

**McCutchanville PTSA Meeting Minutes**  
October 21, 2024

PTSA Officers

**Co-Presidents** Kinzy Amos & Lisa Hill

**Vice President** Jennifer Carlisle

**Treasurer** Julie Burczyk

**Secretary** Samantha Jones

Officers Present: All

32 people total in attendance

Item	Discussion
I. Call to Order <ul style="list-style-type: none"><li>Greeting</li><li>Pledge of Allegiance</li><li>Mighty Mustang Shoutout</li></ul>	<ul style="list-style-type: none"><li>Introductions of PTSA officers were made</li><li>Pledge of Allegiance was led by Kinzy Amos</li><li>Shoutouts:<ul style="list-style-type: none"><li>Mrs. Shanks gave a shout out to Mr. Darrell and custodial staff and to tech staff for installation of new probboards</li><li>Kinzy gave a shout out to Mr. Darrel and all staff to fall fest help</li><li>Megan Adams gave a shout out to Sami Jo for spirit wear design</li><li>Jennifer Winiger gave a shout out to Reilly helping with silent auction donations</li><li>Mrs. Shanks gave a shout out to PTSA for Fall Fest</li></ul></li></ul>
II. President's Welcome <ul style="list-style-type: none"><li>Welcome Guests</li><li>Approve Agenda</li><li>Approve Minutes</li></ul>	<ul style="list-style-type: none"><li>Approval of Agenda<ul style="list-style-type: none"><li>Jennifer Carlisle motioned to approve agenda</li><li>Megan Adams seconded</li><li>October Agenda Approved</li></ul></li><li>Approval of minutes<ul style="list-style-type: none"><li>Jennifer Carisle motion to approve</li><li>Amy Streete seconded</li><li>September Minutes Approved</li></ul></li></ul>
III. Guests and Students	<ul style="list-style-type: none"><li>Student Speakers<ul style="list-style-type: none"><li>Sarah Tustin- student worker<ul style="list-style-type: none"><li>Sarah's job is celebration squad. She works on a team to make posters to celebrate upcoming events at McCutchanville. She likes this job because she gets to be creative and work with a team. She also has created flyers on Canva to hang on lockers to celebrate athletes, birthdays, and special occasions.</li></ul></li></ul></li></ul>

	<ul style="list-style-type: none"> <li>○ Cameron- Wee Care <ul style="list-style-type: none"> <li>■ Helps support Wee Care workers with childcare by playing with the children. He enjoys this job because he likes babies and wants to be a parent some day.</li> </ul> </li> <li>○ Ms. Kissinger shared about how 5th and 6th graders get jobs by completing an application process.</li> </ul>
IV. Principal's Report <i>Mrs. Lisa Shanks, Principal</i>	<ul style="list-style-type: none"> <li>● Please see attached report from Mrs. Shanks</li> </ul>
V. Treasurer's Report <i>Julie Burczyk, Treasurer</i>	<ul style="list-style-type: none"> <li>● Please see attached Treasurer's Report</li> </ul>
VI. Committee Report <ul style="list-style-type: none"> <li>● Fall Fest</li> <li>● Spirit Wear</li> <li>● Book Fair</li> <li>● Staff Appreciation</li> </ul>	<ul style="list-style-type: none"> <li>● Fall Fest <ul style="list-style-type: none"> <li>○ Julie shared a profit of a little over \$9,000 dollars made for the Fall Fest. Specific details can be in the attached treasurer's report.</li> </ul> </li> <li>● Book Fair <ul style="list-style-type: none"> <li>○ Erica Kissinger shared about the events involved in the Book Fair. It is going back to Scholastic this school year. Students are invited to wear a school appropriate costume to the family night on Thursday the 24th. Students shopping at school will shop during their art time.</li> <li>○ Sign up genius for book fair volunteers and for providing soup for staff shopping day.</li> </ul> </li> <li>● Staff and Student Appreciation <ul style="list-style-type: none"> <li>○ Staff Appreciation- Teacher free time <ul style="list-style-type: none"> <li>■ Glow party in the gym</li> </ul> </li> </ul> </li> <li>● Spirit Wear <ul style="list-style-type: none"> <li>○ New designs launched and opened through the end of this week</li> </ul> </li> </ul>
IX. Calendar Review	<ul style="list-style-type: none"> <li>● October 24th Family Book Fair Night 5-7</li> <li>● November 5th Election Day, No School</li> <li>● November 8th Chili Cook Off, Game Night, Vendors</li> <li>● November 12th Social Media with Officer Bean 6:00-7:30</li> <li>● November 18th PTSA Meeting 6:15pm Virtual</li> <li>● November 27th-29th Thanksgiving Break</li> </ul>
XII. Q&A with MCC and PTSA	<ul style="list-style-type: none"> <li>● No questions</li> </ul>

