

McCutchanville PTSA Meeting Minutes
February , 2025

PTSA Officers

Co-Presidents Kinzy Amos & Lisa Hill

Vice President Jennifer Carlisle

Treasurer Julie Burczyk

Secretary Samantha Jones

Officers Present: Kinzy Amos, Lisa Hill, and Julie Burczyk

14 people total in attendance

Item	Discussion
I. Call to Order <ul style="list-style-type: none">GreetingPledge of AllegianceMighty Mustang Shoutout	<ul style="list-style-type: none">• Introductions of PTSA officers were made• Pledge of Allegiance was led by Braxton Wagner• Shoutouts:<ul style="list-style-type: none">○ Braxton Wagner gave a shout out to Mr. Darrell for all of his help with any student in need and his positive attitude.○ Mrs. Matheson gave a shout out to Tish Wagner for helping with the 6th grade Symposium.○ Mrs. Shanks gave a shout out to Mr. Elpers, Mr. Jones, Mr. Edwards, and Mrs. Daugherty for covering any needs while she was away on vacation.○ Lisa Hill gave a shout out to Jen DeLutri, Gretchen Riddle, and Sami Jones for the Valentine's Day setup for our Staff Appreciation.
II. President's Welcome <ul style="list-style-type: none">Welcome GuestsApprove AgendaApprove Minutes	<ul style="list-style-type: none">• Approval of Agenda<ul style="list-style-type: none">○ Cat Matheson motioned to approve agenda○ Tish Wagner seconded○ February Agenda Approved• Approval of minutes<ul style="list-style-type: none">○ Megan Adams motioned to approve approve January minutes○ Amy Woodard seconded○ January Minutes Approved
III. Guests and Students	<ul style="list-style-type: none">• Harper Black shared her experience with the Snack Attack delivery. The Lighthouse students not only delivered the donated snacks but also decorated the staff lounge and provided snacks for them as well.
IV. Principal's Report <i>Mrs. Lisa Shanks, Principal</i>	<ul style="list-style-type: none">• Please see attached report from Mrs. Shanks

V. Treasurer's Report <i>Julie Burczyk, Treasurer</i>	<ul style="list-style-type: none"> • Please see attached Treasurer's Report • Teacher grants are open for the new semester and are due to be turned in by May 2nd
VI. Committee Report <ul style="list-style-type: none"> • Spirit Wear • Staff Appreciation 	<ul style="list-style-type: none"> • Spirit Wear <ul style="list-style-type: none"> ◦ Final launch for the year planned for March 3 with it ending just before Spring Break • Staff Appreciation <ul style="list-style-type: none"> ◦ Cupcakes and candies were provided for all staff with decorations and setup by Jen DeLutri, Sami Jones, and Gretchen Riddle. There were cookies and hot cocoa also provided for the evening custodial staff.
VII. Other Business <ul style="list-style-type: none"> • March Events • Teacher Grants • Fiesta Friday • Field Day • Kindergarten Corral 	<ul style="list-style-type: none"> • February Events <ul style="list-style-type: none"> ◦ Blood Drive will be on March 7 at the McCutchanville Fire Department • Teacher Grants <ul style="list-style-type: none"> ◦ Teacher Grants are available until early May • Fiesta Friday <ul style="list-style-type: none"> ◦ Fiesta Friday is in need of volunteers for several Fridays throughout the rest of the year • Field Day <ul style="list-style-type: none"> ◦ Kinzy Amos went over the different activities that are typically held during field day • Kindergarten Corral <ul style="list-style-type: none"> ◦ The Kindergarten Corral will be held on April 8 ◦ A volunteer sign up is forthcoming for any volunteer needs
IX. Calendar Review	<ul style="list-style-type: none"> • March 7th PTSA Meeting • March 24th-28th Spring Break
XII. Q&A with MCC and PTSA	

