

McCutchanville PTSA Meeting Minutes
March 17, 2025

PTSA Officers

Co-Presidents Kinzy Amos & Lisa Hill

Vice President Jennifer Carlisle

Treasurer Julie Burczyk

Secretary Samantha Jones

Officers Present: Kinzy Amos, Lisa Hill, Samantha Jones, and Julie Burczyk

14 people total in attendance

Item	Discussion
I. Call to Order <ul style="list-style-type: none">GreetingPledge of AllegianceMighty Mustang Shoutout	<ul style="list-style-type: none">Introductions of PTSA officers were madePledge of Allegiance was led by Braxton WagnerShoutouts:<ul style="list-style-type: none">Mrs. Parker gave a shoutout to Megan Adams for collecting tickets at the first grade program.Mrs. Parker gave a shout out to Lisa Hill for stocking Poppi in the staff fridge.Mrs. Shanks gave a shout out to Mr. Elpers, Mr. Jones, Mr. Edwards, and Mrs. Daugherty for covering any needs while she was away on vacation.Lisa Hill gave a shout out to Jen DeLutri, Gretchen Riddle, and Sami Jones for the Valentine's Day setup for our Staff Appreciation.
II. President's Welcome <ul style="list-style-type: none">Welcome GuestsApprove AgendaApprove Minutes	<ul style="list-style-type: none">Approval of minutes<ul style="list-style-type: none">Megan Adams motioned to approve approve January minutesSarah secondedFebruary Minutes Approved
III. Guests and Students	<ul style="list-style-type: none">
IV. Principal's Report <i>Mrs. Lisa Shanks, Principal</i>	<ul style="list-style-type: none">Please see attached report from Mrs. Shanks
V. Treasurer's Report <i>Julie Burczyk, Treasurer</i>	<ul style="list-style-type: none">Please see attached Treasurer's ReportNew playground equipment ordered to restock as a gift from PTSA

<p>VI. Committee Report</p> <ul style="list-style-type: none"> • Spirit Wear • School Supplies • Mustang Missions 	<ul style="list-style-type: none"> • Spirit Wear <ul style="list-style-type: none"> ○ Live ○ Deadline March 21st ○ Final spirit wear of the year • School Supplies <ul style="list-style-type: none"> ○ Live in April • Mustang Missions <ul style="list-style-type: none"> ○
<p>VII. Other Business</p> <ul style="list-style-type: none"> • Kindergarten Corral • Game Night • Uniforms • Spring Class Parties 	<ul style="list-style-type: none"> • Kindergarten Corral <ul style="list-style-type: none"> ○ April 5th 5:30-7:00pm ○ Tshirt specific to the Kindergarten Corral <ul style="list-style-type: none"> ■ “It’s a great day to be a Mustang” • Game Night <ul style="list-style-type: none"> ○ April 25h 6:00-8:00 ○ Family games and BBQ cookout • Uniforms <ul style="list-style-type: none"> ○ PTSA in collaboration with administration will update uniforms (one team a year)
<p>IX. Calendar Review</p>	<ul style="list-style-type: none"> • March 7th PTSA Meeting • March 24th-28th Spring Break
<p>XII. Q&A with MCC and PTSA</p>	

Meeting adjourned at 7:00

IV. March 2025 Principal's Report
Mrs. Lisa Shanks, Principal

IRead results are in— we did very well. Student scores are posted in RDS & Parent Access. A student must have received a scaled score of 446 or higher. If a child did not pass, we will in contact to encourage those kids signed up for summer school.

Summer School is May 31-June 24. Some students in K-2 and 4-6 had letters sent home based on their middle of the year NWEA scores as being most in need of additional support in reading. Third graders are being invited based on IRead scores.

Openings up to this point are based on the most academic need. Other spots in other grades became available today. Registration with guaranteed busing has to be completed by April 5th.

*Upcoming Academic Competitions—
BEST OF LUCK TO ...
Battle of the Books—April 7 & 8
Math Bowl at Santa Claus—April 12th*

As we continue to grow, we continue to add sections of grade levels. We have an additional kindergarten and an additional first grade being added for next school year. New staff has been recommended and waiting for school board approval.

Kindergarten Corral otherwise known as Kindergarten Orientation will be virtual this year. A virtual slideshow with information will be shared beginning on Monday, April 11th. There will be a Google Form to complete along with all types of information for families in order to prepare for their child attending kindergarten in the fall.

We will host an in-person open house once in early August for our incoming kindergarten students. Classroom assignments can be expected by late July. At that time, parents will be sent an invitation to a Sign-Up Genius for families to sign up for a conference time to meet the teacher and tour our school.. This link will be shared in our Mustang Message with families on Monday, April 11th. In addition, it will be posted on our school website. Please share that information with any new families that you may know that has a child entering kindergarten— especially important to share if you know someone who is not already connected to our school and this is their first child.

