BUDGET HEARING & REGULAR MEETING
OF THE CITY COUNCIL
DIETRICH, IDAHO

February 2, 2026

Regular meeting was called to order at 7:00 PM by Mayor, Aaron Nicholes. The roll was called; those answering present were Shawna Stewart, Dean Grissom, Trent Hanson, and Rex Hendrix. Also, present were city maintenance operator, Kelly Nebeker; City Clerk, Michelle Johnson; Deputy Clerk, Emily Buckway; Bryan Craig - Prescott & Craig Insurance; Deputy Hariston - Lincoln County Sheriff's Department; Community Members: Alberto Cabrera, John Varadi, Marilyn Richie, Kelly Anderson and Lyle Towne.

The Pledge of Allegiance was led by Mayor Nicholes.

A motion was made by Shawna Stewart and 2nd by Dean Grissom to approve the minutes as read. All were in favor and the motion carried.

The following bills were received:

FROM	FOR	ITEM		AMOUNT	CHECK
Emily Buckway	January Paycheck		*	$1,703.45	Direct Dep
Michelle Johnson	January Paycheck		*	$2,460.62	Direct Dep
Kelly Nebeker	January Paycheck		*	$2,181.10	Direct Dep
United States Treasury	Witholding January			$1,198.40	Online
Aaron Aggeler	January			$150.00	2044
Big Wood Canal Co.	Borden Water Shares # 5212	$451.75		$538.75	2046
	City Water Shares # 7879	$87.00			
Century Link	City Hall - 2102 (# 333548962)	$98.00		$277.17	2042
	Pump House - 7847 (# 333619173)	$80.44			
	Lift Station - 7020 (# 333548963)	$98.73			
City of Dietrich	Water $44.0 / Sewer $54.00 - City Hall & City Park			$98.00	Online
Ferguson Enterprises DBA Pollardwater	SQ POST BREAKAWAY BASE X (STOP SIGNS)			$569.43	2052
Ferguson Waterworks	CABLE TR IPEARL 6 FT TRPL 2WI SEN AY	$412.44		$24.53	2041
	CREDIT / INV #0928713	($397.52)			
	Delivery Fee	$9.61			
Frontier Credit Card (1893)				$0.00	Online
Frontier Credit Card (6676)	Intuit Quick Books Payroll Processing Fee	$30.00		$2,092.10	Online
	Intuit Quick Books (CR / Online Payroll)	($200.00)			
	Intuit Quick Books (CR / Online Payroll)	($530.44)			
	Intuit Quick Books - Desktop	$1,768.00			
	USPS / Postage (4 Rolls)	$312.00			
	HP 218X Black Toner	$114.92			
	HP 218X Cyan Toner	$132.29			
	Tampered Glass / Samsung Galaxy Tab Active 5 (8 in.)	$8.99			
	HP 218X Magenta Toner	$133.89			
	HP 218X Yellow Toner	$133.89			
• Costco	Paper Towels	$20.79			
	Toliet Paper	$20.99			
	Clorox Wipes	$18.79			
	Air Freshner	$14.97			

	Garbage Bags	$17.69			
	Costco / Sales Tax	$5.59			
• Walmart	Rubbing Alcohol (2)	$7.96			
	1,500 Address Labels	$37.64			
	Glass Cleaner	$1.74			
	Floor Cleaner	$3.94			
	Hand Soap	$2.47			
	Hand Soap / Refill	$5.97			
	Broom	$11.46			
	Mop	$13.48			
	Walmart / Sales Tax	$5.08			
Grover Electric & Plumbing Supply	ASC ENGINE - 1/2" QUICKBITE FEMALE ADAPTER	$17.92		$4.98	2050
	ASC ENGINE - 1/2" QUICKBITE FEMALE ADAPTER (RETURN)	($17.92)			
	KELLER SUP - 1/2" I.D. HARD TYPE M COPPER	$4.98			
Idaho Power	Lift Station - 8508	$103.13		$1,264.52	2047
	City Park - 0692	$33.44			
	Hall - 1730	$296.23			
	Wells - 1382	$496.31			
	New Meter - 8367	$25.84			
	Street Lights - 1088	$309.57			
Lincoln County	SIRCOMM			$714.20	2048
Lincoln County Sheriff's Office	Sheriff's Agreement			$350.00	2043
Magic Valley Lab	Monthly Water Test (INV # 37633)			$27.00	2049
McHugh Bromley, PLLC	Rangan Water / INV # 1000 4993			$126.55	2045
Valley Wide Co-op Inc			*	$178.09	2051
Vance Dill Truck Repair	Starter - GMC City Truck			$431.90	2040
		Total		$14,390.79	