Jennifer Carsile motioned to dismiss, Samantha Jones seconded  
Meeting adjourned at 7:00

IV. October 2024 Principal's Report  
*Mrs. Lisa Shanks, Principal*

- I. Fundraiser Sales went well. Cookie dough pick up will be this Thursday from 4:00 —6:30. Families can bring their coolers and pick up cookie dough prior to coming back in for the Not So Spooky Book Fair Family Night or on their way out. Family night runs from 5:00—7:00.
- II. Red Ribbon is this week with a Color Clash and things to promote drug-free awareness. We are providing families with one red ribbon in a bag. These are being distributed at our family night book fair. We ask that families tie them around their mailbox or door knob on their front door to promote that **All Roads to McCutchanville are Drug Free!!**
- III. Soon we will have a new Mustang in the house and we are trying to name him. Mighty? Maximus? Boomerang. We are hosting a penny war to benefit Mustang Money for students who can use assistance with purchasing a book at the book fair and it will serve as a way to collect votes for naming our new school mascot.
- IV. On Tuesday, November 12th we will be hosting a night for students and parents of fourth, fifth, and sixth graders. We would like to have a parent attend with every fourth, fifth, and sixth grader. This is a night when Deputy Bean will be educating parents on social media and other tech info to keep our kids safe. We will be giving away a small tech device that evening. Everyone who attends gets their name in a drawing along with an amazing wealth of information that will help make sure to try and prevent concerns that their child may encounter along the way as they continue to get older.
- V. **Upcoming information for Basketball and Cheer in grades 4,5,& 6—**  
 Tryouts for Gr. 4/5 Girls Basketball— 10/29 & 10/30 3:30-5:00 pm  
 Tryouts for 4/5 Boys Basketball—10/29 & 10/30 5:15-6:45  
 Tryouts for Gr. 6 Girls Basketball— 10/22 & 10/23 3:30—4:45 pm  
 Tryouts for Gr. 6 Boys Basketball—1/8&1/9 5:15-6:45 pm  
 Cheer Grade 6 Tryouts— today and tomorrow  
 Cheer Grade 4/5 Parent Meeting—10/23 at 5:15 p.m. 4/5 CheerTryouts—  
  
*Sports will follow the EVSC Sports Handbook*
- VI. **Chess** will be for grades 1-6 this year. With the numbers that we had last year, we decided that is not the best situation for our k kids. They are not emotionally ready for this type of activity especially with so many others in the room. Families will register students to participate. We will take the first 100 students to register. Then a waiting list will be formed. The students must come at least 2 out of the 3 practices in December. If they do not, then their spot will be given to those students who are next in line on the waiting list. This is an activity where we want students who want to be there all of the time. We have had students attend in the past because parents wanted them to be involved and the student didn't necessarily have an interest. This then became a concern since we have so many who want to participate.  
  
 Behaviors at chess—  
 Warning 1— verbal warning to student  
 Warning 2— Parent email notifying parent  
 Warning 3— Student removed from chess
- VII. Chili Cook-off and Game Night—Nov. 8th— More info to come
- VIII. **Veteran's Day Programs on Nov. 11th—** Veteran's Day Program gr. 3,4,5,& 6 at 9:00-10:30 and K,1,2, & 4 Program at 1:00-2:00 p.m.
- IX. ILearn Checkpoints—interim assessment that takes the place of NWEA for our gr. 3-6