*Field Day Dates— May 18th — K-3 and May 19th gr. 4-6
May 20th is K-3 rain dates and May 23rd is gr. 4-6 rain date
More information will be coming as far as the way volunteers are being handled this year.*

Sixth Grade In-house field trip/party— May 16th with a rain date of May 17th

Sixth Grade Promotion Celebration— Tuesday, May 24th

ILearn Dates— April 19th— May 6th testing with make-ups the last week of the window May 9-13th

V. Treasurer's Report
Julie Burczyk, Treasurer

24_25 Monthly Spend Expenses
February

Account Number	Account Name	February Total	Total Year End Expenses
4991	1st Grade Funds	\$ -	\$ -
4992	2nd Grade Funds	\$ -	\$ -
4993	3rd Grade Funds	\$ -	\$ 179.32
4994	4th Grade Funds	\$ -	\$ -
4995	5th Grade Funds	\$ -	\$ 166.83
5301	6th Grade Celebration	\$ -	\$ -
4996	6th Grade Funds	\$ -	\$ -
4101	Birthday Book Club	\$ -	\$ -
4102	Concessions	\$ 196.54	\$ 1,714.99
5302	Council Dues and Insurance	\$ -	\$ 75.00
4107	Fall and Spring Events	\$ -	\$ 5,610.79
0	Family Engagement	\$ -	\$ 233.62
4106	Field Day	\$ -	\$ -
5304	Founder's Day	\$ -	\$ -
4103	Friday Treats	\$ 213.85	\$ 1,585.89
4201	Fundraising and Give Backs	\$ -	\$ -
5305	Gifts to School	\$ -	\$ 527.76
4990	Kindergarten Funds	\$ -	\$ -
4203	Membership	\$ -	\$ 1,333.50
5311	Mustang Missions	\$ -	\$ 150.83
5331	Nurse	\$ 57.69	\$ 119.78
5312	Officers Expenses	\$ -	\$ 47.89
5313	Open House Expenses	\$ -	\$ -
5432	Planned Starting Balance	\$ -	\$ -
4202	Rebates-Box tops, Coke rewards, Zeidlers, Schnucks, Escrips, Ama	\$ -	\$ -
4110	Spirit Wear	\$ -	\$ 253.12
4111	Spooky Trail and BookFair	\$ -	\$ 213.18
5316	Staff Appreciation	\$ 370.21	\$ 1,170.99
5111	Student Appreciation	\$ -	\$ 243.11
4108	Supply Box Sale	\$ -	\$ -
5320	Teacher Grants	\$ 99.95	\$ 657.37
4113	Testing Treats	\$ -	\$ -
5920	Transaction Fees	\$ 7.06	\$ 564.30
5324	Year End Pizza Party	\$ -	\$ -
Total		\$ 945.30	\$ 14,848.27

24_25 Monthly Spend Income
February

Account Number	Account Name	February Total	Total Year End Income
4991	1st Grade Funds	\$ -	\$ 150.00
4992	2nd Grade Funds	\$ -	\$ 100.00
4993	3rd Grade Funds	\$ -	\$ 245.00
4994	4th Grade Funds	\$ -	\$ 170.00
4995	5th Grade Funds	\$ -	\$ 245.00
5301	6th Grade Celebration	\$ -	\$ -
4996	6th Grade Funds	\$ -	\$ 120.00
4101	Birthday Book Club	\$ -	\$ 158.00
4102	Concessions	\$ 338.00	\$ 3,200.30
5302	Council Dues and Insurance	\$ -	\$ -
4107	Fall and Spring Events	\$ -	\$ 14,619.00
0	Family Engagement	\$ -	\$ 105.00
4106	Field Day	\$ -	\$ -
5304	Founder's Day	\$ -	\$ -
4103	Friday Treats	\$ 1,750.00	\$ 4,630.00
4201	Fundraising and Give Backs	\$ -	\$ 5,232.58
5305	Gifts to School	\$ -	\$ -
4990	Kindergarten Funds	\$ -	\$ 200.00
4203	Membership	\$ -	\$ 2,540.00
5311	Mustang Missions	\$ -	\$ -
5331	Nurse	\$ -	\$ -
5312	Officers Expenses	\$ -	\$ -
5313	Open House Expenses	\$ -	\$ -
5432	Planned Starting Balance	\$ -	\$ 5,117.28
4202	Rebates-Box tops, Coke rewards, Zeidlers, Schnucks, Escrips, Ama	\$ -	\$ -
4110	Spirit Wear	\$ -	\$ 2,382.21
4111	Spooky Trail and BookFair	\$ -	\$ -
5316	Staff Appreciation	\$ 102.05	\$ 562.71
5111	Student Appreciation	\$ -	\$ -
4108	Supply Box Sale	\$ -	\$ -
5320	Teacher Grants	\$ -	\$ -
4113	Testing Treats	\$ -	\$ -
5920	Transaction Fees	\$ -	\$ 149.99
5324	Year End Pizza Party	\$ -	\$ -
Totals		\$ 2,190.05	\$ 39,927.07

Current checking balance	\$25,078.80
Current savings balance	\$95.00

Income Budget	Actual Income	Actual Expense	Balance
\$60,000.00	\$39,927.07	\$14,848.27	\$25,078.80

