

McCutchanville PTSA Meeting Minutes
May 19th, 2025

PTSA Officers

Co-Presidents Kinzy Amos & Lisa Hill

Vice President Jennifer Carlisle

Treasurer Julie Burczyk

Secretary Samantha Jones

Officers Present: Kinzy Amos, Lisa Hill, Jennifer Carlisle Samantha Jones, and Julie Burczyk

people total in attendance

Item	Discussion
I. Call to Order - Greeting - Pledge of Allegiance - Mighty Mustang Shoutout	- Introductions of PTSA officers were made - Pledge of Allegiance was led by Kinzy Amos and Blake Elpers - Shoutouts: - Mrs. Woodard gave a shoutout to PTSA for staff appreciation week - Kinzy gave a shout out to Jennifer Delutri for her work on staff appreciation, Jennifer Carlisle for her work on staff lunches, and the Related Arts team for a great field day. - Missy Hamilton gave a shout out to Kinzy Amos for her work on the Field Day committee.
II. President's Welcome - Welcome Guests - Approve Agenda - Approve Minutes	- Approval of minutes - Jennifer Carlisle motioned to approve approve April minutes - Amy Woodard seconded - April Minutes Approved
III. Guests and Students	
IV. Principal's Report <i>Mrs. Lisa Shanks, Principal</i>	Please see attached report from Mrs. Shanks
V. Treasurer's Report <i>Julie Burczyk, Treasurer</i>	- Please see attached Treasurer's Report for May income and expenses 2025-2026 Proposed Budget

	<table><tr><th colspan="4">Proposed Budget 2025-2026</th></tr><tr><th>Account Number & Name</th><th>Estimated Inco</th><th>Estimated Expe</th><th>Estimated Ba</th></tr><tr><td>1st Grade Funds</td><td></td><td></td><td>0</td></tr><tr><td>2nd Grade Funds</td><td></td><td></td><td>0</td></tr><tr><td>3rd Grade Funds</td><td></td><td></td><td>0</td></tr><tr><td>4th Grade Funds</td><td></td><td></td><td>0</td></tr><tr><td>5th Grade Funds</td><td></td><td></td><td>0</td></tr><tr><td>6th Grade Celebration</td><td>3700</td><td>3700</td><td>0</td></tr><tr><td>6th Grade Funds</td><td></td><td></td><td>0</td></tr><tr><td>Concessions</td><td>3500</td><td>3000</td><td>500</td></tr><tr><td>Council Dues and Insurance</td><td></td><td>200</td><td>-200</td></tr><tr><td>Fall and Spring Events</td><td>14500</td><td>5500</td><td>9000</td></tr><tr><td>Family Engagement</td><td></td><td>1000</td><td>-1000</td></tr><tr><td>Field Day</td><td>4500</td><td>7000</td><td>-2500</td></tr><tr><td>Founder's Day</td><td></td><td>200</td><td>-200</td></tr><tr><td>Friday Treats</td><td>5000</td><td>3000</td><td>2000</td></tr><tr><td>Fundraising and Give Backs</td><td>5000</td><td></td><td>5000</td></tr><tr><td>Gifts to School</td><td></td><td>4000</td><td>-4000</td></tr><tr><td>Kindergarten Funds</td><td></td><td></td><td>0</td></tr><tr><td>Membership</td><td>2500</td><td>1500</td><td>1000</td></tr><tr><td>Mustang Missions</td><td></td><td>200</td><td>-200</td></tr><tr><td>Nurse</td><td></td><td>300</td><td>-300</td></tr><tr><td>Officers Expenses</td><td></td><td>250</td><td>-250</td></tr><tr><td>Planned Starting Balance</td><td>7500</td><td></td><td>7500</td></tr><tr><td>Spirit Wear</td><td>3200</td><td>1500</td><td>1700</td></tr><tr><td>Spooky Trail, BookFair, Birthday Book Club</td><td></td><td>700</td><td>-700</td></tr><tr><td>Staff Appreciation</td><td></td><td>4000</td><td>-4000</td></tr><tr><td>Student Appreciation</td><td></td><td>4000</td><td>-4000</td></tr><tr><td>Supply Box Sale</td><td>3000</td><td></td><td>3000</td></tr><tr><td>Teacher Grants</td><td></td><td>5000</td><td>-5000</td></tr><tr><td>Transaction Fees</td><td></td><td>800</td><td>-800</td></tr><tr><td>Year End Pizza Party</td><td></td><td>2500</td><td>-2500</td></tr><tr><td>○ Rollover to 2026-2027</td><td>52400</td><td>48350</td><td>4050</td></tr></table> ■ Amy Woodard moved to accept proposed budget ■ Jennifer Carlisle seconded to approve proposed budget ■ 100% of voting members voted yes for the 2025-2026 budget	Proposed Budget 2025-2026				Account Number & Name	Estimated Inco	Estimated Expe	Estimated Ba	1st Grade Funds			0	2nd Grade Funds			0	3rd Grade Funds			0	4th Grade Funds			0	5th Grade Funds			0	6th Grade Celebration	3700	3700	0	6th Grade Funds			0	Concessions	3500	3000	500	Council Dues and Insurance		200	-200	Fall and Spring Events	14500	5500	9000	Family Engagement		1000	-1000	Field Day	4500	7000	-2500	Founder's Day		200	-200	Friday Treats	5000	3000	2000	Fundraising and Give Backs	5000		5000	Gifts to School		4000	-4000	Kindergarten Funds			0	Membership	2500	1500	1000	Mustang Missions		200	-200	Nurse		300	-300	Officers Expenses		250	-250	Planned Starting Balance	7500		7500	Spirit Wear	3200	1500	1700	Spooky Trail, BookFair, Birthday Book Club		700	-700	Staff Appreciation		4000	-4000	Student Appreciation		4000	-4000	Supply Box Sale	3000		3000	Teacher Grants		5000	-5000	Transaction Fees		800	-800	Year End Pizza Party		2500	-2500	○ Rollover to 2026-2027	52400	48350	4050
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VI. Committee Report ● Spirit Wear ● Student Appreciation	● Spirit Wear ○ Spirit wear opportunities over the summer to purchase from our best sellers selection ● Student Appreciation ○ Last day of school pizza party and inflatables ■ sign up genius is live for volunteers																																																																																																																																				
VII. Other Business ● Year in Review ● Girls Basketball Uniforms ● School Supply Boxes	● Year in Review ○ A recap and photos were shared of all that parents have accomplished at McCutchanville this year! ● Girls Basketball Uniforms ○ The girls basketball team will sport new uniforms this winter thanks to profits from the concessions stand! ● School Supply Boxes ○ Ordering is Live through June 15th ○ Fundraising kick back																																																																																																																																				
IX. Calendar Review	● Last day of School Pizza Party- May 23rd ● Summer Scavenger Hunt begins- June 4th																																																																																																																																				

XII. Q&A with MCC and PTSA	
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Amy Woodard motion to adjourn the meeting. Jennifer Carlisle seconded motion. Meeting adjourned at 7:00

IV. March 2025 Principal's Report

Mrs. Lisa Shanks, Principal

V. Treasurer's Report

Julie Burczyk, Treasurer

Meeting Attendance:

Kinzy Amos

Lisa Hill

Missy Hamilton

Jennifer Carlisle

Megan Adams

Jenna Luecke

Amy Woodard

Samantha Jones

Blake Elpers

Lisa Shanks

Sara McIntosh

Britni Davis