V. Treasurer's Report  
*Julie Burczyk, Treasurer*

24\_25 Monthly Spend Expenses  
 September

Account Number	Account Name	September Total	Total Year End Expenses
4991	1st Grade Funds	\$ -	\$ -
4992	2nd Grade Funds	\$ -	\$ -
4993	3rd Grade Funds	\$ -	\$ -
4994	4th Grade Funds	\$ -	\$ -
4995	5th Grade Funds	\$ -	\$ -
5301	6th Grade Celebration	\$ -	\$ -
4996	6th Grade Funds	\$ -	\$ -
4101	Birthday Book Club	\$ -	\$ -
4102	Concessions	\$ 329.34	\$ 579.34
5302	Council Dues and Insurance	\$ -	\$ -
4107	Fall and Spring Events	\$ 4,267.80	\$ 4,928.45
0	Family Engagement	\$ -	\$ 50.00
4106	Field Day	\$ -	\$ -
5304	Founder's Day	\$ -	\$ -
4103	Friday Treats	\$ 442.72	\$ 442.72
4201	Fundraising and Give Backs	\$ -	\$ -
5305	Gifts to School	\$ -	\$ 139.00
4990	Kindergarten Funds	\$ -	\$ -
4203	Membership	\$ -	\$ -
5311	Mustang Missions	\$ -	\$ -
5331	Nurse	\$ 12.98	\$ 22.98
5312	Officers Expenses	\$ 28.97	\$ 28.97
5313	Open House Expenses	\$ -	\$ -
5432	Planned Starting Balance	\$ -	\$ -
4202	Rebates-Box tops, Coke rewards, Zeidlers, Schnucks, Escrips, Ama	\$ -	\$ -
4110	Spirit Wear	\$ -	\$ -
4111	Spooky Trail and BookFair	\$ -	\$ -
5316	Staff Appreciation	\$ -	\$ 31.92
5111	Student Appreciation	\$ -	\$ -
4108	Supply Box Sale	\$ -	\$ -
5320	Teacher Grants	\$ 50.00	\$ 262.84
4113	Testing Treats	\$ -	\$ -
5920	Transaction Fees	\$ 224.24	\$ 507.64
5324	Year End Pizza Party	\$ -	\$ -
<b>Total</b>		<b>\$ 5,356.05</b>	<b>\$ 6,993.86</b>

**24\_25 Monthly Spend Income**  
**September**

Account Number	Account Name	September Total	Total Year End Income
4991	1st Grade Funds	\$ 30.00	\$ 150.00
4992	2nd Grade Funds	\$ -	\$ 100.00
4993	3rd Grade Funds	\$ -	\$ 150.00
4994	4th Grade Funds	\$ 10.00	\$ 110.00
4995	5th Grade Funds	\$ 20.00	\$ 140.00
5301	6th Grade Celebration	\$ -	\$ -
4996	6th Grade Funds	\$ 10.00	\$ 120.00
4101	Birthday Book Club	\$ -	\$ 158.00
4102	Concessions	\$ 1,221.35	\$ 1,223.35
5302	Council Dues and Insurance	\$ -	\$ -
4107	Fall and Spring Events	\$ 13,259.00	\$ 13,259.00
0	Family Engagement	\$ -	\$ -
4106	Field Day	\$ -	\$ -
5304	Founder's Day	\$ -	\$ -
4103	Friday Treats	\$ 270.00	\$ 2,730.00
4201	Fundraising and Give Backs	\$ 897.06	\$ 1,572.94
5305	Gifts to School	\$ -	\$ -
4990	Kindergarten Funds	\$ -	\$ 170.00
4203	Membership	\$ 140.00	\$ 2,540.00
5311	Mustang Missions	\$ -	\$ -
5331	Nurse	\$ -	\$ -
5312	Officers Expenses	\$ -	\$ -
5313	Open House Expenses	\$ -	\$ -
5432	Planned Starting Balance	\$ -	\$ 5,117.28
4202	Rebates-Box tops, Coke rewards, Zeidlers, Schnucks, Escrips, Ama	\$ -	\$ -
4110	Spirit Wear	\$ -	\$ 2,070.00
4111	Spooky Trail and BookFair	\$ -	\$ -
5316	Staff Appreciation	\$ -	\$ -
5111	Student Appreciation	\$ -	\$ -
4108	Supply Box Sale	\$ -	\$ -
5320	Teacher Grants	\$ -	\$ -
4113	Testing Treats	\$ -	\$ -
5920	Transaction Fees	\$ -	\$ 149.99
5324	Year End Pizza Party	\$ -	\$ -
<b>Totals</b>		<b>\$ 15,857.41</b>	<b>\$ 29,760.56</b>

Current checking balance	\$22,766.70
Current savings balance	\$95.00

Income Budget	Actual Income	Actual Expense	Balance
\$60,000.00	\$29,760.56	\$6,993.86	\$22,766.70