Account Number & Name	BUDGET			ACTUALS		
	Sum of Estimated Income	Sum of Estimated Expense	Sum of Estimated Balance	Sum of Current Income	Sum of Current Expense	Sum of Current Balance
1st Grade Funds	\$ -	\$ -	\$ -	\$ 150.00	\$ -	\$ 150.00
2nd Grade Funds	\$ -	\$ -	\$ -	\$ 100.00	\$ -	\$ 100.00
3rd Grade Funds	\$ -	\$ -	\$ -	\$ 245.00	\$ 179.32	\$ 65.68
4th Grade Funds	\$ -	\$ -	\$ -	\$ 170.00	\$ -	\$ 170.00
5th Grade Funds	\$ -	\$ -	\$ -	\$ 245.00	\$ 166.83	\$ 78.17
6th Grade Celebration	\$ 4,000.00	\$ 4,000.00	\$ -	\$ -	\$ -	\$ -
6th Grade Funds	\$ -	\$ -	\$ -	\$ 120.00	\$ -	\$ 120.00
Birthday Book Club	\$ 300.00	\$ 300.00	\$ -	\$ 158.00	\$ -	\$ 158.00
Concessions	\$ 1,800.00	\$ 1,500.00	\$ 300.00	\$ 3,200.30	\$ 1,714.99	\$ 1,485.31
Council Dues and Insurance	\$ -	\$ 305.00	\$ (305.00)	\$ -	\$ 75.00	\$ (75.00)
Fall and Spring Events	\$ 14,250.00	\$ 8,250.00	\$ 6,000.00	\$ 14,619.00	\$ 5,610.79	\$ 9,008.21
Family Engagement	\$ -	\$ 1,250.00	\$ (1,250.00)	\$ 105.00	\$ 233.62	\$ (128.62)
Field Day	\$ 6,000.00	\$ 6,500.00	\$ (500.00)	\$ -	\$ -	\$ -
Founder's Day	\$ -	\$ 200.00	\$ (200.00)	\$ -	\$ -	\$ -
Friday Treats	\$ 7,000.00	\$ 2,500.00	\$ 4,500.00	\$ 4,630.00	\$ 1,585.89	\$ 3,044.11
Fundraising and Give Backs	\$ 6,000.00	\$ -	\$ 6,000.00	\$ 5,232.58	\$ -	\$ 5,232.58
Gifts to School	\$ -	\$ 2,500.00	\$ (2,500.00)	\$ -	\$ 527.76	\$ (527.76)
Kindergarten Funds	\$ -	\$ -	\$ -	\$ 200.00	\$ -	\$ 200.00
Membership	\$ 2,500.00	\$ 2,250.00	\$ 250.00	\$ 2,540.00	\$ 1,333.50	\$ 1,206.50
Mustang Missions	\$ -	\$ 200.00	\$ (200.00)	\$ -	\$ 150.83	\$ (150.83)
Nurse	\$ -	\$ 400.00	\$ (400.00)	\$ -	\$ 119.78	\$ (119.78)
Officers Expenses	\$ -	\$ 250.00	\$ (250.00)	\$ -	\$ 47.89	\$ (47.89)
Open House Expenses	\$ -	\$ 150.00	\$ (150.00)	\$ -	\$ -	\$ -
Planned Starting Balance	\$ 5,000.00	\$ -	\$ 5,000.00	\$ 5,117.28	\$ -	\$ 5,117.28
Rebates-Box tops, Coke rewards, Zeidlers, Schnucks, Escrips, Ama	\$ 50.00	\$ -	\$ 50.00	\$ -	\$ -	\$ -
Spirit Wear	\$ 10,000.00	\$ 7,500.00	\$ 2,500.00	\$ 2,382.21	\$ 253.12	\$ 2,129.09
Spooky Trail and BookFair	\$ -	\$ 750.00	\$ (750.00)	\$ -	\$ 213.18	\$ (213.18)
Staff Appreciation	\$ -	\$ 1,500.00	\$ (1,500.00)	\$ 562.71	\$ 1,170.99	\$ (608.28)
Student Appreciation	\$ -	\$ 3,000.00	\$ (3,000.00)	\$ -	\$ 243.11	\$ (243.11)
Supply Box Sale	\$ 3,100.00	\$ -	\$ 3,100.00	\$ -	\$ -	\$ -
Teacher Grants	\$ -	\$ 4,800.00	\$ (4,800.00)	\$ -	\$ 657.37	\$ (657.37)
Testing Treats	\$ -	\$ 500.00	\$ (500.00)	\$ -	\$ -	\$ -
Transaction Fees	\$ -	\$ 800.00	\$ (800.00)	\$ 149.99	\$ 564.30	\$ (414.31)
Year End Pizza Party	\$ -	\$ 2,000.00	\$ (2,000.00)	\$ -	\$ -	\$ -
Grand Total	\$ 60,000.00	\$ 51,405.00	\$ 8,595.00	\$ 39,927.07	\$ 14,848.27	\$ 25,078.80

Meeting Attendance:

Lisa Hill

Kinzy Amos

Julie Burczyk

Samantha Tuley

Laura Parker

Blake Elpers

Lisa Shanks

Megan Adams

Tish Wagner

Braxton Wagner

Sarah

London

AdrianThomasma