The following credits were received:

FROM	FOR	ITEM		AMOUNT	CHECK
ACCT TRANSFER	Water Bond Fund (Transfer From Water Collections)			$1,500.00	Online
ACCT TRANSFER	Reimburse General Fund JAN 2026 Bills (Transfer From Water Collections)			$6,482.18	Online
ACCT TRANSFER	Reimburse General Fund JAN 2026 Bill (Transfer From Highway Funds)			$569.43	Online
Withdrawal / General Fund	From Gen Fund to Water Collections / FFED Acct			-$56,848.81	Online
ACCOUNTS CLOSED - FFED 01/16/2026	Into General Fund (Water Collections)			$56,848.81	34057756
ACCOUNTS CLOSED - FFED 01/16/2026	Into General Fund (General Fund)			$30,743.47	34057755
Withdrawal / General Fund	HIGHWAY DISTRIBUTION (NEW ACCT)			-$5,767.03	
NEW ACCT SETUP / Deposit - 01/16/2026	HIGHWAY DISTRIBUTION (NEW ACCT)			$5,767.03	
HIGHWAY FUND - Deposit	From Gen Fund to Highway Fund 01/23/26 Vendor Remittance			$4,132.55	Automatic
ID State Liquor Distribution	Liquor - 01/12/26 Vendor Remittance			$2,511.00	Automatic
ID State Revenue Sharing	01/28/26 Vendor Remittance			$8,945.72	Automatic
Deposit -01/22/26	Into Water Collections Acct			$1,966.93	
Deposit - 01/15/26	Into Water Collections Acct			$1,636.24	

Deposit - 01/08/26	Into Water Collections Acct			$1,557.98	
Deposit - 01/29/26	Into Water Collections Acct			$1,406.91	
Deposit - 01/19/26	City Hall & City Park Utilities ($54 Sewer / $44 Water) JAN 2026			$98.00	Online
Deposit - 01/22/26	Into General Fund - Lincoln Co. / Taylor Astle Restitution	$11.00		$4,823.99	
Lincoln County	HTR / PTR & Occupancy	$1,358.06			
	2025 Tax Receivable	$3,417.72			
	2025 Tax Penalty Receivable	$2.44			
	2025 Tax Interest Revenue	$34.77			
Deposit - 01/08/26	Into General Fund - Dietrich Merch Liquor License			$18.75	
Deposit - 01/29/26	Into General Fund - M.Richie Damage Reimbursement	$140.58		$695.17	
	Idaho Power Quarterly	$554.59			
ACH - DEC 2025	Water Collections - Automatic Deposit			$459.16	
ACH - JAN 2026	Water Collections - Automatic Deposit			$1,472.41	
CCD - DEC 2025	Water Collections - Automatic Deposit			$1,011.90	
CCD - JAN 2026	Water Collections - Automatic Deposit			$2,702.95	
	Transfers Between Accounts - Total			$6,482.18	
	HWY DEPT / TRANSPORTATION -			$3,563.12	
	Total Deposits Into Water Collections Account -			$69,161.29	
	Total Deposits Into General Fund Account -			$47,738.10	
	Total Deposits Into Water Bond Account -			$1,500.00	

A motion was made by Shawna Stewart and 2nd by Dean Grissom to approve the monthly bills. All were in favor and the motion carried.

