

OCMS PTO Meeting Minutes

27 February 2024 / 6:00 PM / Cafeteria

Danielle West called meeting to order at 6:12 pm.

Attendees:

Matt Stephens, Shea Squier, Danielle West, Tiffany Armour, Jennifer Lancaster, Kristi Williams

Treasurer Report -Jennifer

1. Financial Update - We are already getting some sponsorship monies coming in for next school year
 - a. Current Account Balance: \$11,408.31

Principal's Report-Mr. Stephens

1. Valentine's day Staff Trivia – because of a busy school day, they did not have a chance to do as much trivia as they wanted to do, so they will be adding some weekday trivia in for staff members.
2. Mr. Stephens mentioned Back-to-School Teacher Swag for the coming year. Last year PTO contributed around \$4,000. Mr. Stephens would like to do something each year for staff if PTO is able to support it. Pricing will differ from year to year.
3. Big budget items for next year may include outdoor atrium space

Committees

1. Open positions for next year:
 - a. Fundraising co-chair,
 - b. Activities and Events chairperson to oversee the entire committee,
 - c. Staff Appreciation,
 - d. 6th grade representative,
 - e. Snack cart
 - f. Staff luncheons
 - g. Appreciation days – someone to work with the Staff Wellness Committee
 - h. One board seat is available.
2. March 12 6pm – we will pass out PTO flyers at the middle school meeting for parents of incoming students. We also plan to reach out to the elementary feeder schools and ask them to share our flyer with their parents.
3. Events-
 - a. St. Patty's treat handout on 3/15- We will need 2 people per time slot from 10:30-2:30. Sign-up genius has gone out. 8th graders will also be receiving Save the Date flyers for the 8th grade dance and field day.
 - b. 8th grade dance May 3 – Spring Fling (theme) – will include food, drinks, photo booth, etc. Tickets are sold in advance and wristbands will be passed out at school

the day of the dance. Semi-formal attire. Volunteers are needed. There will be several opportunities to help with this event. Our 8th grade liaison, Brittany, is working very hard on the dance!

- c. 8th grade field day May 15
- d. 6th and 7th grade field day May 17 (last day of school) – more info to come in March and April
 - i. PTO provides \$250 per grade level for field day activities. We also offer to help with signups, etc.
- 4. Staff Appreciation week – Ivy Campbell is chairing this week. April 15-19 and the theme is “Big Bang Theory”. The luncheon for this week is fully catered by Athens Ford. There will be several opportunities to help out during this week. We are looking for sponsors for events and baskets for the drawing.

Upcoming dates/events

- **March**
 - Music in the school month
 - 4th- social worker week
 - 11th- no school
 - 15th- Candy handout
 - 18th- teacher trivia -gift cards donated by PTO
 - 25th-29th- asst principal week
 - 29th- Para day
- **April**
 - 1st-5th- Spring Break
 - 8th - Librarian day
 - 15th-19th Staff appreciation week
 - 16th Breakfast
 - 17th drink station
 - 18th luncheon
 - 19th snack cart

Questions/Comments

Meeting adjourned at 6:41 pm by Danielle West