Account Number & Name	BUDGET			ACTUALS		
	Sum of Estimated Income	Sum of Estimated Expense	Sum of Estimated Balance	Sum of Current Income	Sum of Current Expense	Sum of Current Balance
1st Grade Funds	\$ -	\$ -	\$ -	\$ 150.00	\$ -	\$ 150.00
2nd Grade Funds	\$ -	\$ -	\$ -	\$ 100.00	\$ -	\$ 100.00
3rd Grade Funds	\$ -	\$ -	\$ -	\$ 150.00	\$ -	\$ 150.00
4th Grade Funds	\$ -	\$ -	\$ -	\$ 110.00	\$ -	\$ 110.00
5th Grade Funds	\$ -	\$ -	\$ -	\$ 140.00	\$ -	\$ 140.00
6th Grade Celebration	\$ 4,000.00	\$ 4,000.00	\$ -	\$ -	\$ -	\$ -
6th Grade Funds	\$ -	\$ -	\$ -	\$ 120.00	\$ -	\$ 120.00
Birthday Book Club	\$ 300.00	\$ 300.00	\$ -	\$ 158.00	\$ -	\$ 158.00
Concessions	\$ 1,800.00	\$ 1,500.00	\$ 300.00	\$ 1,223.35	\$ 579.34	\$ 644.01
Council Dues and Insurance	\$ -	\$ 305.00	\$ (305.00)	\$ -	\$ -	\$ -
Fall and Spring Events	\$ 14,250.00	\$ 8,250.00	\$ 6,000.00	\$ 13,259.00	\$ 4,928.45	\$ 8,330.55
Family Engagement	\$ -	\$ 1,250.00	\$ (1,250.00)	\$ -	\$ 50.00	\$ (50.00)
Field Day	\$ 6,000.00	\$ 6,500.00	\$ (500.00)	\$ -	\$ -	\$ -
Founder's Day	\$ -	\$ 200.00	\$ (200.00)	\$ -	\$ -	\$ -
Friday Treats	\$ 7,000.00	\$ 2,500.00	\$ 4,500.00	\$ 2,730.00	\$ 442.72	\$ 2,287.28
Fundraising and Give Backs	\$ 6,000.00	\$ -	\$ 6,000.00	\$ 1,572.94	\$ -	\$ 1,572.94
Gifts to School	\$ -	\$ 2,500.00	\$ (2,500.00)	\$ -	\$ 139.00	\$ (139.00)
Kindergarten Funds	\$ -	\$ -	\$ -	\$ 170.00	\$ -	\$ 170.00
Membership	\$ 2,500.00	\$ 2,250.00	\$ 250.00	\$ 2,540.00	\$ -	\$ 2,540.00
Mustang Missions	\$ -	\$ 200.00	\$ (200.00)	\$ -	\$ -	\$ -
Nurse	\$ -	\$ 400.00	\$ (400.00)	\$ -	\$ 22.98	\$ (22.98)
Officers Expenses	\$ -	\$ 250.00	\$ (250.00)	\$ -	\$ 28.97	\$ (28.97)
Open House Expenses	\$ -	\$ 150.00	\$ (150.00)	\$ -	\$ -	\$ -
Planned Starting Balance	\$ 5,000.00	\$ -	\$ 5,000.00	\$ 5,117.28	\$ -	\$ 5,117.28
Rebates-Box tops, Coke rewards, Zeidlers, Schnucks, Escraps, Ama	\$ 50.00	\$ -	\$ 50.00	\$ -	\$ -	\$ -
Spirit Wear	\$ 10,000.00	\$ 7,500.00	\$ 2,500.00	\$ 2,070.00	\$ -	\$ 2,070.00
Spooky Trail and BookFair	\$ -	\$ 750.00	\$ (750.00)	\$ -	\$ -	\$ -
Staff Appreciation	\$ -	\$ 1,500.00	\$ (1,500.00)	\$ -	\$ 31.92	\$ (31.92)
Student Appreciation	\$ -	\$ 3,000.00	\$ (3,000.00)	\$ -	\$ -	\$ -
Supply Box Sale	\$ 3,100.00	\$ -	\$ 3,100.00	\$ -	\$ -	\$ -
Teacher Grants	\$ -	\$ 4,800.00	\$ (4,800.00)	\$ -	\$ 262.84	\$ (262.84)
Testing Treats	\$ -	\$ 500.00	\$ (500.00)	\$ -	\$ -	\$ -
Transaction Fees	\$ -	\$ 800.00	\$ (800.00)	\$ 149.99	\$ 507.64	\$ (357.65)
Year End Pizza Party	\$ -	\$ 2,000.00	\$ (2,000.00)	\$ -	\$ -	\$ -
<b>Grand Total</b>	<b>\$ 60,000.00</b>	<b>\$ 51,405.00</b>	<b>\$ 8,595.00</b>	<b>\$ 29,760.56</b>	<b>\$ 6,993.86</b>	<b>\$ 22,766.70</b>

Virtual Meeting Attendance, as indicated in Zoom Chat:

Kinzy Amos  
 Jenna Luecke  
 Michelle Barron  
 Erica Kissinger  
 Mackenzie Bates  
 Missy Hamilton  
 Amy Woodard  
 Halie Deputy  
 Adrian Thomasma  
 Lisa Hill  
 Julie Burczyk  
 Megan Adams  
 Samantha Jones  
 Lisa Shanks  
 Sherry Eddmenson  
 Lauren Tustin  
 Jennifer wininger  
 Amy Streete  
 Alli Fleck  
 Sami Jones  
 Alex Curtis

*Katy Cate*  
*Nate and Danielle Denning*  
*Sarah McIntosh*  
*Rachel Williams*  
*Laura Parker*