

**Fern Acres Board of Directors
Minutes June 18, 2022**

Members Present: JR Paikuli, Patti Pinto, Hank Schultz, Scott Snair, Diane Joyner, Claudia Zirolì,

Members Absent:

Visitors: Phil Galon, Benjamin Dixon, Molly Poellst, Patty Goodwin, BJ Joyner, Seth Cinamon

CTO: 9:04am

Minutes: Review May minutes: Patti moves that we accept minutes as amended. Diane seconds. All in favor, passed.

President's Report: J.R. opened the floor to all the visitors to introduce themselves and say a little something.

Treasurer's Report: Diane presents the balance and financials. [Discussion regarding paving check follows] Diane is working on updating the FACA budget.

Diane says that there is a little more than \$1,000.00 available in the security budget. She suggests that we contact the last 10-15 payees to see if they want a refund or to donate the money to FANW. She is seeking discussion and approval for sending the letter out to those people. [Discussion follows] "If we receive no response from you, the funds will be donated to Neighborhood Watch" Diane makes a motion that we send out an email to these owners. Hank seconds. All in favor, Passed unan.

Re: Audit/Review of financials: Diane has sent out a request to the company that handled the last review. Said was broken- was not plugged in to the port.

Diane also presents a lengthy letter from an accountant that MM referred. In the letter, the accountant lists the financial documents that he'll require, as well as questions he has for us- especially for the allowance for 'doubtful accounts' entry. Hank asks questions regarding the letter contents, re MRMA being the only account that requires official review. His original estimate was for \$12,000.00 to \$16,000.00. Seeking other bids. BJ asks about exploring the merit of review/audit.. Diane replies that we plan on doing a review for '19,'20,'21 and an audit for '22.

Issue with our answering machine- Seth spoke with Spectrum re; messages being forwarded to the former Office Manager. Fixed. We also have been paying 35.00 per month for a land line which wasn't being used. Turns out that the fax machine that Ua had said was broken, was not plugged in.

The previous Office Manager said that she spent about 90% on MRMA accounts, and about 10% on FACA membership and office duties. That was when we established the 90/10 split 'policy' for financial responsibilities.

FACA BoH – Checking	44,259.78
MRMA BoH – Checking	636,586.04
BoH – Coqui/Fire	1,097.07
MRMA MM BoH	30,494.62
Petty Cash	546.48
TOTAL	712,983.99

Road Committee: Hank reports that they held a meeting on Wednesday. They discussed the bids sent out to the four pavers- including Big Island Paving... in regards to seeking a grant for seeking the County grants for paving. Yamada is sending a bid, as is Glover. Waiting for others. On Tuesday, they will begin resurfacing Anthurium from Pikake to Plumeria Streets.

Two of the weed whackers are in the shop. One may have to be replaced. They have approved the purchase.

Five signs have been posted throughout the acres 'No Tracked Vehicles on Fern Acres Roads'.

The gate at Anthurium was vandalized last Friday, destroying the lock and tearing up the hinge side and pulling the gate apart. The police were called, and a report made. The gate was welded closed and bollards put into place. While they were working on it, people came and said that they would cut it up again. The lock was destroyed, so we will leave it that way. Patti says that the ONLY thing that will remedy the vandalism to the gate is that Hawaiian Acres pave Road 1 and relieve the pressure on our roads. Hank says that the gate will remain closed for the time being. Emergency vehicles will have to come in the front entrance.

JR asks if that is purely a Road Committee issue or a Board issue? It was decided upon and approved by the Board several years ago. Hank produces a letter from our attorney regarding the legality of the closure and road use by non-residents. [See attached] Benjamin comments that with only one exit- have we thought about emergency access? Patti responds that we (Patti) have been working with the County to remedy the last small parcel on the Kopua Farm Lots end that has been legally bound. The County is working to 'Condemn' the parcel to use as our access.

[Discussion re: gate continues]

Hank says everything that is currently by the gate can be moved given a few hours if that needed to be done.

JR says he has heard comments about FA not being 'neighborly' etc. But we have a duty to our residents to keep them safe and protect their financial investments in the roads. We must preserve the benefit to our community as a priority- Hawaiian Acres needs to do their best efforts to pave Road One.

Scott reads a letter from Fire Chief, Brian Fields thanking everyone for their efforts to get the gate closed.

Discussion regarding ponding and drainage from the roads: A larger piece of equipment will be brought in to create swales in those ponding areas.

