

**Fern Acres Board of Directors
Minutes March 19, 2022**

Members Present: Hank Schultz, Scott Snair, Patti Pinto, JR Paikuli, Claudia Zirolì,

Members Absent: Sara Kritikos,(arrived late) Diane Joiner,

Visitors: Phil Galon, Benjamin Dixon.

CTO: 9:03am Unofficial CTO No quorum present. (9:40am, Sara arrives)

Minutes: No quorum initially. JR arrived and we went into session. Patti moves that we approve February minutes as written. JR seconds, all in favor, passed.

President's Report: **No quorum... Claudia poses a discussion around office staffing and pay. Recommendation that the fiscal staff meet next week – or soon to discuss roles in terms of bookkeeping, ledger entry, office jobs, PayPal problems, etc. Hank notes that entry should not have to fall on Ua- used to be MM's job. What are the parameters of Elisa and Ua's jobs within the financial structure. Maria to continue to volunteer at this time.

In the past ONLY the Bookkeeper did the entries. The office manager only received payments... Allowing her to do more management. It would appear that we need more than one person in the office in order to handle the day to day running of FACA as well as dealing with payments and posting.

Treasurer's Report: No financial report this month due to bookkeeper's absence. Hank would like to point out that we allow the balance sheet to be reviewed by the public. With the inclusion of lot owner information, we cannot share information. All Board members stated that they do not want the lot information included with the monthly report.

Were we able to find an accountant to do a certified review of our books? Please move discussion to April meeting.

Road Committee: Hank reports that Road Committee didn't meet this month. He spoke with Jim Higgins from Seal Pros - they expect the materials to arrive and work to begin around April 4. Hank wants to know how much it'll cost per square yard. He's waiting for an up-to-date answer- needs to know in order to determine how much paving can be done. Gardenia to Anthurium on Lehua has been prepped for paving. A down payment has already been made on that job. Plumeria paving is pending the cost information, and then. Hank is trying to get as much paving done while they are here, due to the fact that this style of paving is becoming obsolete- not sure that the company will be here in a few years. Also, due to the current oil cost due to the Ukrainian oil embargo, we are not able to anticipate the costs. In the past they have been willing to carry out into the

following year's collections. Hank says that even if we have to take out a small loan to cover the costs this year, we need to do as much paving as possible.

Hank is stalling on repaving the bus route because we (Patti Pinto) is working with Matt Kanealii Klienfelder's office to get FTR money to pave.

The back gate has been damaged-and repaired and the new lock installed. The bollards have not yet been re-installed. They will make duplicate keys for fire dept. Sara attended a meeting in HA and the gate had come up for discussion. They know who is responsible for the last gate damage. She'll pull up posts regarding the gate and begin to document the continuing attack on the gate. They are going to look for the bollards and get them installed according to Emergency responders requirements... They will have to be 'hardened' to prevent the lock and pins from being damaged. Keys will be made for everyone who should have a set. NOT TO BE DUPLICATED.

We need to file a police report if it happens again.

Brakes are out on the big truck and needs a mechanic.. They are going to work on it this coming week. The Kubota is down with a warrantee covered problem.

Fundraising and Grants: No report.

Fire Department:

FANW: 6:15pm last Tuesday of the month.

Budget: N/A

Policy: No report

F.A.C.T: No Report – no meetings due to COVID omicron variant.

HUB Project: The HUB has been dozed and is ready for the container to move on. A little bit of site grooming needs to be done, and the arrangements to get the container moved need to be made when the site is ready for big equipment to safely reposition the container.

Fundraising and Events: The Food Basket distributed 97 bags... Went very smoothly this month. The new traffic pattern went into effect- but not without issues.. Claudia had posted the change, but, Staff wasn't ready for the change in pattern and logistics. Volunteers had to cut across the traffic aisle, which wasn't safe for them. They will review the process. Phil brings up the pallet delivery problem with the configuration of the HUB platform... Need to come up with a plan.

ANNUAL MEETING: Will we be able to hold the picnic this year? If so, what date? (Not the Relay for Life weekend- July 16) July 24? To be decided at April meeting.

Internet Committee: Payment problem?

Old Business: Patti has been charged with working with Ua to find a security camera system for the office. She'll report to the office the cameras that seem to be the best fit.

New Business: Hank mentions that we need to assemble a Nominating Committee to meet and establish a roster for elections ASAP. Need bio info for the Newsletter.
(Tomek, Robert and Hank are up for re-election.

Patti Pinto replaced Frank Commendador (2021-2024) Resigned 11/2021
Robert Cravalho (2016-2022) resigned 11/2021
Tomek Bilan (2016-2022) resigned 1/2022

Newsletter articles are due by April 20.

Adjourn: 11:13am.

Hank moves that we adjourn, JR seconds. All in favor, passed.