Meeting adjourned at 7:00

IV. February 2025 Principal's Report
Mrs. Lisa Shanks, Principal

- I. **Synchronous Learning and Asynchronous Learning**— Synchronous Learning seemed to flow with positive feedback especially with upper grade students. It was unexpected to get the asynchronous learning on Thursday, but it sounds like one day was granted as an asynchronous day when we were supposed to be out. Keeping that in mind, if we have any other inclement weather then the rest of the days would be synchronous. We used the one and only asynchronous that we were granted.
- II. **IRead**— Our third graders will be taking IRead on March 4th-6th with make-ups on the 7th. Our second graders will be taking IRead on March 11th & 12th with make-ups on the 13th & 14th.
- III. **Parent Information Placement Sheets**— *Those will be coming home on Monday, March 3rd and will be due back on Wednesday, March 19th.* This is the time for parents to share their input on things we need to be aware of that might impact where we place students in classrooms for next year. This is not a request form for specific teachers, but instead, an opportunity to share any concerns or needs that students have that you would like us to be aware of ahead of time.
- IV. **EVSC My School Survey**— Every year at this time, parents have an opportunity to provide us with feedback to consider as we move forward. *This is a confidential survey that we will send home on Monday, March 3rd and collect through March 14th.* Our students in grades 3-8 will take this survey. If a parent has provided a request that their child not take the survey last year, then we will share that information with this year's teacher. We presently have 11 students that have opted out of the survey.
- V. **Art Show**—The North Attendance Art Show will be held on Wednesday, March 19th. Mrs. Winn will notify students if work they made in class has been selected for display. Those students will be awarded a certificate at

McCutchanville. The judge will select 10 students from our school to be called up and honored on the 19th at North. We don't receive those names until a few days before the event at North due to outside judges judging the artwork displayed.

- VI. **Talent Show**— We will be hosting a talent show on Thursday, March 20th. Students need to fill out a form **and** send in a video to try out for the show, instructions are included with the form, and forms and videos are due March 3, 2025.
- VII. **Random Acts of Kindness**— Thank you so much for your support with our snack collection for our random act of kindness that we presented to our sister school, Vogel Elementary, on February 14th. This was truly spreading love across the district. We had a goal of 5,000 and raised 6,000+ snacks.
- VII. **Family Fridays**— Our first Family Friday went well in January. Our second Family Friday lunch takes place this Friday. It has helped us create a win for everyone.
- VIII. **Programs and Parties**— Just a friendly reminder that we have programs and parties for spring starting in the near future. We schedule parties at times during the year when we hope that they can be held outside. That allows us to not have to limit adults who are able to join us.

Parties and Event Days Dismissals— Parents can check out the child in the grade level having the celebration. However, siblings need to have a parent pick up dismissal and parents get in the car line to pick them up.

With any celebration, we ask that parents refrain from going into grade level areas unless that is part of the program. This is due to security reasons.

- IX. **Team Pictures this Week**— This week we will have our team pictures for the yearbook. Please make sure that your child brings shirts for any of their teams, etc.

V. Treasurer's Report
Julie Burczyk, Treasurer

24_25 Monthly Spend Income
January

Account Number	Account Name	January Total	Total Year End Income
4991	1st Grade Funds	\$ -	\$ 150.00
4992	2nd Grade Funds	\$ -	\$ 100.00
4993	3rd Grade Funds	\$ -	\$ 245.00
4994	4th Grade Funds	\$ -	\$ 170.00
4995	5th Grade Funds	\$ -	\$ 245.00
5301	6th Grade Celebration	\$ -	\$ -
4996	6th Grade Funds	\$ -	\$ 120.00
4101	Birthday Book Club	\$ -	\$ 158.00
4102	Concessions	\$ 604.95	\$ 2,862.30
5302	Council Dues and Insurance	\$ -	\$ -
4107	Fall and Spring Events	\$ -	\$ 14,619.00
0	Family Engagement	\$ -	\$ 105.00
4106	Field Day	\$ -	\$ -
5304	Founder's Day	\$ -	\$ -
4103	Friday Treats	\$ 150.00	\$ 2,880.00
4201	Fundraising and Give Backs	\$ 38.50	\$ 5,232.58
5305	Gifts to School	\$ -	\$ -
4990	Kindergarten Funds	\$ -	\$ 200.00
4203	Membership	\$ -	\$ 2,540.00
5311	Mustang Missions	\$ -	\$ -
5331	Nurse	\$ -	\$ -
5312	Officers Expenses	\$ -	\$ -
5313	Open House Expenses	\$ -	\$ -
5432	Planned Starting Balance	\$ -	\$ 5,117.28
4202	Rebates-Box tops, Coke rewards, Zeidlers, Schnucks, Escrips, Ama	\$ -	\$ -
4110	Spirit Wear	\$ -	\$ 2,382.21
4111	Spooky Trail and BookFair	\$ -	\$ -
5316	Staff Appreciation	\$ 258.95	\$ 460.66
5111	Student Appreciation	\$ -	\$ -
4108	Supply Box Sale	\$ -	\$ -
5320	Teacher Grants	\$ -	\$ -
4113	Testing Treats	\$ -	\$ -
5920	Transaction Fees	\$ -	\$ 149.99
5324	Year End Pizza Party	\$ -	\$ -
Totals		\$ 1,052.40	\$ 37,737.02

