. Public Comments on Non-Agenda items: None

XII. Council Members’ Comments: None.

XIV. Adjourn: There being no further business the meeting was adjourned at 2:04 pm

Meeting Materials:

Agenda

Financial Statement 1/1/19-3/31/2019

Financial Statement 1/1/19-5/31/2019