

OCMS PTO Meeting minutes

5 December 2023 / 9:00 AM / Conference Room

Attendees: Betsy Boswell, Shea Squire, Ivy Campbell, Jennifer Lancaster, Danielle West, Jennifer Lancaster, Mary Beth Guest

Agenda

Treasurer Report -Jennifer

1. Financial Update
 - a. Current Account Balance: Budget is on track. Jennifer will come up with a final number to carry over by the last meeting. Everyone has been following budgets well.
 - i. 10,923 in account.
 - b. Old Account Balance: Will be moved over soon.
2. Fundraiser Summary
 - a. Corporate Sponsor Highlight- 22 total sponsors. 12 were new.
 - b. Donation Totals- \$21,822.75

Principal's Report-Mr. Stephens

Carol is ordering supplies from mini grants. School is very appreciative of the work PTO has done to provide for our staff. School was involved in discussions for approval to make sure items cannot be funded from other funds. Book fair was a huge book fair. We made a little over \$5,000. It is a fundraiser but also a community initiative so it provides many options for the school. School calendar is very busy this time of year. The staff truly enjoy the opportunities to have snack carts, luncheons, and be an "adult" with duty-free lunches. We will be having a family Christmas party for our staff. We are appreciative of the donations for that party as well.

Committees

1. Mini- Grants-Kristi
 - a. We had teachers apply for grants. They were due Sept 30. We approved 19. 30 apps total. No spending limit was given. The applications that were not approved were due to the school or donors being able to provide funds for. We have approved white boards, books, classroom supplies, PE equipment etc. We approved 5,067.47
2. Events-Candy Cane Handout on 12/15-be on the lookout for the sign up genius. We will need 2 people per time slot from 9:30-2:30. Sign up will be out on social media during the week.
 - a. Our 8th grade liaison, Brittany, is working very hard on the dance! It will be a starry night theme. If you are retiring Christmas lights, please donate! Contact Brittany if you want to help. Betsy Boswell will be an 8th grade liaison next school year. Jennifer Cittipanga is overseeing candy cane distribution.
 - b. Save the Date
 - i. 8th grade dance May 3
 - ii. 8th grade field day May 15
 - iii. 6th and 7th grade field day May 17 (last day of school) - half day.

3. Luncheons- Shea
 - a. We have a cart this Friday. We are handing out during their breaks to not cause disruptions. We have not alot of sign ups yet. We need 2 people. Shea also will contact friends to sign up. We will have drinks and snacks.
 - b. Soup, sandwich and salad luncheon will be in January. Shea wants to push sign ups all week. Gift cards need paper trail but can be purchased. We are looking for a new chair next year. If any one is interested, Shea will help transition. MB will put out an ask in the January newsletter. We have 2 more carts and 2 more luncheons (1 luncheon during staff appreciation).
4. Book Fair -Message from Ann Blaauw - volunteers were amazing. Sucker donations were \$300 - they were able to pull that value worth of books. Teachers loved snacks for snacks. Libby Boosalis was chair and did an amazing job.
5. Staff Appreciation week
 - a. We need a chair for this year - Ivy Campbell will chair staff appreciation. Luncheon is on the 18th. Week is 15-19. We will get with Ivy on details.

Upcoming dates/events

- **December**
 - 5th: PTO General Meeting
 - 8th:
 - Gift cards for Christmas Party -see website for sign up
 - We have had 4 businesses donate baskets. Empire South, Striplings, Board and Brush, and University Spirit.
 - Staff Snack Cart- see website for sign up
 - 15th: Candy Cane Handout - see above
- **January**
 - 25 Luncheon - Soup salad and sandwiches -see website for sign up
- **February**
 - 5th- school counselor week
 - 16th- snack cart -filled with v-day candy

Questions/Comments

1. Next meeting will be Feb 27 at 6:00 PM at OCMS