## **Resolution # 2019-01**

## RESOLUTION DESIGNATING RECORDS CUSTODIAN AND ALTERNATE FOR THE CITY OF DIETRICH

WHEREAS, Senate Bill 1274 requires Idaho cities to designate records custodians and alternates to help members of the public who want to request public records; and

WHEREAS, Senate Bill 1274 takes effect July 1, 2018.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Dietrich, Idaho, as follows:

The city clerk is designated as the primary records custodian for the City of Dietrich, except for any law enforcement records.

The city maintenance person is designated as the alternate records custodian for the City of Dietrich, except for any law enforcement records.

The Lincoln County Sheriff's Department provides law enforcement and is responsible for handling law enforcement related records requests.

APPROVED by the City Council on this 6<sup>th</sup> day of May, 2019.

Mayor

In Hipin

ATTEST

City Clerk