

# Association of Black Nursing Faculty Dissertation Award GUIDELINES

## PURPOSE

The purpose of the ABNF Dissertation Award is to support the research efforts of a doctoral student enrolled in a research-focused program. The award will be used by the student to assist in their research for purpose of dissertation development. Funds are available for quantitative and qualitative research focused dissertation on a wide range of topics relevant to nursing and nursing practice.

## ELIGIBILITY

1. Current member ABNF when application is received.
2. Currently enrolled in a doctoral program.
3. Admitted to candidacy (have a proposal that has been approved by your dissertation committee)

## GUIDELINES FOR SUBMISSION

Proposals should be submitted electronically. When submitting by e-mail, please include the following information in the subject line of the e-mail: ABNF Dissertation Award. All applications must conform to the specifications outlined below.

**Application Deadline: May 15<sup>th</sup> annually**

## FORMAT AND STYLE

1. Submit all required documents as one electronic document.
2. Use Times New Roman or Georgia typeface and a font size of 11 or 12.
3. Margins should be at least one-half inch top, bottom, left, and right for all pages.
4. Single-spacing should be used.
5. Number all pages consecutively throughout the application.

## COMPONENTS

- A. Face Sheet; (Your name, Name of your Institution, Title of your project)
- B. Budget (Maximum 2 pages, disclose other sources of confirmed or requested funding).
  1. Itemize anticipated expenditure to conduct the project, including supplies and consultants.
  2. Indirect costs are not provided.
- C. Biographical Sketch
- D. Abstract (limit to 250 words).
- E. Project narrative (limit to 5 pages for items 1-5)
  1. Specific aims and Hypotheses/Objectives
  2. Background and Significance
  3. Research Design and Methods
    - a. Research Design including setting and subject availability, sample size, recruitment procedure, sample inclusion and exclusion criteria
    - b. Measures/instruments (as appropriate)
    - c. Data Collection Procedures (provide rational for procedures used)
    - d. Data Analysis Plan
  4. Limitations
  5. Time Line
  6. Protection of human subjects (include consent forms)
  7. Institutional Review Board Approval (IRB) – Funds will not be released until IRB approval is received.
- F. Appendices
  1. References (limit reference list to 3 pages): Use APA format.
  2. Include a letter of support from school.
  3. Include a letter of support from your Dissertation Chairperson, the letter should verify that you are currently enrolled in the doctoral program; that the proposal submitted meets the requirements for the dissertation; and that participants are available for you to complete the research.
  4. Research instruments or interview guides (as appropriate).

**Please forward your application to: Dr. Alice S. Hill – Research Committee, [ahill@utmb.edu](mailto:ahill@utmb.edu)**