<u>Property</u>

- 91 N Washington St / Split – Alberto Cabrera presented plans to construct a 1,781 sq. ft. home with a 685 sq. ft. garage on the west side behind his father's property. The council asked how he intended to access the home, and he stated he would use the west easement roadway. Giving a proper address would not be possible as the "alley" is not a true road for these purposes. The council advised him to consult with Brandon Rasmussen regarding applicable fire codes. The council also clarified that he will be required to install a gravel road on the north side, connecting N Washington to his new property, to ensure emergency vehicle access. An easement agreement must be recorded on both property titles, so the parcel is not landlocked if ownership changes in the future. While he may use the existing roadway easement on the west, he must still provide an access point from N Washington Street on the east specifically for emergency services. Water service will need to be accessed from the north and east, and sewer service from the west. The council emphasized that he is not permitted to dig his own water or sewer access; this work must be completed by American Vac Services. The building codes and access are the responsibility of the homeowner. A surveyor or contractor can help with the codes and Brandon can help with the fire codes.
- 287 N Main St – Kelly Anderson presented a plan for an attached 27' X 25' garage. The council asked about the setbacks from 3rd St., and she stated it is 10 ft. There is only electrical access to the garage – no water or sewer. A motion was made by Trent Hanson and 2nd by Rex Hendrix to approve the plans as presented. All were in favor and the motion carried.
- 460 N Waucanza St – John Varadi stated that he wanted to divide his property to deed a one-acre portion to his brother. The council recommended he have the property surveyed, noting that his house sits in the center of the current lot. Minimum requirements for property split are 8000 sq ft. Lot cannot be less than 75 ft wide. A survey is needed to determine whether the land can be divided into a full acre while still meeting all setback requirements for both parcels. The council informed him that he cannot place a house on the property wherever he chooses; he must comply with applicable ordinances, fire codes, lot-size regulations, setbacks, and other legal requirements. He was advised

to consult with a surveyor and his title company regarding the process and requirements for splitting the property.

Bryan Craig shared the insurance layout and coverage with the mayor and council members. The council stated that a new generator was purchased and needs to be added to the plan. The schools are no longer going to fall under ICRMP, and he anticipates a more level or decreased insurance rates.

Deputy Harriston stated there were 72 calls in Dietrich last month. The Lincoln County Sheriff's Department will have two SRO's hopefully by the end of May – one for Shoshone and one to split between Richfield and Dietrich. The council asked if they would like to join the community events or setup a booth sometime in Dietrich. If possible, they enjoy participating in community events.

Maintenance Report

Kelly asked if the council wanted to move forward with purchasing $25,000.00 supplies for chipping a mile and a half of roads. A motion was made by Shawna Stewart and 2nd by Trent Hanson to move $32,000.00 from the investment pool to purchase chip sealing supplies and repair two water meters. All were in favor and the motion carried.

Kelly expressed that enforcement of ordinances will provide additional income for the city. It's important to follow-up with the abandoned vehicles, cleaning of the roadways and easements so access to repair the roads can be accomplished. It was suggested to have penalties enforced by invoicing violators.

Kelly suggested focusing on maintaining and caring for what we have and then setting it up for growth. It's important to look at the infrastructure and see if we're able to handle the growth.

The city has a mower, city truck and a snowplow. He suggested considering purchasing a 26-horsepower tractor with a backhoe and mower attachment. It costs approximately $42,500.00 with a 120-month payment plan. The financing needs to be completed with a specific individual instead of the city entity. The mayor will check with ICRMP, the bank, or the lawyer regarding the financing options and liabilities. The council asked for a list of equipment that he would like to have and the benefits for the purchase. A motion was made by Shawna Stewart and 2nd by Rex Hendrix to research financing options for the tractor. All were in favor and the motion carried.

The mayor asked Kelly to put together a list of addresses who are violating the ordinances that interfere with the road repairs.

The irrigation meter on the north side of the park interferes with the blowing out of the sprinklers at the park. He also asked about the issue at the highway district that will cost $5,000.00.

The church is disposing of some unused carpet and asked whether the city wanted it. The mayor and council told Kelly to take the carpet and use it to re-carpet the office. Kelly then asked if the council wanted to also carpet the shop area to use it as a community center and a space for monthly city hall meetings, but the council said they do not want to do that at this time.

