



## **Community Development Financial Education Specialist**

NuVista Federal Credit Union is passionate about financial literacy as a way of providing knowledge and skills to help our members and community make better financial decisions. To strengthen this service, we are seeking a dedicated Community Development Financial Education Specialist to join our team. The ideal candidate will be a self-starter that is responsible for building, developing and implementing a Financial Literacy Program for all ages.

This candidate will act as a liaison between area schools and the Credit Union, building connections to further the Credit Union's Financial Literacy efforts. In addition, our ideal person will excel at partnering with local organizations to expand financial education to adults in our 5 County (Montrose, Gunnison, Ouray, San Miguel and Delta) Field of Membership.

The Financial Literacy Specialist will also be responsible for financial literacy for current credit union members. This position requires a high level of independence while still being able to work within credit union departments and management to establish and implement the program.

### **Responsibilities**

- Engage members in financial education and wellness programs.
- Responsible for setting up and organizing financial literacy seminars with partner organizations.
- Ensure that the financial education programs are effective in achieving objectives.
- Works with management team to engage and build relationships with different organizations for partnership/ project/donation opportunities.
- Develops annual planning for involvement initiatives including working with marketing department/ contractor to create financial literacy marketing campaign for an internal/external audience.
- Ensure all financial literacy education programs comply with state and federal regulations.
- Collaborate with other departments within the credit union to ensure that financial education programs are aligned with the credit union's overall mission and strategy.

**Knowledge and Skills**

Experience: Three years to five years of similar or related experience in any of the following: working with partners to create and implement programs; knowledge of school district curriculums and processes; training and/or teaching experience in elementary, middle, high school; financial literacy training or counseling; or marketing and event organization.

Education: (1) A bachelor's degree, or (2) achievement of formal certifications recognized in the industry as equivalent to a bachelor's degree (e.g., information technology certifications in lieu of a degree).

Interpersonal Skills: Can communicate effectively; Work involves much personal contact with other inside and/or outside the organization for the purpose of first-level conflict resolution, building relationships, trust, and soliciting cooperation and support. Must be able to work independently and still collaborate.

Job Type: Full-time

Pay: \$54,000 - \$79,000 per year

Benefits: 401(k), 401(k) matching, Employee discount, Flexible schedule, Flexible spending account, Health savings account, and Life insurance.

Schedule is Monday to Friday, in-person in Montrose, CO branch. To be considered for this position, please send cover letter describing your experience and why you are interested in this position with a resume to: [kyergenson@nuvista.org](mailto:kyergenson@nuvista.org).