

In an

CONSTITUTION

THE TEXAS CITY RADIO CONTROL CLUB, Inc.

Revised April 3, 2019

4015 18th Street N.

Texas City, TX 77590

ARTICLE I. *The name* of this organization shall be **The Texas City Radio-Control Club, Inc.**, Here after abbreviated as **TCRCC**. The mailing address of the TCRCC is P.O. Box 1265 Dickinson, TX 77539.

ARTICLE II. *The Texas City Radio-Control Club, Inc.* is a not-for-profit organization Incorporated within the State of Texas. Texas State Articles of Incorporation shall be retained and maintained by the club secretary. The TCRCC is chartered by the Academy of Model Aeronautics, Inc., (AMA). The TCRCC was chartered by the AMA in 1974 and is re-chartered annually. The TCRCC charter number is 1075. Membership in the AMA is a prerequisite to active TCRCC membership with piloting privileges.

ARTICLE III. *The purposes of the TCRCC* shall be to:

1. Promote radio-controlled aero modeling as a recreational and educational venture for the membership and the public without prejudice towards any aspect or special interest group within the broad category of aero modeling.
2. Maintain a safe and enjoyable flying site for all model aircraft.
3. Sponsor radio-controlled model aircraft flying events for the membership and for the Public.

ARTICLE IV. *Membership in the TCRCC* shall be available to any individual who expresses an interest in aero modeling. An active voting member is an individual age **19** years or older whose annual dues are paid in full and whose AMA membership is current (See By-Laws for specific aspects of membership)

ARTICLE V. *Administration of the TCRCC:* The **Board of Directors** shall function as the governing-group of the Corporation. The Board of Directors shall consist of the elected officers of the TCRCC and two elected members-at-large. The President may request the presence of one or more section chiefs at a Board of Directors Meeting in order to expedite management. This governing Board shall meet monthly or shall meet at the discretion of the President who presides as chairperson.

Volunteer duties of the TCRCC shall be divided into Sections in order to promote efficiency and division of labor. These divisions shall be the: **1) Events Section, 2) Pilot Instruction Section, 3) Safety Section, 4) Field Maintenance Section, 5) Ballot Preparations Section, 6) Publications and Website Section, 7) Public Relations Section, and 8) Education Section.** Each Section shall be comprised of from one to ten volunteers. Each Section Chief shall be appointed by the President and assume the duties of the appointed office *as needed*. Section Chiefs shall be responsible for the execution of the duties of the respective Sections and they shall be responsible for the recruitment of voluntary manpower as needed. The duties of each Section shall be provided in written form in the President's Letter of Appointment. Section Chiefs report to the Board of Directors and to the active membership. In important situations the President shall request a written report from the Section Chief to serve as documentation of the activities of the Section. In addition, Section Chiefs shall submit an annual budget request, if needed, to the Treasurer before February 15 of each fiscal year.

Fiscal management of the TCRCC, including responsibility, accountability, and authority for debits and credits are controlled by the Board of Directors. The TCRCC defines a fiscal year as identical to a calendar year. Any expenditure exceeding \$200 that is outside of approved annual budget requires membership approval. During a monthly business meeting, the Chairperson should accept a motion and second for such expenditure and then table the issue until the next business meeting to allow time for membership review. If, due to urgency, a vote needs to be called during the same business meeting, the motion would require a 2/3 majority of a quorum. Expenditures up to \$200 are limited to an annual maximum of \$1000 in aggregate and must be approved by the Board of Directors. The Board of Directors shall have the ability to declare an emergency during an event that is deemed detrimental to the club. The Board of Directors shall be unanimous in their vote to declare an emergency. Once an emergency has been declared, the Board of Directors shall have the authority to spend the necessary funds to minimize further damages or rectify the emergency at hand. Annual audits of treasurer's records should be conducted. The president shall ask for a volunteer to perform this task during the October meeting.

ARTICLE VI. *Legislative process* shall be conducted according to **Robert's Rules of Order**. The President or the President's appointee chairs the meetings of the Board of Directors and of the active membership. In the situation of unexplained absence of the presiding Chairperson the Vice-President shall chair the business meeting. In the absence of the President and Vice-President the Treasurer shall chair the business meeting. If the President, Vice-President, and Treasurer are all absent the Secretary shall chair the business meeting. The Chair shall acknowledge an item for discussion or debate during the monthly business meetings. A motion for change in the structure and/or function of the organization may be recognized and discussed at any time during a monthly Club meeting, however, the final motion to "call" the vote for approval or disapproval by the active membership must be made after the motion has been published in the minutes at least one week before the next monthly meeting. A final vote on a motion or amendment requires a quorum of at least 15 percent of the total active voting members at the monthly meeting of the TCRCC. A motion passes if it receives two-thirds majority in favor.

ARTICLE VII. *Nomination of officers* shall be recognized and accepted from the active voting membership at the October business meeting and posted to the membership in the October minutes. ***Election of officers*** shall be conducted in the November business meeting of each year. The ***process of voting*** shall consist of a majority vote of the active membership present in the November meeting. Where more than one nominee is running for the same position, ballots shall be handed out to the membership present at the meeting for voting during the meeting. In this situation, two persons shall be appointed by the President during the November meeting to tally votes. Elections by acclamation, where the incumbent or nominee is unopposed, are held at the November meeting and require a majority vote by the quorum. In the event of permanent vacancy of an elected office during the year an interim election shall be conducted. If the vacated office is that of the President the Vice-President shall assume the responsibilities of the Presidency. In this situation the office of the Vice-President may be filled by an interim election process or left vacant for the remainder of the year. This decision shall be made by the Board of Directors and approved by the active voting membership.