

Guidelines and Information for Teachers

AANNY tries to offer a variety of workshops and classes that are open to members and non-members. You do not need to be an AANNY member to teach. Please contact **Susan Morehouse** if you are interested in teaching and have questions. Her contact information: **phone: (315) 783-7042 email: smorekent@gmail.com**

We will advertise the class on our website, at the art center, in the local papers and on local websites. It is very important to get your information to us by the end of January 2018 so that we can take advantage of seasonal publications with early deadlines. I am also planning to create a Program Guide which we can print and distribute at our Gallery.

Cost of Class

The teacher will receive 75% of the total cost charged to MEMBERS. AANNY receives 25% of the total cost to members plus any additional cost charged to NON-MEMBERS. So make sure that your cost of materials, supplies and your teaching fee is included in your total cost to students.

Please fill out the following and return to **Susan Morehouse: smorekent@gmail.com**

Your Name _____

Your Contact Information: _Phone: _____ email: _____

Name of Class _____

Medium (Oil, watercolor, jewelry making, etc.) _____

Total cost of class to AANNY members _____

Date(s) offered _____

Time(s) _____

Skill level _____ Minimum # of students _____ Max _____

What will be provided? Please list all materials that the student is required to bring to class **OR** if the materials will be supplied by the teacher, please note that. If you have a materials list you may attach.

Short description of class: (if you need more space you can send your description separately)

__ Please **send a jpeg of your project or painting to smorekent@gmail.com**