24_25 Monthly Spend Expenses
January

Account Number	Account Name	January Total	Total Year End Expenses
4991	1st Grade Funds	\$ -	\$ -
4992	2nd Grade Funds	\$ -	\$ -
4993	3rd Grade Funds	\$ -	\$ 179.32
4994	4th Grade Funds	\$ -	\$ -
4995	5th Grade Funds	\$ -	\$ 166.83
5301	6th Grade Celebration	\$ -	\$ -
4996	6th Grade Funds	\$ -	\$ -
4101	Birthday Book Club	\$ -	\$ -
4102	Concessions	\$ 233.38	\$ 1,518.45
5302	Council Dues and Insurance	\$ 75.00	\$ 75.00
4107	Fall and Spring Events	\$ -	\$ 5,610.79
0	Family Engagement	\$ -	\$ 233.62
4106	Field Day	\$ -	\$ -
5304	Founder's Day	\$ -	\$ -
4103	Friday Treats	\$ 128.60	\$ 1,372.04
4201	Fundraising and Give Backs	\$ -	\$ -
5305	Gifts to School	\$ -	\$ 527.76
4990	Kindergarten Funds	\$ -	\$ -
4203	Membership	\$ -	\$ 1,333.50
5311	Mustang Missions	\$ -	\$ 150.83
5331	Nurse	\$ -	\$ 62.09
5312	Officers Expenses	\$ 18.92	\$ 47.89
5313	Open House Expenses	\$ -	\$ -
5432	Planned Starting Balance	\$ -	\$ -
4202	Rebates-Box tops, Coke rewards, Zeidlers, Schnucks, Escrips, Ama	\$ -	\$ -
4110	Spirit Wear	\$ -	\$ 253.12
4111	Spooky Trail and BookFair	\$ -	\$ 213.18
5316	Staff Appreciation	\$ 203.43	\$ 800.78
5111	Student Appreciation	\$ -	\$ 243.11
4108	Supply Box Sale	\$ -	\$ -
5320	Teacher Grants	\$ -	\$ 557.42
4113	Testing Treats	\$ -	\$ -
5920	Transaction Fees	\$ 6.75	\$ 557.24
5324	Year End Pizza Party	\$ -	\$ -
Total		\$ 666.08	\$ 13,902.97

Current checking balance	\$23,834.05
Current savings balance	\$95.00

Income Budget	Actual Income	Actual Expense	Balance
\$60,000.00	\$37,737.02	\$12,902.97	\$23,834.05