Clerk Report

The mayor will reach out to the lawyer regarding the sidewalk grant invoice. The clerks found an invoice which shows discrepancies with the services Treg provided. If the city can collect reimbursement, those funds could be used to complete other projects.

ETS had a third-party company cut the lines for fiber optics. They issued a payment of $855.00 with a letter releasing liability and requesting settlement if the check was cashed. There may be more claims once the water is turned on. In the Aug. 8, 2024, meeting minutes, it was documented in an ETS presentation that there's a 3-year warranty for the roads. The mayor will seek council from the city attorney.

The council currently does not want to donate funds to the letters of solicitation.

The mayor gave the paperwork to Rex Hendrix to select the movies for the city park, so they can invoice the city.

It's important to get a minute book to complete our permanent records of the meeting minutes (Idaho Code § 74-201 et seq.). There are five years of meeting minutes to be recorded. A motion was made by Dean Grissom and 2nd by Shawna Stewart to purchase one minute book at a time, as needed. All were in favor and the motion carried.

A motion was made by Shawna Stewart and 2nd by Rex Hendrix to purchase a desk for the deputy clerk and two tables for the council members. All were in favor and the motion carried.

A flow test needs to be completed on all fire hydrants to be compliant Idaho Surveying and Rating Bureau, Inc. This survey needs to be completed by September 2026 and affects our homeowner's insurance coverage and rates. It is recommended to have the fire department and city complete the hydrant testing together, twice a year. By doing the testing together, we can collect the pressure and flow information for the reporting requirements with the fire marshal (fire dept.) and DEQ (city). Some of the testing devices hold the data collected. The mayor and council set a date of July 31, 2026, to complete the hydrant testing. Kelly will check with Aaron Aggeler to see if he has a way to test them. This discussion has been tabled until next month.

The mayor spoke with Jeff Mansfield with Keller about a prior agreement signed 12/06/2021 between James Bledsoe (Principal with Keller) and Mayor Moon. The city may be able to bypass posting an RFQ for the facility study and just amend the contract with Keller to move forward. The clerk asked if we needed to speak with Michele McFarlane to ensure the process can be submitted under the grant(s). A motion was made by Trent Hanson and 2nd by Shawna Stewart to move forward and work with Keller, as long as it falls under the perimeters of submitting the RFQ to a grant. All were in favor and the motion carried.

The mayor reached out to the two potential individuals for planning and zoning committee – he is waiting for their response.

The mayor and council want to provide a paper award to each graduating senior on graduation day. The clerk will issue $75.00 to each individual person after graduation.

Shawna Stewart stated the maximum fee the city can collect for NSF is $20.00 per I.C. § 28-22-105 (https://legislature.idaho.gov/statutesrules/idstat/title28/t28ch22/sect28-22-105/) and she researched information with ID Dept. of Finance on ways to handle return payments https://www.finance.idaho.gov/wp-content/uploads/CFB/Collections/CollectBad.pdf#:~:text=4.,(Idaho%20Code. If the City of Dietrich is charged a fee of $35.00 for an individual NSF check, we can only be reimbursed $20.00 for it.

The mayor and council reviewed the transactions with the budget vs. yr. to date activity. There are outstanding transactions which are not included in the spreadsheet. This reflects the percentage of budget that is used. The clerk advised the council that the grants which are awarded need to be allocated to the budget by holding a budget hearing prior to spending the grant money.

Trash Collection and Tree Trimming are tabled until next month.

The clerks met with Rene King to ask them what they can enforce for the City of Dietrich. If the City of Dietrich has a violation form to specify what ordinance is being violated and the penalty enforced, then the Lincoln County Sheriff's Department can serve their form to enforce at the County, and the last process is a court hearing in front of the judge. The violations must be served by certified mail.

Shawna Stewart stated the city needs to take back the planning and zoning from Lincoln County, so we can get the revenue from the new growth within the city. Emily Buckway stated she would be willing to take over the planning and zoning training with Norma. The city clerk will be backup for planning and zoning.

A motion was made by Shawna Stewart and 2nd by Dean Grissom to adjourn the meeting. All were in favor and the motion carried. The meeting was adjourned at 9:42 PM.

____________________________ Mayor ____________________________ Clerk