The HUB gate had to be closed following the theft last weekend of the diesel in the equipment here for paving- about \$2,000.00 worth.

Hank has made a request that Seal Pros carries \$50,000.00 forward til next year., which they have agreed to.

Fire Department:

****ACTION:** Claudia- Claudia gas created the M.O.U for the fire department. Everyone has a copy to review. A small addition is made. She'll send it on to Brian and the fire chief for approval and signatures.

FANW: Meets 6:15pm last Tuesday of the month. Patti attended the Puna Neighborhood Watch meeting last month, where they approved funding for materials, such as signage. CERT will get a paid coordinator!
Scott suggests that since we are possibly going to be able to donate money to FANW, could we plan on a few gas cards each month for patrol? We can talk to Julie about what she needs to have reimbursed.

Budget: N/A

Policy: No report

F.A.C.T: If anyone wants to recert, courses are available on line with an in-person training later in the summer. Please contact Patti.

HUB Project: The HUB expects to have a little more site prep done the first part of July- then we will begin construction. Grant part 2 commences July 6 and will be asking for enough to pour slab and order second greenhouse kit, solar, lanai cover for container and gravel. Patty G. asks why is it that a single officer of Puna Makaukau has to put money into the dozing project in order to get it done. Claudia explains that it is only a 'Bridge Loan' to cover the cost of the dozing until grant money comes in August to reimburse the amount. It may not be necessary.

Fundraising and Events: Phil reports that he will be selling FACA hats and glasses cleaning kits at the Annual Picnic. Phil has reduced the costs for hats and lens cleaning kits for the picnic. Claudia has updated the large banner for the picnic and will put that up at the front of the subdivision next week.

Annual meeting and Picnic Sunday, July 24. 11-3:00

Rental on the canopy, tables and chairs is done. Phil is handling the catering from KTA and all the ancillary stuff, like drinks and paper goods. Claudia will post that we'd like desserts donated and have a few people bring rice pots. Need help with serving and clean up.

PA system: Phil presents his choice for a system.. He showed us a demo regarding the choice he made. He passed around the specs for the unit. The unit cost \$199.99 plus tax. Diane makes a motion that we approve the amount spent. Patti seconds. All in favor, Passed unan.

Food Basket: Phil reports 120 bags- included so much food! Darlene took 55 of them to hand out to Kupuna.

Internet Committee: Phil has updated the minutes and has been working on updating the content to be relevant and up to date. He has removed the security patrol payment block. He has also removed security in the 'lumped payment' area.

Diane has been working on the PayPal account situation, which is in MM's name. They are asking for the President's and the Treasurer's DL and SS# in order to make the change.

They have spent about an hour and a half on the phone with them to no avail. Hopefully they will have it resolved next week.

Old Business:

New Business: Julie had some issues she wanted to call attention to the Board. In her letter to the Board [see last month] four demands:

She wanted to inspect our financials

Return security patrol refunds to those who donated. [See above]

Audit

HUB donation funding/use

1. Diane, Elisa Derr, Maria and Claudia met with Julie on Friday, June 17 to allow her time to examine our financial reports. Julie stated that she had been hearing about financial problems with other subdivisions and was concerned that we might be in a similar situation. She was very satisfied with our reports and fiscal health.

2. Diane has already contacted the last 10-15 people who paid in for the security patrol. Two have responded that they will donate the money. She will resend the email.

3. We will divert funding from MRMA to cover a review for 2020-2021 as soon as possible. We plan on having another done for 2022-2023.

4. Claudia presents a packet of historical documents that outline the process taken with the use of the donated land's proceeds for the HUB development. Charter paragraph 3, sections a-e clearly describe the Board's authorization to use those funds for this project. [See attached]

Member's Report: Hank states that we have a debit card to be used for purchases. He was at Doc Stanley's this week with the weedwhacker.. They will not accept a card that does not have Hank's name on it. Currently has MM's name. Needs to have that corrected with authorized users. We need to have MM off the MRMA Petty Cash card also. Also need a new HFN card.

JR says thank you for efforts... He also thanks all who are up for re-election or election. As he reviews the Bylaws, he needs to appoint two members of the Board, who are not executive officers to conduct the review of the FACA budget and financials.

Diane says that the page on our website with the official officer info needs to be changed.

Adjourn: 10:42am.

Scott moves that we adjourn, Hanks seconds. All in favor, passed.