



# DOING STEEL

2125 North Golden Avenue  
Springfield, MO 65803

## Application for Employment

Date: \_\_\_/\_\_\_/\_\_\_ Name: \_\_\_\_\_  
Last First Middle

Physical/Mailing Address: \_\_\_\_\_

City State Zip Code

Email Address: \_\_\_\_\_

Position(s) applied for: \_\_\_\_\_

Desired Type of Employment: ( ) Full-Time ( ) Part-Time ( ) Temporary

Preferred Shift: ( ) 1<sup>st</sup> Shift ( ) 2<sup>nd</sup> Shift ( ) 3<sup>rd</sup> Shift ( ) Available for any shift

Are you a citizen of the United States? ( ) Yes ( ) No If not, are you authorized to work in the United States? ( ) Yes ( ) No

Have you ever been employed for this company before ( ) Yes ( ) No If so, when? \_\_\_\_\_

Have you ever pleaded guilty, no contest to, or been convicted of a crime? ( ) Yes ( ) No

If so, please explain: \_\_\_\_\_

Social Security #: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Home Phone #: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

Cell Phone #: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

Message #: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

Date Available: \_\_\_/\_\_\_/\_\_\_

Desired Salary: \$ \_\_\_\_\_

### PREVIOUS EMPLOYMENT (Please list your most recent employer first)

Employer: \_\_\_\_\_ Job Title: \_\_\_\_\_

Address: \_\_\_\_\_ Employed From: \_\_\_/\_\_\_/\_\_\_  
Employed To: \_\_\_/\_\_\_/\_\_\_

Immediate Supervisor: \_\_\_\_\_ May we contact this employer for a reference? ( ) Yes ( ) No  
Beginning Wages: \_\_\_\_\_  
Ending Wages: \_\_\_\_\_

Why did you leave: \_\_\_\_\_

Summarize the type of work you did and what your responsibilities were: \_\_\_\_\_

Employer: \_\_\_\_\_ Job Title: \_\_\_\_\_

Address: \_\_\_\_\_ Employed From: \_\_\_/\_\_\_/\_\_\_  
Employed To: \_\_\_/\_\_\_/\_\_\_

Immediate Supervisor: \_\_\_\_\_ May we contact this employer for a reference? ( ) Yes ( ) No  
Beginning Wages: \_\_\_\_\_  
Ending Wages: \_\_\_\_\_

Why did you leave: \_\_\_\_\_

Summarize the type of work you did and what your responsibilities were: \_\_\_\_\_

Employer: \_\_\_\_\_ Job Title: \_\_\_\_\_

Address: \_\_\_\_\_ Employed From: \_\_\_/\_\_\_/\_\_\_  
Employed To: \_\_\_/\_\_\_/\_\_\_

Immediate Supervisor: \_\_\_\_\_ May we contact this employer for a reference? ( ) Yes ( ) No  
Beginning Wages: \_\_\_\_\_  
Ending Wages: \_\_\_\_\_

Why did you leave: \_\_\_\_\_

Summarize the type of work you did and what your responsibilities were: \_\_\_\_\_

SKILLS AND QUALIFICATIONS: Please summarize training, skills, certifications or licensures that may be of assistance in performing the position in which you are applying for: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**EDUCATION (Please list the most recent school attended first)**

School (include City and State)	Years Completed	Degree or Certification Received	Major/Minor

**REFERENCES:**

Name: \_\_\_\_\_ Phone #: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ Length of Time Known: \_\_\_\_\_

Company/Job Title: \_\_\_\_\_ Relationship to You: \_\_\_\_\_

Name: \_\_\_\_\_ Phone #: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ Length of Time Known: \_\_\_\_\_

Company/Job Title: \_\_\_\_\_ Relationship to You: \_\_\_\_\_

Name: \_\_\_\_\_ Phone #: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ Length of Time Known: \_\_\_\_\_

Company/Job Title: \_\_\_\_\_ Relationship to You: \_\_\_\_\_

**IMPORTANT: Please read carefully and sign:** I certify the information provided in this application is true and complete to the best of my knowledge and any misrepresentation or omissions of any fact in my application can be justification for refusal for employment or if employed grounds for termination.

I authorize the company to investigate all statements contained in this application and release all parties from liability for any damage that may result from furnishing information to you.

I understand that my employment may be terminated with or without cause or notice, at anytime, at the option of either Doing Steel or myself.

I understand that by signing below, I am representing that I fully understand the terms listed above and accept the terms as stated.

Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_