BUDGET				ACTUALS		
Account Number & Name	Sum of Estimated Income	Sum of Estimated Expense	Sum of Estimated Balance	Sum of Current Income	Sum of Current Expense	Sum of Current Balance
1st Grade Funds	\$ -	\$ -	\$ -	\$ 150.00	\$ -	\$ 150.00
2nd Grade Funds	\$ -	\$ -	\$ -	\$ 100.00	\$ -	\$ 100.00
3rd Grade Funds	\$ -	\$ -	\$ -	\$ 245.00	\$ 179.32	\$ 65.68
4th Grade Funds	\$ -	\$ -	\$ -	\$ 170.00	\$ -	\$ 170.00
5th Grade Funds	\$ -	\$ -	\$ -	\$ 245.00	\$ 166.83	\$ 78.17
6th Grade Celebration	\$ 4,000.00	\$ 4,000.00	\$ -	\$ -	\$ -	\$ -
6th Grade Funds	\$ -	\$ -	\$ -	\$ 120.00	\$ -	\$ 120.00
Birthday Book Club	\$ 300.00	\$ 300.00	\$ -	\$ 158.00	\$ -	\$ 158.00
Concessions	\$ 1,800.00	\$ 1,500.00	\$ 300.00	\$ 2,862.30	\$ 1,518.45	\$ 1,343.85
Council Dues and Insurance	\$ -	\$ 305.00	\$ (305.00)	\$ -	\$ 75.00	\$ (75.00)
Fall and Spring Events	\$ 14,250.00	\$ 8,250.00	\$ 6,000.00	\$ 14,619.00	\$ 5,610.79	\$ 9,008.21
Family Engagement	\$ -	\$ 1,250.00	\$ (1,250.00)	\$ 105.00	\$ 233.62	\$ (128.62)
Field Day	\$ 6,000.00	\$ 6,500.00	\$ (500.00)	\$ -	\$ -	\$ -
Founder's Day	\$ -	\$ 200.00	\$ (200.00)	\$ -	\$ -	\$ -
Friday Treats	\$ 7,000.00	\$ 2,500.00	\$ 4,500.00	\$ 2,880.00	\$ 1,372.04	\$ 1,507.96
Fundraising and Give Backs	\$ 6,000.00	\$ -	\$ 6,000.00	\$ 5,232.58	\$ -	\$ 5,232.58
Gifts to School	\$ -	\$ 2,500.00	\$ (2,500.00)	\$ -	\$ 527.76	\$ (527.76)
Kindergarten Funds	\$ -	\$ -	\$ -	\$ 200.00	\$ -	\$ 200.00
Membership	\$ 2,500.00	\$ 2,250.00	\$ 250.00	\$ 2,540.00	\$ 1,333.50	\$ 1,206.50
Mustang Missions	\$ -	\$ 200.00	\$ (200.00)	\$ -	\$ 150.83	\$ (150.83)
Nurse	\$ -	\$ 400.00	\$ (400.00)	\$ -	\$ 62.09	\$ (62.09)
Officers Expenses	\$ -	\$ 250.00	\$ (250.00)	\$ -	\$ 47.89	\$ (47.89)
Open House Expenses	\$ -	\$ 150.00	\$ (150.00)	\$ -	\$ -	\$ -
Planned Starting Balance	\$ 5,000.00	\$ -	\$ 5,000.00	\$ 5,117.28	\$ -	\$ 5,117.28
Rebates-Box tops, Coke rewards, Zaidlers, Schnucks, Escrips, Ama	\$ 50.00	\$ -	\$ 50.00	\$ -	\$ -	\$ -
Spirit Wear	\$ 10,000.00	\$ 7,500.00	\$ 2,500.00	\$ 2,382.21	\$ 253.12	\$ 2,129.09
Spooky Trail and Book Fair	\$ -	\$ 750.00	\$ (750.00)	\$ -	\$ 213.18	\$ (213.18)
Staff Appreciation	\$ -	\$ 1,500.00	\$ (1,500.00)	\$ 460.66	\$ 800.78	\$ (340.12)
Student Appreciation	\$ -	\$ 3,000.00	\$ (3,000.00)	\$ -	\$ 243.11	\$ (243.11)
Supply Box Sale	\$ 3,100.00	\$ -	\$ 3,100.00	\$ -	\$ -	\$ -
Teacher Grants	\$ -	\$ 4,800.00	\$ (4,800.00)	\$ -	\$ 557.42	\$ (557.42)
Testing Treats	\$ -	\$ 500.00	\$ (500.00)	\$ -	\$ -	\$ -
Transaction Fees	\$ -	\$ 800.00	\$ (800.00)	\$ 149.99	\$ 557.24	\$ (407.25)
Year End Pizza Party	\$ -	\$ 2,000.00	\$ (2,000.00)	\$ -	\$ -	\$ -
Grand Total	\$ 60,000.00	\$ 51,405.00	\$ 8,595.00	\$ 37,737.02	\$ 13,902.97	\$ 23,834.05

Meeting Attendance:

Lisa Hill
 Kinzy Amos
 Julie Burczyk
 Amy Woodard
 Blake Elpers
 Lisa Shanks
 Megan Adams
 Jena Lutz
 Cat Matheson
 Lizzy Matheson
 Tish Wagner
 Braxton Wagner
 Angie Black
 Harper Black