

**Fern Acres Board of Directors  
Minutes June 20, 2020**

**\*Due to the Covid19 Pandemic, the FACA Board of Directors are conducting a limited meeting via conference call, due to members' sheltering in place'.**

**Members Present on phone and in office:** Larry Roy, Hank Schultz, Patti Pinto, Diane Joyner, Scott Snair, \*Tomek Bilan, Bob Cravalho, Claudia Zirolì

**Members Absent:**, Shawn Cahill.

**Visitors:** None

**CTO:** 09:01am

**Minutes:** Review May minutes: Larry moves that we accept May minutes accepted as read. Hank seconds. All in favor, Passed.

**President's Report:** Larry reports that we are still having a toilet issue, which is still not functional at the 'Y'. We probably need to install a toilet and sink and get the problem solved. It would mean purchasing some new filing cabinets to redesign the storage issue. Scott fears that installing a toilet will not be a fix for the problem. He rec's that the dig out option /repair is the better solution. Much of the labor could be done in house. Hank thinks that the toilet would be a solution, the original work was done to code by a licensed plumber. The recent repair on the cesspool has been solved. The second bathroom would figure into our future expansion of the community center, and also the back bathroom could be a private one for staff during Covid19, with the front bathroom being used by the public. Hank points out that our permit is for two bathrooms, and this would complete that part of the permit. No objection to moving forward. (Hank believes that the structure for a wall-hung sink is in the wall)

Newsletter.. Send out to membership or to everyone? Cost will be \$850.00 extra, plus time etc. [Discussion follows] Membership only.

Web site.. GO DADDY- Quote to run domain \$240.00 per year. To build a website is \$900.00. (\$1140.00 initially) GO DADY would have the liability of security etc. We would be able to upload all our information and have payment buttons etc. Scott suggests a 'build yourself' comparison at less cost. [Discussion] Patti says, It is time that the best subdivision in Hawaii has a good website!!!

**\*\*ACTION:** Larry- get the website!

Shawn is not seeking re-election this year. Sara Kritikos will go on the ballot. Larry will verify that she is a valid candidate.

**\*\*ACTION:** Larry- Check membership and payments for Sara.

Larry brings up his position on the Board. He asks if there is any opposition to his staying on the Board until his situation changes. Unanimous confirmation that Larry is doing a GREAT job as our president.

Larry would love to attempt an in-person meeting for next month. If anyone wants to remain safely home, that is an option. Patti had a meeting there this week and thinks that 8 people-social distancing is about the limit. Claudia states that the CERT pop-up tent is there- which can expand our seating capacity.

Road encroachments- letters are going out this coming week as encroachments increase. Larry and Scott will work on getting those letters out.

Scheduled raises for the road crew and for Ua. We do not have a mechanism for yearly cost of living raises, and Larry would like to start thinking about adding that policy into our process. Scott brings up the security patrol.. Larry says that security will run through September; when we run out of money. It is about \$6500.00 for six months. Scott suggests a little nudge for facebook. Could we work with the company to take a few months hiatus and see if they'd be willing to work with us?

**\*\*ACTION:** Claudia- Talk with Julie to interview her, maybe the security driver and/or Jeremy Kubojiri, our Community Policing Officer about the benefits of security patrol.

**Treasurer's Report:** Diane shares the balance sheet for June

Checking/Savings	
MRMA – Checking –BoH	299,194.26
FACA – BoH – Checking	19,161.26
Petty Purchases	4, 641.65
FACA – BoH – Biz Checking Fire/Coqui	1,327.07
MRMA – BoH – Biz. Money Market	30,481.42
<b>TOTAL CHECKING/SAVINGS</b>	<b>\$354,805.66</b>

Diane reports that we are on target for FACA income/expenditures. She is very concerned about the MRMA accounts payable, which is only 68.7% paid. (pandemic) MM has sent out billing, but there is concern due to the fact that folks are still not back to work.

We have heard that AR Recovery has gone out of business and will no longer be doing collections. (May be Covid19 related) Larry, MM and Ua are working to find another collections agency with whom we can work posthaste. (Credit Associates of Hawaii) is accredited by the BBB, Patti suggests.

Diane reads a letter from an owner, Watson. She is asking for some relief from her late fees and finance charges. She is working to bring down her balance. Larry says that we can work with her on this matter due to her special circumstances.

**\*\*\*ACTION:** Larry- Work with MM and Ms. Watson.

Bob moves that we accept the report. Hank seconds, All in favor, passed.

**Road Committee:** Scott reports that he has heard from the paving company.. Hoping for end of June-July. But that there are shipping issues with Young Bros. due to the pandemic and shipping limits.

There was a performance evaluation meeting last week. Scott worked with employees to determine best practice and improvements to their work processes, raises, etc.

Small purchases.. No big expenditures and the roads are in pretty good shape.

Mold growing in the shop. Scott is working with Gene to get that cleaned up. As well as getting the gutters cleaned out.

Larry responds that he appreciates the way Scott handled the employee meeting- that it was a great meeting, and that Scott is generally doing a great job.

Larry asks that we keep meeting minutes for the Road Committee. Scott is not 'against' minutes. But, knows that he does not have the time to do it. [discussion follows] Patti suggests that we take on the 'summary report' format. So, we don't have to go into the depth that the Board minutes are written...Minutes will be kept with Ua or Larry recording the Road meetings henceforth.

Scott also added that he had a meeting with Ua, and that they reviewed areas....

Patti had a meeting with Matt Kaneali'i Klienfelder this past week. He suggests that he get the County to maintain the Hele On bus route for paving. We need to create a proposal to get the paving done, and he will present it to the County. Patti also says that Matt will give up to \$1,000.00 to redesign the Anthurium gate in order to make it operational and able to be opened. We need a design and a cost estimate for the gate project ASAP. Scott says he'll get something designed and delivered to Patti as soon as possible.

Larry asks if there is a rush on the road proposal? Patti thinks this is something that will be done under the new Mayor.

**Fire Department:** More discussion on the Anthurium gate closure. It is only temporarily closed. Restricted access at this time- due to the damage done to the gate back in March/April.

**FANW:** Julie has brought up a number of calls flooding in regarding the recent 'cult' group that had moved into the acres. She would like her number removed from the newsletter. Patti suggests that we offer her a pre-paid phone for FANW purposes. Scott suggests that we ask Julie what would work best for her? Larry asks how we feel about that? [Discussion follows] Larry will have the discussion with Julie and see what she needs. He'll move the process along – less than \$60.00 per month..

**\*\*ACTION:** Larry- contact Julie re: phone.

**Budget:**

**Policy:**

**F.A.C.T:** FACT will try in person meeting in July. Meanwhile we have a robust response from CERT members to work food distribution each Friday.

**Old Business:** Picnic sign CX posted. (Tuesday)

**New Business:** Newsletter articles due ASAP.

Feed the People had their first food distribution out of the Community Center on Friday, May 15. And continues every Friday. We are now a USDA food distribution site on alternate Fridays. Cert team members are turning out every Friday to do volunteer hours.

**Adjourn:** Diane moves for adjournment. Hank seconds. All in favor, passed. 10:19am.