**Oregon State Fair Council**

**2330 17th Street NE**

**Salem, OR 97301**

**Oregon State Fair Council**

**PUBLIC COMMENT FORM**

***Public Comments***

The Oregon State Fair Council values public input in making important decisions that affect the Oregon State Fair and Exposition Center. The Oregon State Fair Council also believes in the right for interested parties to observe Oregon State Fair Council meetings. Working to ensure the general public has the opportunity to attend Council meetings and offer public comment, to ensure that the Council can conduct its business, the following guidelines apply to all public comment.

* The Council will have two sign-up sheets at a table in the meeting room 15 minutes before the scheduled meeting for those wishing to speak on agenda items or non-agenda subjects. Individuals may sign up in person, or on our website, <https://oregonstatefaircouncil.org/meetings-1>, in advance of the meeting via email. Email requests should include the date the requester wishes to speak, the requester’s name, phone number, and the agenda item or topic of their comments.
* Public Comment on Agenda Items before the Council: individuals on this list will be called to testify before actions on these items are taken. On the sign- up sheet, list your name, address, and the agenda item upon which you wish to be heard.
* Public Comment on Non-Agenda Items during Orgon State Fair Council Meetings: list your name, address, and the subject matter upon which you wish to be heard.
* You will have 3 minutes to testify.
* When you are called to come forward to speak, state and spell your name for the recorded record of the meeting.
* Council members may ask questions to clarify your testimony but will not engage in a discussion with you. Public Comment allows the Council and CEO to hear issues that interest our citizens but does not allow an opportunity for dialogue between the speaker, Council, or Administrators.
* If the Council determines that follow-up is necessary, you may be referred to the CEO or an item may be placed on a future Council agenda.
* If you wish to submit written testimony before or at the meeting, please provide 15 copies.
* The public may not use videos or PowerPoint presentations to accompany their testimony without prior approval by the Council Chair.
* Speakers are expected to address the Council without yelling, name calling, using abusive or foul language or other behavior or speech that negatively impact the efficiency of the Council meeting.

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**In person or via phone**

**Please submit your form to:**  dhall@oregonstatefair.org.

**Date:** Click or tap to enter a date. **Meeting Location:** Click or tap here to enter text.

**Agenda Item Number (if applicable)**: Click or tap here to enter text.

**Do you wish to make a statement?** **Yes**[ ]  **No**[ ]

**If yes, please specify the subject:** Click or tap here to enter text.

**Name:** Click or tap here to enter text.

**Address:** Click or tap here to enter text.

**City/State/Zip:** Click or tap here to enter text.

**Phone Number:** Click or tap here to enter text.

**E-Mail Address:** Click or tap here to enter text.

**Organization Represented:** Click or tap here to enter text.