

**Fern Acres Board of Directors  
Minutes September 19, 2020**

**Members Present:** Larry Roy, Hank Schultz, Diane Joiner, Scott Snair, Sara Kritikos, Patti Pinto, Bob Cravalho, Claudia Ziroli,

**Members Absent:** Tomek Bilan on phone (Quarantined)

**Visitors:** Phil Galon, Kauaokawehi Kailianu

Executive Session for Board elections.

**CTO:** 9:01am

**Minutes:** Review August minutes: Hank moves that we accept August minutes with the correction of June to July. Sara seconds. All in favor, Passed.

**President's Report:** Larry shares that we are still dealing with Glen, who was injured in an accident on the job while mowing. Due to HIPA restrictions- Larry is being brief with details. Glen is at home and he has a nurse care manager, and the insurance has handled things well. Ua and Larry have been driving him to appointments. Questions regarding which employees are covered by HEMIC.. Volunteers are not covered; Hank shared an example from a previous road work injury. Sara suggests that we need a volunteer waiver for those instances.. Patti suggests a volunteer waiver clause in our insurance. Right now, we have three people insured to use the FACA vehicles- specifically the truck. Larry wants us to let him know if we need to add another person.

Website is up and running and the corrections have been made. Ua is now the Web Master and there is an Internet Committee to help with changes and updates. [Discussion follows]

Office Managers and Bookkeeper General Procedures.. (see attached)

**Treasurer's Report:** Diane reads from the report.

Checking/Savings	
MRMA – Checking –BoH	300,557.27
FACA – BoH – Checking	15, 089.58
Petty Purchases	4,979.91
FACA – BoH – Biz Checking Fire/Coqui	1,327.07
MRMA – BoH – Biz. Money Market	30,482.95

TOTAL CHECKING/SAVINGS	\$352,436.78
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The accountant doing our audit states that the roads cannot be counted as an asset due to the fact that we don't own them. Diane moves that we vote to reclassify the roads for accounting purposes. Hank seconds. All in favor, Passed. We cannot claim the roads' accumulated depreciation etc. due to this fact and it will be changed in this audit.

The check for the road paving expires on September 24. A new check will have to be re-issued.

Collections: Preliminary research indicates that some will not do collections, since we do not have the right to lien in Hawai'i County. Q? Do they handle foreign owners? Do they have Hawaii Island clients? Do they handle Hawaii subdivisions/associations?

Hank moves that we accept Treasurer's Report- Subject to audit. Patti seconds. All in favor, Passed.

**Road Committee:** Scott reports that paving is scheduled the week of October 12. The pavers have confirmed that they will do all signage and traffic control. We need to do one more poisoning and some additional patching. Hank asks about the quantity and type of oil they are going to use?

Scott had a company come in and give an estimate of the tree encroachment along the bus route. The estimate came back at \$70,000.00. No thank you. Might be interested in looking at other quotes.

Re: Gravel work on side roads from August. It was done. Jim spread two loads.

**Fire Department:** No report.

**FANW:** We will be getting a new Community Officer Miyose, October 1. [See attached] Traffic enforcement is in the Acres.

**Budget:** N/A

**Policy:** N/A

**F.A.C.T:** Radio Day was scheduled for the next Saturday, but due to rising Covid 19 numbers in Hilo; will be postponed again..

**Internet Committee:**

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**Old Business:** Closing our Fire House permit that is still open? As far as Hank knows- we only need to paint the lines in the parking lot/ Handi-cap etc. We have the paint and machine.

**New Business:** New CPO – Officer Cardines plans on being here for the next Board meeting.

Let's put an invitation out to attend Board meetings on the web and on FaceBook- also at the sign in front.

Patti suggests that we put the option to support the security patrol in our annual billing in January.

**Adjourn:** 10:12am.

Hank moves that we adjourn, Scott seconds. All in favor Passed.